

**Community Health Services Advisory Committee  
Summary Meeting Minutes  
October 7, 2015**

**Members Present**

Tom Kottke  
Mee Cheng  
Madonna McDermott  
David Muhovich  
Eugene Nichols  
Caitlyn Nystedt  
Regina Rippel  
Kerri-Elizabeth Sawyer  
Jill Stewart

**Staff and Guests:**

Diane Holmgren  
Jocelyn Ancheta  
Kim Edelman  
Sue Mitchell  
Alicia Leizinger  
Damone Presley  
Joseph Adamji  
Cyarra Swanson  
Joanne Usher

The meeting was called to Order at 5:30 pm by Tom Kottke. Everyone was welcomed to the meeting and introductions were made.

A motion was made and seconded to approve minutes from the June 3, 2015 meeting.

Diane Holmgren Division Manager, invited committee members to the Saint Paul Ramsey County Public Health All Staff Meeting to attend a Pillsbury House Breaking Ice Production. The production is a custom show written for a public health staff training to explore how racism and health disparities pop up in our everyday lives and is a commitment towards health equity. This will be held at Hamline University’s Anderson Center, Rooms 111/112, 774 Snelling Avenue North, Saint Paul, MN 55104.

Agenda item:	Speaker/Discussion:
E-Cig Ordinance Update	Ramsey County Board approved the E-cigarette ordinance by a 6-1 vote. The ordinance goes into effect 11/29/2015.
Ramsey County Tobacco Coalition - Alicia Leizinger, Damone Presley	<p>Saint Paul - Ramsey County Public Health staff are working with ANSR on communications. Window clings will be made available to businesses and establishments who are expected to comply. The focus is on education and ensuring compliance. The regulations will apply to the establishments whose responsibility is to enforce the ordinance. Damone Presley, presented a PowerPoint for discussion detailing some successes in the last 4 years to reduce tobacco use. Suggested steps for Saint Paul are:</p> <ul style="list-style-type: none"> <li>• Advocating for a city ordinance to restrict the sale of non-menthol tobacco products</li> <li>• Education and outreach to community members about the harm of menthol</li> </ul>

	<p>Tom Kottke, MD asked committee members for a motion to write a letter of support to the city council for the proposed ordinance to help eliminate the sale of flavored tobacco from stores where youth are allowed.</p> <p>The motion was made by Regina Rippel and seconded by Eugene Nichols. All committee members voted in favor of the letter.</p>
<p>Health Care Access Action Team Report - Jocelyn Ancheta, Sue Mitchell, Saint Paul Ramsey County Public Health</p>	<p>Sue Mitchell provided a PowerPoint presentation detailing the first nine months of work of the Ramsey County Access to Health Services Action Team consisting of 22 members. The action team meets monthly with separate work groups meeting in between the monthly meetings. The team was formed to implement the Community Health Improvement Plan (CHIP). Goal 3 Access to Health Services: Ramsey County residents will access the appropriate level of health care services at the appropriate time. The action team revised the objectives and strategies in CHIP and are currently working with Dr. Michael Oakes, U of MN School of Public Health, Epidemiology to complete a study on Ramsey County residents' use of emergency department services over the past 5 years. The work plan for 2016 - 2017 will be to develop a public health campaign based on the study results.</p>

Minutes taken by: Kaye Ward

Motion to adjourn (7:15PM) passed by affirmation of the committee.

**Next meeting:** November 4, 2015, SHIP CLT