



Minutes of the **Board of Supervisors Regular Board Meeting** held June 23, 2014.

1. Meeting called to order by Chair Humphrey at 4:00 p.m.

Roll of Attendance

Supervisors present:

Others present:

Supervisors present:	Others present:
Janelle Anderson	Joe Lochner, RCD Staff
Mara Humphrey	Samantha Kreibich, RCD Staff
Margaret Behrens	Ann WhiteEagle, RCD Staff
Carrie Wasley	Seth Ristow, RCD Staff
Gwen Willems	Mike Schumann, RCD Staff
	Ann Horner, Conservation Corp Member
	Eric Lindberg, RCD Staff
	Joseph Mansky, Ramsey County Elections Manager
	Angela Thul, Ramsey County Elections
	Amanda Murr, Ramsey County Elections
	Paul Gardner, Shoreview resident

A. Approval of Agenda: **Motion by Supervisor Wasley and Supervisor Willems seconded to approve the agenda.** Motion carried unanimously.

B. Announcements: The Board was sent a list of upcoming meetings in the board packets. Supervisor Behrens explained that the venue was changed for the groundwater meeting and it will now be held in the Marsden Room at the Public Works building, instead of the Maplewood Community Center. The date is Thursday, September 25, 2014 from 6-8pm. The RCD will work in partnership with RCLLG and VLAWMO to plan the meeting, but she mentioned that VLAWMO needed their Board to approve joining membership first. The Board discussed the event and decided to plan the speakers at the July board meeting.

2. Legislative Election Update—Joseph Mansky, Ramsey County Elections Manager

Mr. Mansky was present to discuss the recent legislative changes to MN Statute 103C. The change now requires Soil and Water Conservation District Supervisors, in the seven county metro area, to be elected by supervisor district, instead of county-wide. This would take place in elections after January 1, 2015. Mr. Mansky offered the following guidance for the Board:

- Ideal population would be 101,728 with +/- 5%
- Either adjust current districts or start over and establish new districts
- Establish criteria for new districts, rather than basing them around the addresses of current supervisors
- Request attorney review, especially concerning term limits
- Option to choose between 5 or 7 member board and if 7 member, then consider running either the same or opposite years as County Commissioners

- Precincts cannot be split between districts
- The County Board will need to review and approve the recommended plan before the end of 2014

The Board discussed the options and Supervisor Humphrey suggested that the new districts could take into account Watershed Districts as part of establishing criteria. Mr. Mansky offered to provide maps and advice as the Board goes through this process.

3. Staff Reports / NRCS Report: The staff updated the board on recent projects and activities.

4. Approval of Standing Reports:

A. Secretary's Report – Minutes of May 12, 2014

Motion by Chair Humphrey, Supervisor Willems seconded to approve the minutes with amendment of May, 2014 under Treasurer Report. Motion carried unanimously.

B. Treasurer's Report: Ann requested that the Board authorize an increase to the 2014 budget, with an increase of \$1,837 mostly due to an increase in the charges from the Ramsey County IS department.

Motion by Supervisor Wasley, Supervisor Behrens seconded to approve the Treasury Report and the increase to the 2014 budget. Motion carried unanimously

Ann requested Board reimbursement for both the registration of RCD staff for the Area IV Tour and for refreshments for the Wellhead Protection Workshop. **Motion by Supervisor Wasley, Supervisor Behrens seconded** to approve reimbursement of \$279.92 to Ann for providing the expense claim submitted. Motion carried unanimously.

5. Action Items

A. Approval of May, 2014 Supervisor Expense Claims: **Resolution 14-06-01.** Supervisor Wasley moved and Supervisor Willems seconded. Resolved the Board approved reimbursement of the May expense claims as submitted by Supervisors Behrens, Humphrey, Wasley, and Willems. Supervisor Anderson did not have a claim.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

B. Approval of the CWF Well Sealing Reimbursement: **Resolution 14-06-02.** Supervisor Willems moved and Supervisor Behrens seconded. Resolved the Board approved the following reimbursements:

Owner	Address	Receipt Rec'd	Reimburse
Stacy Martinez	3890 VanDyke St White Bear Lake, MN 55110	\$1,147.00	\$573.50
Herbert Bigelbach	223 E Owasso Lane Shoreview, MN 55126	\$865.00	\$432.50
Doug Riedinger	3511 Emerald Dr, White Bear Lake, MN 55110	\$1,129.00	\$564.50
Steve Vodonik	1723 Glenview Ave Arden Hills, MN 55112	\$1,275.00	\$637.50
Jim Senesac	5500 E Bald Eagle Blvd White Bear Lake, MN 55110	\$1,157.00	\$578.50
Robert Selle	1939 Elm Street White Bear Lake, MN 55110	\$956.75	\$478.38
Lois Nash	4054 Jay Lane White Bear Lake, MN 55110	\$1,114.00	\$557.00

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

C. Encumbrance of 2013 CWF Community Partners Projects. **Resolution 14-06-03.** Supervisor Behrens moved and Supervisor Willems seconded.

Whereas, The RCD received \$150,000 in FY2013 Clean Water Funds through the Community Partners Conservation Program Grant for water quality projects installed on Faith Organizations, Schools, and Business properties;

Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost; and Whereas, the RCD Board of Supervisors designates, Andy Schilling, Washington Conservation District Staff as the technical representative for this project.

Now therefore Be It Resolved, the RCD Board agrees to enter into BWSR cost-share agreements with the following:

St. Paul Academy and Summit School: Spokesperson Eric Edhlund at 1712 Randolph Ave, St. Paul, MN 55105 for a bio-retention basin.

Contract #CP 13-08, Conservation Practice 712; Total Project Cost: \$5,421.72; BWSR Cost Share for eligible components: 75%/\$4,066.29. Local Watershed (Capitol Region Watershed District) Cost Share for eligible components: 25%/\$1,355.43. Landowner will contribute In-kind to the project. Technical and administrative amounts will be the actual expense as defined in the grant.

The project must be started by November 30th, 2014 and completed by November 30th, 2015, unless otherwise amended by mutual consent and agreement by both parties.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

D. Approval of 2013 CWF Community Partners Projects Reimbursements. **Resolution 14-06-04.**

Supervisor Wasley moved and Supervisor Behrens seconded. Resolved the Board approved reimbursement payment from the FY2013 Clean Water Funds Community Partners Conservation Program Grant to the following:

St. Paul's United Church of Christ with 2013 CWF Community Partners Grant funds for the raingardens at 900 Summit Ave, St. Paul, MN 55105.

Contract #CP FY13-05, Conservation Practice 712; Total Project Cost: \$19,191.28; BWSR Cost Share for eligible components: 50%/\$9,595.64, T&A Amount: 22%/2,662.50. Total amount to be reimbursed to St. Paul's United Church of Christ (Kathleen Hull) is \$9,595.64. Technical and Administrative reimbursement to the RCD shall be \$2,662.50.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

E. BWSR WCA FY13/14 Grant Reimbursement. Ann explained that the City of St. Paul was also included in the WCA Administration reimbursement, as it has in the past. **Resolution 14-06-05.** Supervisor Willems moved and Supervisor Wasley second.

Whereas, BWSR has provided \$16,677 in funds for both FY13 and FY14 for the purpose of reimbursing the RCD and LGUs for the administration of WCA in Ramsey County; and Whereas, these funds must be spent by June 30, 2014; and

Whereas, the RCD has long-standing program (1992 to the present) to reimburse LGUs and the RCD for administrating WCA, and Whereas, the RCD has agreements with the Ramsey- Washington Metro Watershed District (RWMWD), Rice Creek Watershed District the City of St. Paul and Vadnais Lake Area Water Management Organization (VLAWMO) to reimburse for the administration of WCA; **Whereas,** the VLAWMO, RWMWD, and RCWD have all submitted documented reimbursable WCA administrative expenses for the period of January 1, 2014 through May 31, 2014; and

Whereas, the City of St. Paul has submitted documented reimbursable WCA administrative expenses for the period January 1, 2013 through May 31, 2014; and

Whereas, the RCD has submitted documented reimbursable WCA administrative expenses for the period January 1, 2014 through June 16, 2014; and

Now Therefore Be It Resolved, the entities shall be reimbursed in the following amounts from the FY2013

WCA Administrative funds: City of St. Paul \$4,992.00; RCWD \$510.00; VLAWMO \$1,912.50; RWMWD \$137.04; and RCD \$964.26; and Now Therefore Be It Further Resolved, the RCD shall be reimbursed \$1,064.49 from the FY2014 WCA Administrative funds.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

- F. Approval of 2013 Cost Share Projects Reimbursement. **Resolution 14-06-06.** Supervisor Anderson moved and Supervisor Willems seconded. The MN BWSR has provided \$13,212.00 in FY13 Cost-Share funding to the RCD water quality and erosion control projects within Ramsey County; and Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost and the RCD shall utilize 20% of the BWSR cost-share grant for technical and administrative costs incurred by the RCD staff; and Whereas, the RCD Board of Supervisors designates, Andy Schilling, Washington Conservation District Staff as the technical representative for these projects, due to Ryan Johnson no longer working at the RCD; and Now Therefore Be It Resolved, the RCD Board agrees to approve reimbursement payment in the following amounts:

1. Taylor Burr at 77 Langford Park, St. Paul, MN 55108 for bio-retention basins. Contract #NB-FY13-3, Conservation Practice 570; Total Project Cost: \$11,142.21; BWSR Cost Share for eligible components: 13%/\$1,462.00. Total amount to be reimbursed to Taylor Burr is \$1,462.
2. Rick and Sherry Sanders at 363 McCarrons Blvd, Roseville, MN 55113 for a shoreline stabilization and restoration. Contract #NB-FY13-2, Conservation Practice 342, 580, 630; Total Project Cost: \$8,374.15; BWSR Cost Share for eligible components: 25%/\$2,000.00; T&A Amount: 20%/\$500.00. Total amount to be reimbursed to Rick and Sherry Sanders is \$2,000. Technical and Administrative reimbursement to the RCD shall be \$500.00.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

- G. Approval of 2012 CWMA Application from the City of Maplewood & Ramsey County. **Resolution 14-06-07.** Supervisor Behrens moved and Supervisor Wasley seconded. Resolved the Board encumbered \$2,250 in FY12 CWMA grant funding for the City of Maplewood and Ramsey County joint application and will provide the 25% match for the treatment of Japanese hedge parsley, wild parsnip, and oriental bittersweet on Fish Creek property. The project must be completed by October 31, 2014.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

- H. Staff Professional Development. The Board received a request from Joe Lochner for 50% reimbursement for his exam fees under the landscape architecture registration exam (LARE) program. The SWCD budgets \$500 per year for staff training. Joe Lochner is requesting 50% reimbursement, for a total of \$850. This exceeds the yearly limit. Although this would surpass the budget for 2014, Ann stated that she thought it is a good investment. Supervisor Willems expressed concern that this would exceed the budget for staff training. Chair Humphrey noted that this will set a precedent.

Resolution 14-06-08. Supervisor Behrens moved and Supervisor Wasley seconded. Resolved the Board approved reimbursement to Joe Lochner for \$850 for 50% reimbursement for the landscape architecture registration exam fees.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

- I. Legislative Update. Ann attended the MASWCD Area IV meeting and stated that the legislative update centered on the new election legislation.

J. County Manager Meeting Update. Supervisor Humphrey and Ann met with Commissioner McDonough on June 5th and the staff and Board met with the County Manager on June 12th. Supervisor Humphrey summarized the recent meetings. Ann suggested taking county commissioners on a tour of work to see various RCD projects. Possible dates and times were discussed. Commissioner McDonough's office will be contacted to set up a date and time.

K. Authorization of DNR Ob Well 2014/15 Contract. **Resolution 14-06-09**. Supervisor Wasley moved and Supervisor Willems seconded. Resolved the Board authorized the Chair to sign the annual contract with the DNR for reading groundwater levels. The amount they pay the RCD increased from \$15 per well to \$30 per well.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

L. FY14 Cost Share Tech Option. Ann explained that the 2014 Cost Share grant was decreased from 2013 and as a result the May resolution needed to be amended. **Resolution 14-06-10**. Supervisor Wasley moved and Supervisor Behrens seconded. Resolved the Board amended **Resolution 14-05-07** with the corrected FY14 Cost Share total of \$10,163, amount for tech assistance \$7,663 and amount for cost share projects \$2,500.

Voting in favor of the resolution: Anderson, Behrens, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

6. Standing Committee Reports – The Board reported on the committee meetings they attended.

- A. Metro Conservation Districts – Supervisor Willems
- B. Rice Creek Advisory Committee – Supervisor Anderson
- C. Watershed Ramsey-Washington Metro Watershed Districts— no report
- D. Capitol Region Watershed District Citizen Advisory Committee – Supervisor Willems
- E. Ramsey County League of Local Governments – Supervisor Behrens
- F. VLAWMO Advisory Committee – Supervisor Behrens
- G. Metropolitan Parks and Open Space Commission – Supervisor Wasley
- H. White Bear Lake CD Lake Level Committee – Supervisor Behrens
- I. Metro MAWD – Supervisor Willems
- J. Turtle Tunnels—Supervisor Behrens

7. Next Regular Meeting Date –Monday, July 14, 2014.

8. Adjournment: **Motion by Supervisor Wasley, Supervisor Willems seconded** to adjourn at 6:05 pm.

These minutes are respectfully submitted by Ann Horner.