



Minutes of the **Board of Supervisors Regular Board Meeting** held September 14, 2015.

1. Meeting called to order by Chair Humphrey at 4:00 p.m.

Roll of Attendance

**Supervisors present:**

**Others present:**

Margaret Behrens	Joe Lochner, RCD Staff
Paul Gardner	Michael Schumann, RCD Staff
Mara Humphrey	Laura Triplett, RCD Staff*
Carrie Wasley	Andrea Prichard, RCD Staff*
Gwen Willems	Ann WhiteEagle, RCD Staff
	Seth Ristow, RCD Staff*
	Ashley Bennett, RCD Staff

\*Denotes partial attendance

A. Approval of Agenda: **Motion by Supervisor Behrens and Supervisor Willems seconded** to approve the final agenda. Motion carried unanimously.

B. Announcements: The Board was sent a list of upcoming meetings in the board packets. **Motion by Supervisor Wasley and Supervisor Behrens seconded** to approve the State of the Waters event held at 1425 Paul Kirkwold Dr. Arden Hills, MN 55112 in the Marsden room on October 21, 2015 from 9:00am-11:30am, as a Special Meeting. Motion carried unanimously.

2. Staff / NRCS Reports: The staff updated the board on recent projects and activities. No report from NRCS.

3. Approval of Standing Reports: Secretary’s Report – Minutes of August 10, 2015

**Motion by Supervisor Wasley and Supervisor Behrens seconded** to approve the minutes. Motion carried unanimously.

4. Action Items

A. Approval of August 2015 Supervisor & Staff Expense Claims:

**Resolution 15-09-01.** Supervisor Wasley moved and Supervisor Behrens seconded. Resolved, the Board approved the expense reports as submitted by Supervisors Behrens, Gardner, Humphrey, Wasley, and Willems.

Voting in favor of the resolution: Behrens, Humphrey, Wasley, Gardner and Willems – Voting against: none – Abstaining: none

- B. Approval of the FY14 CWF Well Sealing Reimbursement: **Resolution 15-09-02**. Supervisor Wasley moved and Supervisor Behrens seconded. Resolved the Board approved the following reimbursements:

Action Item B			
Owner	Address	Receipt Rec'd	Reimburse
Estate of Richard Ahlberg*	c/o Karin George, 4036 Beard Ave S, Minneapolis, MN 55410	1443.00	721.50
Muriel Bianchi*	220 S. Shorehang Lane, Encinitas, CA 92024	1715.00	750.00
Rita Christenson-Boyd*	3749 Grizzly Lane, Barnum, MN 55707	1425.00	712.50
Lori Dimmick (POA for H. Shoop)*	8465 Demontreville Trail, Lake Elmo, MN 55042	1705.00	750.00
Brian Eichers	5053 Rainbow Lane, Mounds View, MN 55112	900.00	450.00
Donna Fries*	2996 Cleveland Ave N, Apt 320, Roseville, MN 55113	1692.00	750.00
Kevin Hamernick	521 Vadnais Rd, Vadnais Heights, MN 55127	1385.00	692.50
Shirley Heroff	2133 Duluth Place, Maplewood, MN 55109	1250.00	625.00
Eric Johnson*	5378 East Bald Eagle Blvd, St Paul, MN 55110	2144.00	750.00
Marlyce Johnson	1665 E Co Rd B, Maplewood, MN 55109	1219.00	609.50
Merle Lonnon	1854 Noble Rd, Arden Hills, MN 55112	1693.00	750.00
Maplewood Toyota	2873 Hwy 61 North, Maplewood, MN 55109	1844.00	750.00
William Mathiesen	1863 Noble Rd, Arden Hills, MN 55112	1200.00	600.00
Michael Nagle*	5305 Hollywood Road, Edina, MN 55436	1000.00	500.00
Patrick Nagle	3433 Dale St North, Shoreview, MN 55126	609.00	304.50
Patrick Nagle	3433 Dale St North, Shoreview, MN 55126	1361.25	680.63
Naranja Investments, LLC*	5275 141st Street Circle North, Hugo, MN 55038-7456	1265.00	632.50
Jesse Olbering*	2102 Western Ave N, Roseville, MN 55113	1285.00	642.50
TKPK Group LLC*	2874 121st Ct NE, Blaine, MN 55449	1291.00	645.50
Cheryl Tveit	204 McClelland St N, Maplewood, MN 55119	1408.00	704.00
* Well location if different than reimbursement address			
Estate of Richard Ahlberg*	2498 Holton St, Roseville, MN 55113		
Muriel Bianchi*	515 Viking Drive East, Little Canada, MN 55117		
Rita Christenson-Boyd*	2774 Merrill St, Roseville, MN 55113		
Lori Dimmick (POA for H. Shoop)*	1428 Sandhurst Drive East, Maplewood, MN 55109		
Donna Fries*	1676 Skillman Ave, Roseville, MN 55113		
Eric Johnson*	61 Labore Avenue, Little Canada, MN 55117		
Michael Nagle*	683 Tanglewood Drive, Shoreview, MN 55126		
Naranja Investments, LLC*	2632 Bloom Rd, White Bear Lake, MN 55110		
Jesse Olbering*	564 Herschel St, Roseville, MN 55113		
TKPK Group LLC*	4120 Rustic Place, Shoreview, MN 55126		

Voting in favor of the resolution: Behrens, Humphrey, Wasley, Gardner and Willems – Voting against: none – Abstaining: none

- C. Reimbursement for FY13 Cost Share Project: **Resolution 15-09-03**. Supervisor Behrens moved and Supervisor Willems seconded. Resolved the Board approved the following:

The MN BWSR has provided \$150,000.00 in both FY2013 and FY2014 for Clean Water Funds through the Community Partners Conservation Program Grant to the RCD for water quality projects installed on Faith Organization, School, and Business properties;

Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost; and Whereas, the RCD Board of Supervisors designates, Joe Lochner, District Staff as the technical representative for this project. Former RCD staff Ryan Johnson was the original technical representative for the project but due to staff turnover, Joe Lochner is now the technical representative.

Now Therefore Be It Resolved, the RCD Board agrees to approve reimbursement payment in the following amounts:

Twin Cities German Immersion School – St. Paul: Spokesperson Ann Jurewicz at 1031 Como Ave (formerly 1030 Van Slyke Ave), St. Paul, MN 55103, bio-retention basins.

Contract #CP FY13-01, Conservation Practice 570; Total Project Cost: \$90,212.91; BWSR Cost Share for eligible components: 24%/\$21,500.00 (FY13 \$20,603.24, FY14 \$896.75). Local Watershed Cost Share for eligible components: CRWD-29%/ 26,450.00, Landowner Contribution: 47%/\$42,262.91. Technical and Administrative amount to be consistent with percentages outlined in grant work plan.

Voting in favor of the resolution: Behrens, Humphrey, Wasley, Gardner and Willems – Voting against: none – Abstaining: none

- D. Encumbrance for FY14 and FY15 Cost Share Project: **Resolution 15-09-04**. Supervisor Behrens moved and Supervisor Wasley seconded. Resolved the Board approved the following: Whereas, The MN BWSR has provided \$150,000 in FY2014 and 2015 Clean Water Funds through the Community Partners Conservation Program Grant to the RCD for water quality projects installed on Faith Organizations, Schools, and Business properties; and Whereas, the 2015 Community Partners Grant also included Home Owner Associations; and Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost; and Whereas, the RCD Board of Supervisors designates, Joe Lochner, Ramsey Conservation District Staff as the technical representative for these projects. Now therefore Be It Resolved, the RCD Board agrees to enter into BWSR cost-share agreements with the following:

Wendy's Four Crown, Inc.: Spokesperson Greg Heck: 256 Holdings, LLC & Double Dragon Bldg, Inc. c/o Harrington Langer & Associates at 612 University Ave West, St. Paul, MN 55103 for infiltration basins, perimeter fence, and educational signage.

Contract #CP 14-02, Conservation Practice 570; Total Project Cost: \$69,517.20; BWSR Cost Share for eligible components: 35%/\$24,517.41. Local Watershed (Capitol Region Watershed District) Cost Share for eligible components: 41%/\$28,484.10. Landowner Contribution: 24%/\$16,515.69. Technical and Administrative amount to be consistent with percentages outlined in grant work plan. The project must be started by December 1, 2015 and completed by December 1, 2016, unless otherwise amended by mutual consent and agreement by both parties.

Victoria Village Atrium Condominiums.: Spokesperson Robert Hoffman: President, of Victoria Village Atrium Condominiums at 4035 Victoria Street N, Unit #119, Shoreview, MN 55126 for the infiltration basin.

Contract #CP 15-01, Conservation Practice 570; Total Project Cost: \$15,899.68; BWSR Cost Share for eligible components: 42%/\$6,677.86. Local Watershed (Rice Creek Watershed District) Cost Share for eligible components: 31%/\$5,000. Landowner Contribution: 27%/\$4,221.82. Technical and Administrative amount to be consistent with percentages outlined in grant work plan.

The project must be started by October 14, 2015 and completed by October 14, 2016, unless otherwise amended by mutual consent and agreement by both parties.

- E. Approval of BWSR Grant Agreement for Buffer Law and MDA's Agricultural Water Quality Certification Program. Ann explained that the BWSR Board approved grant allocations to SWCDs for the implementation of the new buffer law and for MDA's Agricultural Water Quality Certification Program (MAWQCP). The buffer funding would require the RCD to host meetings with shoreland and drainage authorities (Watershed Districts) to discuss implementation roles and responsibilities. The RCD would be required to promote education and outreach efforts for the MAWQCP funding. **Resolution 15-09-05**. Supervisor Wasley moved and Supervisor Willems seconded. Resolved the Board approved the acceptance of \$3,000 for Buffer Implementation and \$2,000 for MAWQCP and authorized staff to submit the request to BWSR by the October 14, 2015 deadline.

Voting in favor of the resolution: Behrens, Humphrey, Wasley, Gardner and Willems – Voting against: none – Abstaining: none

F. State of the Waters Update: Ann provided details on the State of the Waters. Speakers include Jim Bode of St. Paul Regional Water, Mark Burch with the City of White Bear Lake, Tim LaPara from the University of Minnesota, and Karla Peterson at the Minnesota Department of Public Health. **Resolution 15-09-06** Supervisor Behrens moved and Supervisor Willems seconded. Resolved the Board approved up to \$300 to be spent on consumables for the event.

Voting in favor of the resolution: Behrens, Humphrey, Wasley, Gardner and Willems – Voting against: none – Abstaining: none

G. Training Authorization: RCD allows permanent employees a \$500 allowance per year for professional development/conference attendance. Temporary employees do not have an allowance for professional development. Ann requested an exception to allow for any interested staff to attend the BWSR Academy in 2015. **Resolution 15-09-07.** Supervisor Behrens moved and Supervisor Willems seconded. Resolved the Board approved expenses for any and all RCD staff to attend two days at the BWSR academy training, including one night of lodging.

Voting in favor of the resolution Behrens, Humphrey, Wasley, Gardner and Willems – Voting against: none – Abstaining: none

H. Strategic Planning: RCD has been allotted a total of \$200,000 for 2016 and 2017. Ann suggested replacing the November 9, 2015 board meeting for a strategic planning workshop to develop a plan of how to use the new funds. The RCD Board and staff, as well as Ramsey County Commissioners, will be invited to the workshop on November 9, 2015. **Resolution 15-09-08.** Supervisor Wasley moved and Supervisor Behrens second. Resolved the Board approved changing the November 9, 2015 board meeting to include a workshop on the 2016-17 budget.

Voting in favor of the resolution Behrens, Humphrey, Wasley, Gardner and Willems – Voting against: none – Abstaining: none

I. MASWCD Resolutions: Supervisor Willems distributed a handout with some of the 2015 resolutions, which received the most discussion by the Resolution Committee on which she serves. She further clarified several of the resolutions and invited board members to contact her if they had further questions, as they prepare their individual ballots.

5. Standing Committee Reports – The Board reported on the committee meetings they attended.

- A. Metro Conservation Districts – Supervisor Willems
- B. Rice Creek Advisory Committee – Supervisor Gardner
- C. Ramsey-Washington Metro Watershed District Citizen Advisory Committee – Supervisor Gardner
- D. Capitol Region Watershed District Citizen Advisory Committee – Supervisor Willems
- E. Ramsey County League of Local Governments – Supervisor Behrens
- F. VLAWMO Advisory Committee – Supervisor Behrens
- G. White Bear Lake CD Lake Level Committee – No Report
- H. Metro MAWD – No Report
- I. Other Meetings – No other meetings

6. Next Regular Meeting Date – Monday, October 19, 2015.

7. Adjournment: **Motion by Supervisor Behrens, Supervisor Wasley seconded** to adjourn at 5:39 pm.

These minutes are respectfully submitted by Ashley Bennett.