

Addendum #1

Issued Date: August 15, 2025

Solicitation #: RFP: CED0000000278

Solicitation Title: Re-imagination Resource Center Grant Solicitation

Addition(s)/Change(s)/Clarification(s):

☐

Change in Solicitation Response Due Date

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Change in Terms and Conditions

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Other

Please Note the Following Addition(s)/Change(s)/Clarification(s):

1. **Attachment A has been added to the solicitation application as a new Workplan Template as of 8/15/2025. This must be completed as applicable to your proposal.**

2. **Attachment B has been added to the solicitation application as a new Budget Template as of 8/15/2025. This must be completed as applicable to your proposal.**

3. **Do you have to be a 501c3 to be eligible?**

Please see eligibility for business community organizations (BCOS) on the web application.

Eligible applicants must:

- Operate as a 501(c)(3) or 501(c)(6) with an active business filing with the Minnesota Secretary of State.

4. **Would a nonprofit organization over \$1M be eligible?**

Yes.

It is not a requirement, but organizations with operating expenses over \$1m can apply. We encourage you to apply if your organization's annual operating expenses is below \$1M. Please see eligibility for business community organizations (BCOs) on the web application.

The following are not requirements. However, these organizations are encouraged to apply:

- Organizations with a primary office e in the local community they serve.
- Organizations with a demonstrated understanding of the unique needs of Ramsey County.
- Organizations with an annual operating budget below \$1M.

5. Are we able to apply for multiple portions of the grant / RFP?

Yes, organizations can apply to component one, component two, component three or any combination of them. Please see the scope of services in the web application

6. What is an eligibility requirement vs encouragement?

Please see eligibility for business community organizations (BCOS) on the web application.

Eligible applicants must:

- Have a physical business presence in the state of Minnesota.
- Have at least two years of experience assisting small business owners or entrepreneurs.
- Operate as a 501(c)(3) or 501(c)(6) with an active business filing with the Minnesota Secretary of State.

7. Could one apply for all 3 components or need to select only one?

See answer to Question 3 of this Addendum 1.

8. Can funds be used for existing incubators?

Yes.

9. How are you defining startups?

A business startup is typically defined as a newly established enterprise, generally less than two years old, that is in the early stages of developing its products or services and building its customer base. Startups focus on testing their business model, securing funding, and establishing operations.

10. Performance metrics are for Ramsey County clients served, only, correct?

Yes

11. How is "experience assisting small businesses" defined?

It is defined as having at least two years of proven experience delivering small business programs such as, but not limited to, technical assistance, business training, mentorship, certification guidance, business networking events, or incubator programs.

12. Would intermediary partners be eligible? Like those helping other BCOs. Or are these meant for organizations directly serving residents/business owners?

Yes

13. Is this grant for non-profits only?

Yes

14. Will component 3 replace the current FAST program that MFIP families can be transferred to in Ramsey County?

No.

- 15. Are admin expenses "off the top?" For instance, is administering microgrants (eval, engagement, assessment, disbursement) "program expenses" or "admin expenses?" I would argue they are program expenses.**

Admin expenses should refer to overhead expenses needed. These are expenses not directly related to run the program, but other expenses necessary to run the operation, including but not limited to, items such as Rent, Utilities, Insurance, etc.

- 16. We are not a 501 (c) (3) but partner with many of them across MN. Is it possible for us to apply with a fiscal sponsor who is a 501 (c) (3) even though we will be delivering the services in partnership with them if awarded?**

No.

All Addendum(s) are to be acknowledged on the application and included with your submission. FAILURE TO DO SO MAY RESULT IN REJECTION OF THE SOLICITATION RESPONSE. Unless otherwise specified above, the Solicitation Response due date and time all other Terms and Conditions remain the same.

Sincerely,

Olusola Oduwaiye

Principal Procurement & Contracting Specialist

Ramsey County

Ramsey County representatives recommending this Addendum acknowledge that all Ramsey County solicitation policies and procedures have been followed.