



Approved May 4, 2017

1425 Paul Kirkwold Drive  
 Highway 96 & Hamline Avenue  
 Arden Hills, MN 55112  
 Telephone 651-266-7270  
 Fax 651-266-7276  
 www.ramseycounty.us

Minutes of the **Board of Supervisors Regular Board Meeting** held March 2, 2017.

1. Meeting called to order by Vice Chair Buggs at 6:30 p.m.

Roll of Attendance

**Supervisors present:**

**Others present:**

Margaret Behrens	Michael Schumann, RCD Staff
Lena Buggs	Ann WhiteEagle, RCD Staff
Paul Gardner (via Facetime) starting at Action Item B	Andrea Prichard, RCD Staff
Mara Humphrey (via Facetime) starting at Action Item F	Brian Olsen, RCD Staff
Gwen Willems	Joe Lochner, RCD Staff
	Michelle Prosser, RCD Staff

- A. Approval of Agenda: **Motion by Supervisor Behrens and Supervisor Willems seconded** to approve the final agenda, after additions by Supervisor Buggs of Action Item H to discuss Workshop rescheduling and the MASCWD meeting to Standing Committee Reports as well as additions by Supervisor Willems to include an update on the RCD Conservation Forum and the Equity and Diversity Workshop to Standing Committee Reports. Motion carried unanimously.
  - B. Announcements: Supervisor Behrens announced the upcoming Celebrating Women in Leadership event at the VFW in North Saint Paul held by the R.C. League of Local Governments the evening of April 13th. Supervisor Buggs announced the Day at the Capitol, to be discussed in Action Item A, and confirmed with Ann WhiteEagle that the Board members intending to participate were registered. Supervisor Buggs also announced the March 29<sup>th</sup> Area 4 MASWCD meeting and the March 30<sup>th</sup> Conservation Forum that will take place in the Ramsey County Public Works building. Ann WhiteEagle announced the April 20<sup>th</sup> Budget meeting with the County Manager.
2. Staff Reports: The staff provided a written update to the board on recent projects and activities.
  3. Approval of Standing Reports
    - A. Secretary’s Report, Minutes of February 2, 2017  
**Motion by Supervisor Behrens and seconded by Supervisor Willems** to approve the minutes after edits by Ms. WhiteEagle and Supervisor Behrens, mostly regarding standing the committee section. Motion carried unanimously.

#### 4. Action Items

- A. Day at the Capitol Event: Ms. WhiteEagle described the plan to split staff into two groups to meet with representatives on March 21<sup>st</sup>, with board members choosing groups. Not all meeting times are set, but they will be communicated to participating Board members after meetings are scheduled so that Board members can choose their meetings. RCD handouts for legislators were distributed to Board members with the request of any edits to be sent to Brian Olsen by March 15<sup>th</sup>. **Resolution 17-03-01.** Motion by Supervisor Behrens and seconded by Supervisor Willems. Resolved, the Board declared a Special Meeting for participation at the MASWCD Day at the Capitol on March 20-21, 2017. Voting in favor of the resolution: Behrens, Buggs, Willems – Voting against: none – Abstaining: none – Not yet connected via phone: Gardner, Humphrey
- B. Lilydale Project Update: Joe Lochner briefed the Board on the Lilydale project with a PowerPoint presentation showing the 2014 landslide area and preliminary plans to move soils to stabilize the area to a safe slope. Mr. Lochner informed the Board that the lowest-budget estimate for achieving this result would be just over two million dollars, which far exceeds the BWSR grant funding for the project and more funding would be needed for the successful implementation of the stabilization of this Brickyard Trail area.
- C. Charley and Wilkinson Lake Surveys: Andrea Prichard informed the Board that VLAWMO is contracting the RCD to perform bathymetry surveys shortly after lake ice-out this year, and that RCD is putting together a proposal for Aquatic, Emergent and Shoreline Vegetation surveys to be conducted for those lakes in the summer.
- D. Consent Agenda: Supervisor Buggs proposed to add items that do not need approval such as staff and supervisor reports onto a Consent Agenda, and Supervisor Gardner agreed that this would be a time-saving measure and added that items needing discussion could be removed from the consent agenda. **Resolution 17-03-02.** Motion by Supervisor Behrens and seconded by Supervisor Willems. Resolved, the Board implemented a Consent Agenda in future meetings. Voting in favor of the resolution: Behrens, Buggs, Gardner, Willems – Voting against: none – Abstaining: none – Not yet connected via phone: Humphrey
- E. Public Comment: Supervisor Buggs brought up having a space for public comment if a member of the public wished to attend and address the Board. It was discussed that RCD formerly had this item and that partner organizations have the space for public comment. A time of 3 minutes was discussed for the public to speak, with option for extension upon permission by the Board. **Resolution 17-03-03.** Motion by Supervisor Willems and seconded by Supervisor Buggs. Resolved, the Board initiated a space of 3 minutes for Public Comment to future board agendas to be available after Announcements. Voting in favor of the resolution: Behrens, Buggs, Gardner, Willems – Voting against: none – Abstaining: none – Not yet connected via phone: Humphrey
- F. Use of District Logo: Supervisor Buggs opened discussion on the use of the RCD logo for collaborative projects with partner organizations, specifically with Capitol Region Watershed District, with whom she is collaborating on educational material, such as flyers. Supervisor Gardner mentioned a Dropbox for logos and letterhead, and Ms. WhiteEagle mentioned a shared GoogleDrive so that Board may have access to the logo. **Resolution 17-03-04.** Motion by Supervisor Buggs and seconded by Supervisor Behrens. Resolved the Board authorized the use the RCD logo

for to Supervisors for communications. Voting in favor of the resolution: Behrens, Buggs, Gardner, Humphrey, Willems – Voting against: none – Abstaining: none

G. Website: Supervisor Buggs mentioned that the RCD website, which is embedded in the Ramsey County website, is less accessible than a standalone organizational website and reported receiving a quote of from a web developer on creating an independent website for Ramsey Conservation District. Supervisor Behrens spoke of many improvements she envisioned for the RCD website, and indicated that FY2018-2019 funds available for website improvements are only available to SWCDs who already have a website. Supervisor Buggs clarified that this wasn't a request for immediate action, because the grant is for FY2018-19 of \$100,000 for building capacity. Ms. WhiteEagle discussed advantages of keeping the Ramsey County website and suggested having an independent website to expand information on completed projects, but keeping the Ramsey County site. She also mentioned that the RCD has qualified staff that could work on this. Supervisor Willems suggested having a simple Ramsey County RCD page that clearly redirected traffic to the RCD main page to avoid confusion. Supervisor Gardner suggested taking the next few months to map out a plan and questioned if there were obligations to get bids and Ms. WhiteEagle confirmed that there were. **Resolution 17-03-05.** Motion by Supervisor Willems and seconded by Supervisor Buggs. Resolved, the Board approved an independent website. Voting in favor of the resolution: Behrens, Buggs, Gardner, Willems – Voting against: none – Abstaining: Humphrey due to lost connection

H. Bylaws/Plan Workshop: Due to the weather-related cancellation of the workshop planned for February, the Board rescheduled. **Resolution 17-03-06.** Motion by Supervisor Willems and seconded by Supervisor Behrens. Resolved, the Board approved a special meeting/workshop on April 18<sup>th</sup> from 11:00-2:00 at the Ramsey County Public Works building. Voting in favor of the resolution: Behrens, Buggs, Gardner, Humphrey, Willems – Voting against: none – Abstaining: none

5. Standing Committee Reports – The Board reported on the committee meetings they attended.

A. Metro Conservation Districts – Supervisor Willems

B. Rice Creek Advisory Committee – Supervisor Gardner

C. Ramsey-Washington Metro Watershed District Citizen Advisory Committee and Board – Supervisor Gardner

D. Capitol Region Watershed District Citizen Advisory Committee and Board Meeting – Supervisor Buggs and Supervisor Willems

E. Ramsey County League of Local Governments – Supervisor Behrens

F. VLAWMO Tech and Advisory Committee – Supervisor Behrens

G. White Bear Lake CD Lake Level Committee – no meeting

H. Metro MAWD – no regional meeting

I. Other Meetings

i. RCD Conservation Forums – Ann WhiteEagle

ii. MASWCD meeting – Supervisor Behrens and Supervisor Buggs

iii. Communicating for Equity and Diversity – Supervisor Willems

iv. RiverEast Planning Committee – no meeting

v. St Paul Regional Water Services Board – (no report: Supervisor Humphrey had lost phone connection)

vi. Metropolitan Council – Supervisor Gardner

vii. Metro Transit – Supervisor Buggs

viii. Master Water Stewards – Supervisor Gardner

6. Next Regular Board Meeting – Thursday, April 6, 2017, at 6:30pm.
7. Adjournment: **Motion by Supervisor Behrens, Supervisor Willems seconded** to adjourn at 8:20 pm.  
Motion carried unanimously.

These minutes are respectfully submitted by Andrea Prichard.