

Ramsey County Charter Commission

Minutes of August 6, 2018

The meeting was held at AMC, 125 Charles St, St Paul with the following members in attendance:

	Members Present	Members Absent
District 1	Joe Murphy Steven Reeves	
District 2	Emily Dunsworth	Bob Benke
District 3	Randy Gustafson Jacquelyn Thomas	
District 4	Bethany Winkels	Sharon Garth
District 5		Kyle Mestad Wendy Underwood
District 6		Robert Humphrey
District 7		
At Large	Bill Kempe	Fred Perez Renee Alexander

Also present: Jeff Stephenson, Ramsey County Civil Division Director
 Janet Guthrie, Director of Administrative Services / Chief Clerk – County Board
 Cheryl Kempe, Administrative Assistant

1. Call to Order: Chair Gustafson called the meeting to order at 7:04 p.m.
2. Introductions
3. Approval of August 6, 2018 Agenda: Joe Murphy moved approval of the agenda, seconded by Bill Kempe. Approved unanimously.
4. Approval of February 5, 2018 Minutes: There was not a quorum so the minutes could not be approved, they will be held over for approval at the October meeting.
5. Citizen Comments/Input: None
6. Old Business:
 - A. Update on Ad Hoc Committee: Randy Gustafson will send out meeting invite for sub-committee on publicizing Charter Commission meetings to citizens.
7. New Business:
 - A. Selection of Nominating Committee for 2019 Officers: Every February there is a meeting to elect new officers. There are 9 expiring terms on the committee. Every member should reach out to recruit for officers.
 - B. Term Expirations and New Recruitment Period: New Timeline and Process – Janet Guthrie went through terms expirations. You can serve 2 4-year terms at a time. Some people have gone from serving with a district to “At Large”. 2 from each Commissioner District, 2 “At Large” members for 2-year terms and 1 “At Large” for a 4-year term. Janet went over the recruitment timeline introduced in February. September is when the active recruitment starts so the new attendees start in February. The Chief Clerk/ County Manager’s Office starts with a notice of vacancies to departments. Steve asked how openings get advertised and requested to get hard copies to display at libraries and court houses.

- C. Information on Electronic Deeds (written overview by County Recorder and Registrar of Titles): Jacquelyn inquired about Ramsey County's electronic deeds. External access currently provides customer access via Internet to both recorded documents and index stand. The web access is available as a fee-based service. Free access to this information is up to County Assessor, but you can always go into the office and get information. GIS mapping gives information on property. Janet suggested having a presentation of the Open Data Portal.
- D. In October, County Manager will come present the Budget and the Policy Team will present the Performance Measures.

8. Future Agenda Items:

- A. Open Data Portal
- B. Budget – October Performance Measures
- C. Review Charter
- D. Next meeting October 22, 7:00 PM – Ramsey County Public Works, Marsden Room

Adjournment: A motion to adjourn was made by Joe Murphy, seconded by Bethany Winkels. The meeting was adjourned at 8:00 p.m.

Cheryl Kempe – Administrative Assistant – County Manager's Office