

Addendum

Issued Date: November 13, 2023

Solicitation #: CRTS0365

Solicitation Title: Civil Commitment Representation

Addition(s)/Change(s)/Clarification(s):

- Change in Solicitation Response Due Date
 Change in Terms and Conditions
 Other

Please Note the Following Addition(s)/Change(s)/Clarification(s):

1. The notice and website state that applicants need 5 years of civil litigation experience. I've been licensed and in private practice doing family, tax, probate, trust, estate planning, and other general civil practice work for 5 years. Would that qualify to apply or not?

As stated on the solicitation website:

- **Eligible panel attorneys must have a minimum of five years of combined experience as a practicing attorney in civil commitment law and/or civil litigation.**
- **Eligible substitute attorneys must have a minimum of five years of combined experience as a practicing attorney in civil commitment law and/or civil litigation.**
- **Contractors must have a current license to practice law in Minnesota.**
- **Contractors must have the ability to provide the county with an Employer Identification Number or W9.**

2. Would Ramsey County be employing me as an individual or could the contract be with my law firm, Estate & Elder Law Services?

Ramsey County will contract directly with the individual attorney that completes the online application.

3. Is malpractice insurance required and what is the required limit?

Yes. Specifics regarding malpractice insurance will be discussed during contract negotiations.

4. Do I need to submit both a resume/CV and the application form to be considered?

Resumes are not required at the time of application, however they will be requested at the time of interviews. Please submit your resume to steven.kensinger@co.ramsey.mn.us as soon as possible.

All Addendum(s) are to be acknowledged on the Solicitation Cover Page to be included with your submission. FAILURE TO DO SO MAY RESULT IN REJECTION OF THE SOLICITATION RESPONSE. Unless otherwise specified above, the Solicitation Response due date and time all other Terms and Conditions remain the same.

Sincerely,

Steven Kensinger
Senior Procurement Specialist
Steven.kensinger@co.ramsey.mn.us

Ramsey County representatives recommending this Addendum acknowledge that all Ramsey County solicitation policies and procedures have been followed.