



Minutes of the **Board of Supervisors Regular Board Meeting** held October 20, 2014.

1. Meeting called to order by Chair Humphrey at 4:03 p.m.

Roll of Attendance

Supervisors present:

Others present:

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Janelle Anderson	Jim Mogen, Ramsey County Attorney Eric Lindberg, RCD Staff
Margaret Behrens	Ann WhiteEagle, RCD Staff
Mara Humphrey	Seth Ristow, RCD Staff
Gwen Willems	Mike Schumann, RCD Staff
Carrie Wasley, absent with notice	Joe Lochner, RCD Staff Paul Gardner, RCD District 1 Candidate
	Tom Petersen, RCD District 4 Candidate

A. Approval of Agenda: **Motion by Supervisor Behrens and Supervisor Willems seconded** to approve the revised agenda. Motion carried unanimously.

B. Announcements: The Board was sent a list of upcoming meetings in the board packets. **Motion by Supervisor Behrens and Supervisor Willems seconded** to approve the following as a Special Other Meeting: MACD, November 13, 2014 from 9:00am-2:30pm at Cabella’s 20200 Rogers Drive, Rogers, MN. Motion carried unanimously.

Motion by Supervisor Willems and Supervisor Behrens seconded to move the December Board Meeting to Monday, December 15, 2014 due to a conflict with the MASWCD Annual Conference. Motion carried unanimously.

2. Public Meeting for Feedback on Draft Redistricting Maps: Supervisor Humphrey explained that the legislature passed a bill in 2014 that will require all seven metro SWCDs to transition Supervisor elections from Countywide to elections by District. Two draft maps were available for review and both had been reviewed by Ramsey County Elections, as well as the Ramsey County Attorney’s office. Ann further explained the review completed by Joseph Mansky, with Ramsey County Elections and that both plans meet the statutory criteria provided by MN State Statute 103C.311, subdivision 2, as both plans are substantially equal in population, reasonably compact, contiguous territory, numbered in a regular series, and based on existing municipal precinct boundaries. The plans also comply with US Supreme Court criteria for traditional districting as not unduly advantaging or disadvantaging any of the current board members, compliant with requirements of the Voting Rights Act to create opportunities for representation by members of minority groups, and minimizing splitting political subdivisions to the extent possible.

Supervisor Humphrey asked for any comments on the draft plans. One plan has the City of Roseville split between two Districts and the other plan has the City of Maplewood split between two Districts. Mr. Gardner commented that because both Roseville and Maplewood have substantial populations, that splitting these cities

was unavoidable with five Districts. He stated his preference for aligning the Districts with the seven County Commissioner Districts, which is an option within the new legislation. Mr. Petersen echoed the preference for going to the seven County Commissioner Districts. He also requested that the maps be published in a newspaper to allow public comment. Ann will post them on the RCD website. The board decided by consensus to wait to vote on the maps until the November board meeting.

3. Staff / NRCS Reports: The staff updated the board on recent projects and activities. No report from NRCS.

4. Approval of Standing Reports:

A. Secretary’s Report – Minutes of September 8, 2014

Motion by Supervisor Behrens and Supervisor Willems seconded to approve the minutes.

Motion carried unanimously.

B. Treasury Report – Abbreviated 3rd Quarter 2014 Report

Ann explained that most likely the RCD will finish 2014 at a deficit and that it is almost entirely because of the decrease in Ag fees collected for 2014. **Motion by Supervisor Behrens and Supervisor Anderson seconded** to approve the 3rd Quarter 2014 Abbreviated Treasury Report.

Motion carried unanimously.

5. Action Items

A. Approval of September, 2014 Supervisor Expense Claims: **Resolution 14-10-01.** Supervisor Willems moved and Supervisor Behrens seconded. Resolved the Board approved reimbursement of the September expense claims as submitted by Supervisors Anderson, Behrens, Wasley, and Willems. Voting in favor of the resolution: Anderson, Behrens, Humphrey and Willems – Voting against: none – Abstaining: none

B. Approval of the CWF Well Sealing Reimbursement: **Resolution 14-10-02.** Supervisor Willems moved and Supervisor Wasley seconded. Resolved the Board approved the following reimbursements:

Owner	Address	Receipt Rec'd	Reimburse
Richard Carrier	3038 N. Victoria St, Roseville, MN 55113	1365.00	682.50
Dayaram & Sons, LTD	Skyline Motel 4889 Old Hwy 8, Moundsview, MN 55112	895.00	447.50
Joel Fernlund	2121 Oakridge St, St. Paul, MN 55119	1745.00	750.00
Virginia Hoyt	1565 Glenhill Rd, Arden Hills, MN 55112	890.00	445.00
Raymond Huth*	PO Box 28183, Oakdale, MN 55128	1050.00	525.00
Thomas Kapsner	4161 Otter Lake Rd, St. Paul, MN 55110	1007.00	503.50
Louis Leong	3777 New Brighton Rd, Arden Hills, MN 55112	829.00	414.50
Lila Leedon	2807 Dellwood Ave, Roseville, MN 55113	2200.00	750.00
Lawrence Meehan	1489 Rose Pl, Roseville, MN 55113	1285.00	642.50
Robert Moyer	2470 Gisella Blvd, White Bear Lake, MN 55110	900.00	450.00
David Seidel	2370 E. County Rd D, Maplewood, MN 55109	1960.00	750.00
Vern Simpson	2211 Jennifer Ct, North St. Paul, MN 55109	1785.00	750.00
Calvin Wall	5425 Quincy St. Mounds View, MN 55112	993.00	496.50
* Well location if different than reimbursement address			
Raymond Huth*	593 Farrell St N, Maplewood, MN 55119		

Voting in favor of the resolution: Anderson, Behrens, Humphrey and Willems – Voting against: none – Abstaining: none

C. Position Announcement Approval: **Resolution 14-10-03.** Supervisor Willems moved and Supervisor Anderson seconded. Resolved the Board approved advertising for the new position.

Voting in favor of the resolution: Anderson, Behrens, Humphrey and Willems – Voting against: none – Abstaining: none

D. 2014 MASWCD Resolution Ballot Approval: Supervisor Willems, who is on the MACD Resolutions Committee, asked if there were any questions on the resolutions and turned in her ballot, which is due to the MASWCD by November 1st. The other board members will send their ballots to the RCD office prior to the deadline. **Resolution 14-10-04.** Supervisor Willems moved and Supervisor Behrens seconded. Resolved the Board approved submitting the composite ballot to the MASWCD by the November 1, 2014 deadline.

Voting in favor of the resolution: Anderson, Behrens, Humphrey and Willems – Voting against: none – Abstaining: none

E. MASWCD Annual Convention: Supervisor Willems expressed interest in attending the MASWCD Convention, particularly on Tuesday for the resolution discussion. The Board will vote to approve the meeting at the November board meeting.

F. 2012 CWMA Cost Share Reimbursement: **Resolution 14-10-05.** Supervisor Willems moved and Supervisor Behrens second. Resolved the Board approved the following:

The MN BWSR had provided \$15,000 in FY12 CWMA funding to the RCD for the cooperative control of invasive species within Ramsey County; and

Whereas, the BWSR approved \$5,000 of the grant for administration and technical assistance and \$10,000 of the grant for cost share for the control of target species;

Be it further resolved, the Ramsey Conservation District Board authorized the encumbrance of \$4,590.40 in FY12 CWMA Grant to the City of Roseville to treat four emerging invasive species (Japanese knotweed, Tansy, Japanese hedge parsley, and Oriental bittersweet) on Roseville property:

Now Therefore Be It Resolved, the RCD Board agreed to approve reimbursement payment of \$4,590.40 to the City of Roseville, Parks and Recreation.

Contract# CWMA-4, Total Project Cost: \$6,121.00; BWSR CWMA eligible components 75%, \$4,590.40; City of Roseville component 25%, \$1,530.60.

Voting in favor of the resolution: Anderson, Behrens, Humphrey and Willems – Voting against: none – Abstaining: none

G. BWSR 2012 Verification: The Board reviewed the letter from BWSR regarding the 2012 Verification, as well as the response letter sent by the RCD. Ann commented that the process took approximately 40 hours of work and was quite an extensive process, but all LGUs that received Clean Water Legacy funding in Ramsey County, such as Watershed Districts and Water Management Organizations, also went through this verification.

H. BWSR 2011 Native Buffer Project Reimbursement: **Resolution 14-10-06.** Supervisor Behrens moved and Supervisor Anderson second. Resolved, the Board approved the following:

The MN BWSR has provided \$90,000.00 in FY11 Native Buffer Cost-Share funding to the RCD for the restoration of eroded shorelines on lakes within Ramsey County; and

Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost and the RCD shall utilize 20% of the BWSR cost-share grant for technical and administrative costs incurred by the RCD staff; and

Whereas, the RCD Board of Supervisors designates, Joe Lochner, as the technical representative for these projects, as Ryan Johnson is no longer District staff;

Now Therefore Be It Resolved, the RCD Board approved reimbursement payment to the following:

Ramsey County Parks and Rec: Keller Golf Course (Paul Diegnau) at 2166 Maplewood Drive, Maplewood, MN 55109 for a native restoration on Phase II.

Contract # NB-FY11-4, Conservation Practice 342, 643; Total Project Cost: \$26,542.92; BWSR Cost Share of Eligible Components 75%/\$19,907.19; Technical and administrative reimbursement to the RCD shall be 20%: \$4,976.79.

Further Resolved, the balance of the grant, \$6,241.02, will be returned to BWSR.

Voting in favor of the resolution: Anderson, Behrens, Humphrey and Willems – Voting against: none – Abstaining: none

I. 2013 CWF Community Partners Project Reimbursement and Amendment Approval:

1. Macalester Plymouth United Church: Ann explained that the RCD received a corrected invoice after the last board meeting for the Macalester Plymouth United Church. **Resolution 14-10-07**. Supervisor Willems moved and Supervisor Behrens second. Resolved the Board approved the underlined corrections to Resolution 10-09-10.

Landowner/Spokesperson Mark Dickinson at 1658 Lincoln Ave, St. Paul, MN 55105 for bio-retention basins. Contract #CP13-04, Conservation Practice 570; Total Project Cost: \$19,689.50; BWSR Cost Share for eligible components: 50%/\$9,844.75. Local Watershed (Capitol Region Watershed District) Cost Share for eligible components: 25%/\$4,922.38. Landowner Contribution: 25%/\$4,922.38. Total amount to be reimbursed to Macalester Plymouth United Church is \$9,844.75. Technical and Administrative reimbursement to the RCD shall be \$1,260.00.

Voting in favor of the resolution: Anderson, Behrens, Humphrey and Willems – Voting against: none – Abstaining: none

2. Chelsea School Project Reimbursement: **Resolution 14-10-08**. Supervisor Behrens moved and Supervisor Anderson second. Resolved the Board approved the following:

Whereas, The MN BWSR has provided \$150,000 in FY2013 Clean Water Funds through the Community Partners Conservation Program Grant to the RCD for water quality projects installed on Faith Organizations, Schools, and Business properties;

Whereas, the BWSR cost-share shall not exceed 50% of the total construction cost; and

Whereas, the RCD Board of Supervisors designates, James Landini, Washington Conservation District Staff as the technical representative for these projects.

Now Therefore Be It Resolved, the RCD Board approved reimbursement payment in the following amounts:

Chelsea Heights Elementary School: Spokesperson Trinh Tranberg at 1557 Huron Street, St. Paul, MN 55108, for a bio-retention basin.

Contract #CP 13-06, Conservation Practice 712; Total Project Cost: \$23,660.00; BWSR Cost Share for eligible components: 33%/7,807.80. Local Watershed (Capitol Region Watershed District) Cost Share for eligible components: 67%/15,852.20. Landowner Contribution: 0%/00.00 Technical and administrative reimbursement to the RCD shall be \$1,242.50.

Voting in favor of the resolution: Anderson, Behrens, Humphrey and Willems – Voting against: none – Abstaining: none

J. 2014 BWSR Cost Share Project Reimbursement: **Resolution 14-10-09**. Supervisor Willems moved and Supervisor Behrens seconded. Resolved the Board approved appropriating \$7,663 of BWSR 2014 Cost Share grant for technical assistance, as already approved by BWSR.

Voting in favor of the resolution: Anderson, Behrens, Humphrey and Willems – Voting against: none – Abstaining: none

6. Standing Committee Reports – The Board reported on the committee meetings they attended.

- A. Metro Conservation Districts – Supervisor Willems
- B. Rice Creek Advisory Committee – Supervisor Anderson
- C. Watershed Ramsey-Washington Metro Watershed Districts— Supervisor Behrens
- D. Capitol Region Watershed District Citizen Advisory Committee – Supervisor Willems
- E. Ramsey County League of Local Governments – Supervisor Behrens
- F. VLAWMO Advisory Committee – Supervisor Behrens
- G. Metropolitan Parks and Open Space Commission – Supervisor Wasley
- H. White Bear Lake CD Lake Level Committee – Supervisor Behrens
- I. Metro MAWD – Supervisor Willems
- J. Other Meetings – Supervisor Behrens

7. Next Regular Meeting Date –Monday, November 10, 2014.

8. Adjournment: **Motion by Supervisor Anderson, Supervisor Willems seconded** to adjourn at 5:07 pm.

These minutes are respectfully submitted by Ann WhiteEagle.