



Minutes of the **Board of Supervisors Regular Board Meeting** held April 13, 2015.

1. Meeting called to order by Chair Humphrey at 4:00 p.m.

Roll of Attendance

**Supervisors present:**

**Others present:**

Margaret Behrens	Joe Lochner, RCD Staff
Paul Gardner	Michael Schumann, RCD Staff
Mara Humphrey	Laura Triplett, RCD Staff
Carrie Wasley	Andrea Prichard, RCD Staff
Gwen Willems	Ann WhiteEagle, RCD Staff

A. Approval of Agenda: **Motion by Supervisor Wasley and Supervisor Willems seconded** to approve the final agenda. Motion carried unanimously.

B. Announcements: The Board was sent a list of upcoming meetings in the board packets. **Motion by Supervisor Wasley and Supervisor Behrens seconded** to approve the meeting with the Ramsey County Manger and finance staff on April 15th from 9:15am-10am at the Ramsey County Court House, room 250 at 15 Kellogg Ave, St. Paul, as a Special Meeting. Motion carried unanimously.

2. Staff / NRCS Reports: The staff updated the board on recent projects and activities. No report from NRCS.

3. Approval of Standing Reports:

A. Secretary’s Report – Minutes of March 16, 2015

**Motion by Supervisor Willems and Supervisor Behrens seconded** to approve the minutes. Motion carried unanimously.

B. Treasury Report – 1st Quarter 2015 Abbreviated Report

**Motion by Supervisor Behrens and Supervisor Willems seconded** to approve Treasury Report. Motion carried unanimously.

4. Action Items

A. Approval of March 2015 Supervisor & Staff Expense Claims:

**Resolution 15-04-01.** Supervisor Wasley moved and Supervisor Behrens seconded. Resolved, the Board approved the expense reports as submitted by Supervisors Behrens, Gardner, Humphrey, Wasley, Willems, and staff member WhiteEagle.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

- B. Approval of the CWF Well Sealing Reimbursement: **Resolution 15-04-02**. Supervisor Behrens moved and Supervisor Willems seconded. Resolved the Board approved the following reimbursements:

Owner	Address	Receipt Rec'd	Reimburse
Merlyn J. Ader	1739 Lark Avenue, Maplewood, MN, 55109	2920.00	750.00
Shelley C. O'Brien	2667 Huron Street, Roseville, MN, 55113	1345.69	672.85
Justin Anderson	3428 White Bear Avenue North, White Bear Lake, MN, 55110	1253.00	626.50
Alvin Bierbaun	222 Crestview Drive, Maplewood, MN, 55119	1675.50	750.00

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

- C. Approval of 2015 Dues (RCLLG): Supervisor Willems reported on the MACD/Area IV Meeting on March 31<sup>st</sup> hosted at the RCD location.

- D. 2016-17 Ramsey County Budget Update: Ann distributed the final 2016-17 budget packet for board review. She explained that she did include a request of \$20,000 for each budget year in order to fund two additional projects, an Unsealed Well Inventory and a BMP Inventory with TMDLs. The narrative portion of the budget, which addresses the county goals, will not need to be completed until June. **Resolution 15-04-03**. Supervisor Behrens moved and Supervisor Willems seconded. Resolved the Board approved the staff submitting the 2016-17 Budget to Ramsey County.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

- E. Personnel Committee Update: Supervisor Wasley summarized the recent meeting of the RCD Personnel Committee, Ann WhiteEagle, and Ramsey County Attorney Harry McPeak to discuss personnel policy direction. Supervisor Humphrey explained that she is updating the Employee Handbook, which was last updated in November, 2010.

Ann explained that Ramsey County HR requested that the RCD Board decide if they would adopt the Ramsey County policy regarding background checks or develop their own policy. The county also stated that background checks for contact information that is out of the country is more expensive and takes considerably longer. **Resolution 15-04-04**. Supervisor Wasley moved and Supervisor Behrens seconded. Resolved the Board approved allowing new hires to begin work at the RCD without a background check, until a policy is adopted.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

- F. Approval of 2013 Community Partners Project Reimbursement: **Resolution 15-04-05**. Supervisor Wasley moved and Supervisor Behrens second. Resolved the Board approved the following: Whereas, The MN BWSR has provided \$150,000 in FY2013 Clean Water Funds through the Community Partners Conservation Program Grant to the RCD for water quality projects installed on Faith Organizations, Schools, and Business properties; Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost; and Whereas, the RCD Board of Supervisors designates, Joe Lochner, as the technical representative for this project, due to Andy Schilling is no longer working for the WCD; Now therefore Be It Resolved, the RCD Board agrees to reimburse the following:

St. Paul Academy and Summit School: Spokesperson Eric Edlund at 1712 Randolph Ave, St. Paul, MN 55105 for a bio-retention basins.

Contract #CP 13-08, Conservation Practice 570; Total Project Cost: \$3,593.77; BWSR Cost Share for eligible components: 75%/\$2,694.58. Local Watershed (Capitol Region Watershed District) Cost Share for eligible components: 25%/\$899.19. Landowner Contribution: 0%/\$0.00.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley and Willems – Voting against: none – Abstaining: none

5. Standing Committee Reports – The Board reported on the committee meetings they attended.
  - A. Metro Conservation Districts – Supervisor Willems
  - B. Rice Creek Advisory Committee – No Report
  - C. Ramsey-Washington Metro Watershed District Citizen Advisory Committee – Supervisor Behrens
  - D. Capitol Region Watershed District Citizen Advisory Committee – Supervisor Willems
  - E. Ramsey County League of Local Governments – Supervisor Behrens
  - F. VLAWMO Advisory Committee – Supervisor Behrens
  - G. Metropolitan Parks and Open Space Commission – Supervisor Wasley
  - H. White Bear Lake CD Lake Level Committee – Supervisor Behrens
  - I. Metro MAWD – Supervisor Willems

6. Next Regular Meeting Date –Monday, May 11, 2015.

7. Adjournment: **Motion by Supervisor Wasley, Supervisor Behrens seconded** to adjourn at 5:30 pm.

These minutes are respectfully submitted by Ann WhiteEagle.