

## DW/WIOA Program Supportive Services Definitions and Codes

<b>WF1 category</b>
<b>*Books, Fees, and Supplies for Post-Secondary Students*</b>
Child and Dependent Care
Counseling: Personal, Financial, Legal
<b>*Dental*</b>
<b>*Drug and Alcohol Counseling*</b>
<b>*Educational Testing*</b>
Emergency Financial Assistance
Emergency Health Insurance
<b>*Employment and Training-Related Fees*</b>
Health Care
Housing or Rental Assistance
<b>*Linkages to Community Services*</b>
<b>*Out-of-Area Job Search*</b>
Professional Membership
<b>*Reasonable accommodations for individuals with disabilities*</b>
<b>*Relocation*</b>
Tools and Clothing
Transportation

### **\*Books, Fees, and Supplies for Post-Secondary Students \*(Ramsey County to Use Employment and Training Related Fees)**

Books, fees, and supplies that are not directly related to the training service (such as study materials, supplemental learning materials, etc). Can also include self-study materials if the client is not taking a course or enrolling in a program, but needs materials to prepare for licensure tests and will obtain a license if they pass that test.

### **Child and Dependent Care**

Service which helps participants meet their family care needs during participation. Participation ranges from day care outside the home or in-house to after-school programs.

### **Counseling**

Personal, financial or legal. Ramsey County includes Drug and Alcohol Counseling in this category.

### **\*Dental\* (Ramsey County to use Health Care)**

Occasional payment for dental services and prescriptions based off the judgement of the EGC.

### **\*Drug and Alcohol Counseling\* (Ramsey County to use Counseling)**

Referral and counseling services to address drug and alcohol use issues.

### **\*Educational Testing\* (Ramsey County to use Employment and Training-Related Fees)**

Test prep courses, materials, and practice exam fees.

### **Employment and Training-Related Fees**

Payments and fees for employment and training-related applications, tests, and certifications including immunizations, examinations, or medical tests required to participate in employment.

Ramsey County includes Books, Fees, and Supplies for Post-Secondary Students, and Educational Testing in this category

### **Emergency Financial Assistance**

- Utility bills: Cash outlay to client or vendor to provide for a variety of needs of clients including but not limited to meals, food (subsistence), licenses, initiations fees, physicals, etc. required for job placement
- Relocation and moving from storage to dwelling if client is temporarily homeless.

### **Emergency Health Insurance**

COBRA payments only.

### **Health Care**

Medications, health insurance premiums (other than COBRA), office visits, glasses, preventative services, dental, personal hygiene and appropriate psychiatric, psychological and prosthetic services. Ramsey County includes Dental care in this category.

### **Housing and Rental Assistance**

Mortgage/rent payment.

### **\*Linkages to Community Services\***

Any fee-based community service that a job counselor deems appropriate for assistance.

### **Out of Area Job Search**

Cost of travel and lodging for out of area interviews. Interview must be verified and scheduled to approve payment. The potential employer must not provide travel expenses themselves.

### **Professional Membership**

Membership dues.

### **Reasonable accommodations for individuals with disabilities**

Must coordinate with VRS first, if enrolled with VRS.

### **Relocation**

If client has a confirmed job offer, and the employer does not provide for moving expenses, and the client's financial circumstances are such that program assistance is clearly needed, transportation and support for moving expenses may be provided.

### **Tool and Clothing**

Service which will allow client to improve job search and interview potential or to provide items (such as software and laptops) required for training or as a condition of employment, upon completion of training.

### **Transportation**

Gas cards, bus passes, car repairs, car payment, car insurance, parking for school.