



Minutes of the **Board of Supervisors Regular Board Meeting** held March 16, 2015.

1. Meeting called to order by Chair Humphrey at 4:00 p.m.

Roll of Attendance

Supervisors present:

Others present:

Margaret Behrens	Blake Huffman, Ramsey County Commissioner
Paul Gardner	Michael Bradley, RCWD Board of Managers
Mara Humphrey	Matt Kocian, Rice Creek Watershed District Staff
Carrie Wasley	Joe Lochner, RCD Staff
Gwen Willems	Michael Schumann, RCD Staff
	Ann WhiteEagle, RCD Staff

A. Approval of Agenda: **Motion by Supervisor Behrens and Supervisor Willems seconded** to approve the agenda. Ann requested to add Action Item K: 2014 Audit. Motion carried unanimously.

B. Announcements: The Board was sent a list of upcoming meetings in the board packets. **Motion by Supervisor Wasley and Supervisor Behrens seconded** to approve the MACD Meeting on March 31st from 9am-2pm at the RCD office as a Special Meeting. Motion carried unanimously.

2. Update on Rice Creek Commons (formerly the Twin Cities Army Ammunition Plant): Commissioner Blake Huffman gave a detailed update of the proposed master plan for the 427 acre Rice Creek Commons site. The site will include three different neighborhoods, retail space, 43 acres of open space, and parks. It is expected to create about 4,000 jobs and include high-tech energy sources to reduce the site’s environmental footprint. Commissioner Huffman emphasized the partnership Ramsey County had with Arden Hills and local stakeholders, including input from local middle and high school students. Matt Kocian added information on the Rice Creek Meander Project, which will ultimately reduce phosphorus loading into Long Lake.

The Board added discussion on a possible workshop with the Ramsey County Board of Commissioners to discuss current projects, as well as new legislation that will affect the RCD.

2. Staff / NRCS Reports: The staff updated the board on recent projects and activities. No report from NRCS.

3. Approval of Standing Reports:

A. Secretary’s Report – Minutes of January 12, 2015

Motion by Supervisor Gardner and Supervisor Behrens seconded to approve the minutes. Motion carried unanimously.

B. Treasury Report – Detailed 4th Quarter 2014 Report

Motion by Supervisor Behrens and Supervisor Willems seconded to approve Treasury Report.
Motion carried unanimously.

4. Action Items

A. Approval of January & February 2015 Supervisor & Staff Expense Claims:

Resolution 15-03-01. Supervisor Wasley moved and Supervisor Behrens seconded. Resolved, the Board approved the expense reports as submitted by Supervisors Behrens, Gardner, Humphrey, Wasley, Willems, and staff member WhiteEagle.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

B. Approval of the CWF Well Sealing Reimbursement: **Resolution 15-03-02.** Supervisor Behrens moved and Supervisor Willems seconded. Resolved the Board approved the following reimbursements:

Owner	Address	Receipt Rec'd	Reimburse
Joanne Cushman	1166 W. Sherren St. Roseville, MN 55113	1150.00	575.00
Linda Fearing	2578 Pascal St., Roseville, MN 55113	983.00	491.50
Tim Eklund	1933 26th Ave NW, New Brighton, MN 55112	1220.00	610.00

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

C. Approval of 2015 Dues (RCLLG): **Resolution 15-03-03.** Supervisor Wasley moved and Supervisor Willems seconded. Resolved the Board approved payment of RCLLG dues of \$200 for 2015.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

D. MASWCD Day at the Capitol/Legislative Update: Supervisors Gardner and Willems, along with all the RCD staff met with legislators at the annual MASWCD Day at the Capitol event. Supervisor Gardner summarized the briefing, at which Representatives Anderson, McNamara, and Torkelson were clear that they would not support a bill giving taxing authority to SWCDs, though they all supported finding SWCDs more funding. Ann commented that she returned to the Capitol several times for meetings with legislators, along with the Anoka Conservation District and the lobbying group. The SWCD funding bills are SF1158 (Sparks) and HF1327 (Torkelson), which would increase the baseline funding for all SWCDs and would allow SWCDs to better meet statutory obligations.

E. Buffer Programs & Local Ordinances: The Board and staff briefly discussed Governor Dayton's Buffer Initiative and SWCDs role in implementation. Additional information and fact sheets are being developed and the DNR will be responsible for establishing an inventory map to show the waters that are subject to the buffer requirement.

F. BWSR FY14 CWMA & WCA Admin Cost Share Reimbursement: **Resolution 15-03-04.** Supervisor Behrens moved and Supervisor Willems second. Resolved the Board approved the following:

The MN BWSR had provided \$15,000 in FY14 CWMA funding to the RCD for the cooperative control of invasive species within Ramsey County; and BWSR approved \$15,000 of the grant for administration and program expenses;

Now Therefore Be It Resolved, the RCD Board agreed to approve reimbursement payment to the RWMWD for \$4,914.56 for work completed for the CWMA and \$68.13 for a foam herbicide sprayer to Luann Kipka at 1200 4th St E, St. Paul, MN 55106 for the treatment of Japanese Knotweed;

BWSR FY14 WCA Admin Cost Share Reimbursement: **Resolution 15-03-05**. Supervisor Behrens moved and Supervisor Willems second. Resolved the Board approved the following:
Whereas, BWSR has provided \$16,677 in funds for FY14 for the purpose of reimbursing the RCD and LGUs for the administration of WCA in Ramsey County and these funds must be spent by June 30, 2014;
Whereas, the RCD has an agreement with the City of St. Paul to reimburse for the administration of WCA;
Whereas, the City of St. Paul has submitted documented reimbursable WCA administrative expenses for the period of June 1, 2014 through December 31, 2014; and
Now Therefore Be It Resolved, the City of St. Paul shall be reimbursed \$752 from the FY2014 WCA Administrative funds.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

G. BWSR FY15 Clean Water Fund Grant Approval: Ann explained that the RCD received two Clean Water Fund grants in 2015, with one grant for a stream bank restoration for Lambert Creek and a Community Partners grant for assisting with BMP cost share for schools, churches, businesses, and multi-unit housing complexes. **Resolution 15-03-06**. Supervisor Behrens moved and Supervisor Willems second. Resolved the Board authorized the chair to sign the grant agreement with BWSR for a total of \$209,766, effective until December 31, 2018.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

H. 2015 Work Plan and Billing Rates: The Board reviewed the 2015 work plan activities and billing rates. Ann explained that she slightly raised the billing rate for BMP design for fee-for-service in order to offset the reduced billing rate required with the new BWSR billing rate calculator for work completed for grants. **Resolution 15-03-07**. Supervisor Willems moved and Supervisor Wasley second. Resolved the Board approved the 2015 work plan and billing rates and accepted the BWSR billing rate calculator for establishing the billing rates for BWSR grant reporting.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

I. 2016-17 Ramsey County Budget Planning: The Board was presented a proposed budget for 2016 and 2017. Ann explained that the budget materials would be due to Ramsey County the first week of April. Supervisor Gardner offered to assist with the preparation, as well as Supervisor Humphrey. **Resolution 15-03-08**. Supervisor Behrens moved and Supervisor Wasley second. Resolved the Board approved staff submitting the budget material for 2016-17 to Ramsey County pending prior review by the RCD Board of the final documents.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

J. Personnel Committee: **Resolution 15-03-09**. Supervisor Behrens moved and Supervisor Willems second. Resolved the Board approved the staff advertising and hiring up to two temporary people for six month terms, not to exceed \$20k in salary for each.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

Resolution 15-03-10. Supervisor Wasley moved and Supervisor Behrens seconded. Resolved, the Board approved having a background check on all new permanent employees.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley and Willems – Voting against: none –

Abstaining: none

K. 2014 Audit: Ann explained that the RCD exceeded \$500,000 in revenue for 2014, but because it was only a small amount over the threshold and that BWSR offered to waive the 2014 audit requirement, if the waiver was RCD board approved. **Resolution 15-03-11.** Supervisor Wasley moved and Supervisor Behrens second. Resolved, the Board approved to waive the 2014 audit.

5. Standing Committee Reports – The Board reported on the committee meetings they attended.

- A. Metro Conservation Districts – Supervisor Willems
- B. Rice Creek Advisory Committee – No Report
- C. Ramsey-Washington Metro Watershed District Citizen Advisory Committee
— Supervisor Behrens
- D. Capitol Region Watershed District Citizen Advisory Committee – Supervisor Willems
- E. Ramsey County League of Local Governments – Supervisor Behrens
- F. VLAWMO Advisory Committee – Supervisor Behrens
- G. Metropolitan Parks and Open Space Commission – Supervisor Wasley
- H. White Bear Lake CD Lake Level Committee – Supervisor Behrens
- I. Metro MAWD – Supervisor Willems

6. Next Regular Meeting Date –Monday, April 13, 2015.

7. Adjournment: **Motion by Supervisor Wasley, Supervisor Behrens seconded** to adjourn at 6:25 pm.

These minutes are respectfully submitted by Ann WhiteEagle.