



Minutes of the **Board of Supervisors Regular Board Meeting** held October 17, 2016.

1. Meeting called to order by Chair Humphrey at 3:00 p.m.

Roll of Attendance

Supervisors present:

Others present:

Margaret Behrens	Janice Rettman, Ramsey County Commissioner
Paul Gardner	Mary Peterson, BWSR Board Conservationist
Mara Humphrey	Ann WhiteEagle, RCD Staff
Carrie Wasley	Brian Olsen, RCD Staff
Gwen Willems	Joe Lochner, RCD Staff
	Alicia Little, RCD Staff
	Andrea Prichard, RCD Staff
	Michael Schumann, RCD Staff

- A. Approval of Agenda: **Motion by Supervisor Behrens and Supervisor Willems seconded** to approve the final agenda. Motion carried unanimously.
 - B. Announcements: Supervisor Behrens described the upcoming Ramsey County League of Local Governments annual program and encourages the Board to attend. **Motion by Supervisor Wasley and seconded by Supervisor Behrens** to approve the RWMWD Recognition Dinner as a special meeting, on Wednesday, November 16, 2016 at 6:30pm, where Supervisor Gardner will be receiving a LEAP award. Motion carried unanimously. **Motion by Supervisor Willems and seconded by Supervisor Behrens** to approve the 2016 State of the Waters on October 20, 2016 at the Ramsey Conservation District as a special meeting. Motion carried unanimously
2. BWSR FY17 Local Capacity Funding Incentive with Counties: BWSR Board Conservationist Mary Peterson presented background information on the origins of the BWSR FY17 Local Capacity Funding Incentive with Counties; in 2015 a special legislative session appropriated \$22 million from clean water funds for use by SWCDs. All 89 SWCD's were allocated \$100,000 each year for 2016 and 2017. Extra funds are allocated through the incentive process. SWCD's must report to BWSR how these funds are used so that BWSR can compile this data at the end of the two year period to present to the legislature. The 89 SWCD's were sorted into five tiers based on how much each had received in FY14. RCD was in the lowest tier, thus eligible for the most match funds from BWSR in FY17 - \$37,500 from BWSR if Ramsey County can provide \$30,000.

Ramsey County Commissioner Janice Rettman questioned whether this \$30,000 would then be added to the base funds for the RCD and thus an extra charge to Ramsey County each year. Ms. Peterson confirmed that these funds would be considered the new base. Commissioner Rettman recommended that the RCD find a substantial project(s), where the return on such an investment is a clear and compelling one with detailed specifics on long-term benefits. Supervisor Wasley questioned why it took BWSR such a long time to finalize the FY17 Local Capacity Funding Incentive with counties, as SWCD's were only notified of it in July resulting in difficulties for the RCD in obtaining the necessary match funds for FY17. Ms. Peterson acknowledged that it has been a problem for many SWCD's, however July was the earliest they could release the program after many months of work with BWSR's partners on finalizing the plan.

3. Staff Reports: The staff updated the board on recent projects and activities. Joe and Michael presented photographs of projects as well as reductions in water volume, sediment volume, and phosphorous volume from runoff at recently completed rain garden installation and landscaping projects throughout Ramsey County and funded in part from Clean Water Funds awarded to the RCD.
4. Approval of Standing Reports
 - A. Secretary's Report, Minutes of September 12, 2016
Motion by Supervisor Wasley and seconded by Supervisor Behrens to approve the minutes. Motion carried unanimously.
 - B. Treasury Report, Detailed 3rd Quarter, 2016
Motion by Supervisor Behrens and seconded by Supervisor Wasley to approve the report. Motion carried unanimously.
5. Action Items
 - A. Approval of September, 2016 Supervisor Expense Claims: **Resolution 16-10-01.** Motion by Supervisor Wasley and seconded by Supervisor Willems. Resolved, the Board approved payment of the expense reports as submitted by Supervisors Behrens \$252.00, Gardner \$192.48, Humphrey \$156.48, Wasley \$251.50, and Willems \$330.08.
Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none
 - B. FY14 CWF Wakefield and Community Partners Grant Extensions: Ann requested the Community Partners be removed from this extension and focus only on the Wakefield grant in requesting an extension. She requests the Board's signature on this amendment to be submitted to BWSR.
Resolution 16-10-02. Motion by Supervisor Behrens and seconded by Supervisor Willems. Resolved, the Board approved the request to BWSR for grant extension for the FY14 CWF Wakefield grant for December 31, 2017.
Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none
 - C. FY14/15 CWF Community Partners Grant Reimbursements: **Resolution 16-10-03.** Motion by Supervisor Wasley and seconded by Supervisor Behrens. Resolved, the Board approved the following:
The MN BWSR has provided \$150,000.00 in FY2014 Clean Water Funds through the Community Partners Conservation Program Grant to the RCD for water quality projects installed on Faith

Organization, School, and Business properties;
Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost; and
Whereas, the RCD Board of Supervisors designated, Joe Lochner, Ramsey Conservation District Staff as the technical representative for these projects.
Now Therefore Be It Resolved, the RCD Board approved the following reimbursement.

Gloria Dei Lutheran Church: Spokesperson: Joanne Claussen; 700 Snelling Ave S, St. Paul, MN 55116 for infiltration basins and educational signage.

Contract #CP 14-06, Conservation Practice 570; Total Project Cost: \$60,191; BWSR Cost Share for eligible components: 13.5%/\$8,068.00. Local Watershed (Capitol Region Watershed District) Cost Share for eligible components: 13.5%/\$8,068.00. Landowner Contribution: 73%/\$44,055.00. Technical and Administrative amount to be consistent with percentages outlined in grant work plan.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none

Resolution 16-10-04. Motion by Supervisor Willems and seconded by Supervisor Wasley. The MN BWSR has provided \$150,000.00 in FY2015 Clean Water Funds through the Community Partners Conservation Program Grant to the RCD for water quality projects installed on Faith Organization, School, Business, and Multi-Family Housing Association properties;
Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost; and
Whereas, the RCD Board of Supervisors designated, Joe Lochner, Ramsey Conservation District Staff as the technical representative for this project.
Now Therefore Be It Resolved, the RCD Board approved reimbursement payment in the following amounts:

Fleur Royale Condominiums.: Spokesperson Vicki Pream: Property Manager, at Keller Property Management, for Fleur Royale Condominiums at 181 Little Canada Rd E, Little Canada, MN 55117 for the three infiltration basins.

Contract #CP 15-02, Conservation Practice 570; Total Project Cost: \$57,883.78; BWSR Cost Share for eligible components: 38%/\$21,974.00. Local Watershed (Ramsey-Washington Metro Watershed District) Cost Share for eligible components: 57%/\$32,961.00. Landowner Contribution: 5%/\$2,948.78. Technical and Administrative amount to be consistent with percentages outlined in grant work plan.

Gloria Dei Lutheran Church: Spokesperson: Joanne Claussen; 700 Snelling Ave S, St. Paul, MN 55116 for an infiltration basin.

Contract #CP 15-03, Conservation Practice 570; Total Project Cost: \$88,688; BWSR Cost Share for eligible components: 23%/\$20,423.00. Local Watershed (Capitol Region Watershed District) Cost Share for eligible components: 45%/\$40,000.00. Landowner Contribution: 32%/\$28,265.00. Technical and Administrative amount to be consistent with percentages outlined in grant work plan.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none

- D. Lilydale Stabilization Project Update (FY14 Flood Relief): Ann explained that the RCD has approximately \$16,000 of funding from the Engineering and Technical Assistance Program that is administered through the MCD. Unless there would be an objection, she wanted to appropriate the funds to help the city of St. Paul with the feasibility study for the stabilization project at Lilydale Park. There were no objections.
- E. MASWCD Resolutions: The Board was sent a packet listing the MASWCD Resolutions. Board members must submit their ballots to Ann by November 1, 2016.
- F. MASWCD Annual Convention: Included in MASWCD Resolutions packet was information on registration for the MASWCD Annual Convention. This year's event will be held at the Bloomington Doubletree Hotel on December 5-6, 2016. **Resolution 16-10-05.** Motion by Supervisor Willems and seconded by Supervisor Behrens. Resolved, the Board designated the MASWCD Annual Convention on December 4-6, 2016, as a special meeting, for any and all board members to attend.
Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none
- G. Strategic Planning: Ann explained that she would like to have graphic design assistance for a number of projects, including the RCD Comprehensive plan that she is working on. Ann requested up to \$5,000 for use in completing these projects. Supervisor Wasley suggested that there might be additional expenses, requiring additional funds above the original \$5,000. **Resolution 16-10-06.** Motion by Supervisor Wasley and seconded by Supervisor Behrens. Resolved, the Board approved contracting with Dawn Pape/Lawn Chair Gardener for up to \$10,000 for creative services and authorized the District Manager to sign the contract.
Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none
- State of the Waters Update: **Resolution 16-10-07.** Motion by Supervisor Gardner and seconded by Supervisor Wasley. Resolved, the Board approved the allocation of \$200 to the Freshwater Society as an honorarium for State of the Waters speaker Steve Woods.
Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none
- H. Ramsey County Budget Hearing Recap: Ann will put together a list of projects to submit to the Ramsey County Board of Commissioners to show the potential projects if Ramsey County approved additional funds for the RCD and matching of those funds by BWSR. Potential projects discussed: septic replacement cost share, well sealing, pollinator support, water use reduction, identification of unofficial dumps, and groundwater management Supervisor Behrens recommended discussing this list with Commissioners attending the 2016 State of the Waters on Thursday October 20, 2016 at the Ramsey Conservation District.
- I. 2017 NRBG Grant: **Resolution 16-10-08.** The RCD has received delegation from Ramsey County for the administration and implementation of the Natural Resource Block Grant since 1993. Motion by Supervisor Wasley and seconded by Supervisor Behrens. Resolved, the Board authorized staff to request delegation from Ramsey County for the NRBG and authorized the Chair to sign the FY17 BWSR NRBG grant agreement for a total of \$24,771 for 2017.
Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none

6. Standing Committee Reports – **Motion by Supervisor Behrens and seconded by Supervisor Willems** to approve tabling the standing committee reports until the next regular board meeting on November 14, 2016. Motion carried unanimously.
7. Next Regular Board Meeting – Monday, November 14, 2016, at 3:00pm.
8. Adjournment: **Motion by Supervisor Behrens, Supervisor Wasley seconded** to adjourn at 5:30 pm.

These minutes are respectfully submitted by Alicia Little.