



Approved December 12, 2016

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Minutes of the **Board of Supervisors Regular Board Meeting** held November 14, 2016.

1. Meeting called to order by Chair Humphrey at 3:00 p.m.

Roll of Attendance

**Supervisors present:**

**Others present:**

Margaret Behrens	Joe Lochner, RCD Staff
Paul Gardner	Michael Schumann, RCD Staff
Mara Humphrey	Ann WhiteEagle, RCD Staff
Carrie Wasley	Brian Olsen, RCD Staff
Gwen Willems	Andrea Prichard, RCD Staff

- A. Approval of Agenda: **Motion by Supervisor Wasley and Supervisor Willems seconded** to approve the final agenda. Motion carried unanimously.
- B. Announcements: The Board discussed the upcoming meeting schedule and Supervisor Behrens and Willems confirmed they would be attending the MASWCD Annual Conference.
2. Staff Reports: The staff updated the board on recent projects and activities. Joe and Michael presented photographs of the Lambert Creek restoration project and the project at Harambee Elementary School in Maplewood.
3. Approval of Standing Reports - Secretary’s Report, Minutes of October 17, 2016  
**Motion by Supervisor Willems and seconded by Supervisor Behrens** to approve the minutes. Motion carried unanimously.
4. Action Items
  - A. Approval of October, 2016 Supervisor Expense Claims: **Resolution 16-11-01.** Motion by Supervisor Willems and seconded by Supervisor Wasley. Resolved, the Board approved payment of the expense reports as submitted by Supervisors Behrens \$338.88, Gardner \$154.32, Humphrey \$87.96, Wasley \$271.60, and Willems \$271.60.  
 Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none

- B. FY14 CWF Community Partners Grant Reimbursement: **Resolution 16-11-02**. Motion by Supervisor Behrens and seconded by Supervisor Wasley.

The MN BWSR has provided \$150,000.00 in FY2014 Clean Water Funds through the Community Partners Conservation Program Grant to the RCD for water quality projects installed on Faith Organization, School, and Business properties;

Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost; and

Whereas, the RCD Board of Supervisors designated, Joe Lochner, Ramsey Conservation District Staff as the technical representative for this project.

Resolved, the RCD Board agrees to reimburse the RCD for Technical and Administrative work for \$21,555.12 for all FY14 projects.

Now Therefore Be It Resolved, the RCD Board agrees to approve reimbursement payment in the following amounts:

Independent School District #623/Roseville Area Schools: Spokesperson Shari Thompson: 1251 County Rd B2 W, Roseville, MN 55113 (Project location:30 County Road B E) for infiltration basins and educational signage. Contract #CP 14-10, Conservation Practice 570; Total Project Cost: \$93,735.00; BWSR Cost Share for eligible components: 27%/ \$25,000.00. Local Watershed (Capitol Region Watershed District) Cost Share for eligible components: 59%/ \$55,175.00. Landowner Contribution: 14%/ \$13,560.00. Technical and Administrative amount to be consistent with percentages outlined in grant work plan.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none

- C. FY15 CWF Lambert Creek Project Encumbrance: **Resolution 16-11-03**. Motion by Supervisor Behrens and seconded by Supervisor Willems. Resolved, the Board approved the following: The MN BWSR has provided \$59,766 in FY15 Clean Water Funds through Clean Water Assistance Grant to the RCD for a stream bank restoration on Lambert Creek in Vadnais Heights; Whereas, the RCD Board of Supervisors designates, James Landini, Washington Conservation District Staff as the technical representative for this project; Now Therefore Be It Resolved, the RCD Board agrees to enter into BWSR cost-share agreements with the following:

Vadnais Lake Area Water Management Organization (VLAWMO): Marc Johannsen at 800 County Road E East, Vadnais Heights MN 55127 for a stream bank restoration located adjacent to 448 Koehler Road, Vadnais Heights, MN 55127.

Contract #L15-01, Conservation Practices 580, 608; Total Project Cost: \$92,583.26; BWSR Cost Share for eligible components: \$53,200.00; VLAWMO Cost Share: \$39,383.26; Grant Administration/Reporting, Project Development, and Technical Assistance and Engineering: \$6,566.00. The project must be started by 30-June-17 and finished by 30-Nov-17.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none

- D. MACD Meeting Update: Supervisor Willems gave an update of the November 2<sup>nd</sup> MACD meeting. She suggested having the *One Watershed, One Plan* presentation at a future board meeting. The Board suggested having it as a Conservation Forum presentation. Ann will follow-up.

Urban Ag Grant Project Encumbrance: **Resolution 16-11-04**. Motion by Supervisor Wasley and seconded by Supervisor Behrens. Resolved, the Board approved Urban Roots contract for an urban agriculture demonstration project and awarded \$30,000 for this project.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none

E. Election Update: Supervisor Humphrey gave an update on election results across the metro area. The RCD will have one new board supervisor beginning in January, 2017. The Board and staff thanked Supervisor Wasley for her seven years of service on the RCD Board.

F. Momentum Environmental Contract: Ann explained that MI has requested RCD technical services for monitoring their stormwater treatment device. **Resolution 16-11-05.** Motion by Supervisor Behrens and seconded by Supervisor Willems. Resolved, the Board approved the contract with Momentum Environmental, LLC.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none

5. Standing Committee Reports- The Board reported on the committee meetings they attended.

- A. Metro Conservation Districts- Supervisor Willems
- B. Rice Creek Advisory Committee Supervisor Gardner
- C. Ramsey- Washington Metro Watershed District Citizen Advisory Committee and Board- Supervisor Gardner
- D. Capitol Region Watershed District Citizen Advisory Committee and Board Meeting- Supervisor Wasley and Supervisory Willems
- E. Ramsey County League of Local Governments- Supervisor Behrens
- F. VLAWMO Tech and Advisory Committee- Supervisor Behrens
- G. White Bear Lake CD Lake Level Committee – Supervisor Behrens- No Report
- H. Metro MAWD- Supervisor Willems

The Board by consensus determined to move the next board meeting time up, to allow time for the annual holiday staff and board gathering and suggested to hold it at the Green Mill in Shoreview.

6. Next Regular Board Meeting – Monday, December 12, 2016, at 2:30pm.

7. Adjournment: **Motion by Supervisor Wasley, Supervisor Behrens seconded** to adjourn at 4:40 pm.

These minutes are respectfully submitted by Ann WhiteEagle.