

**Community Health Services Advisory Committee  
Summary Meeting Minutes  
January 6, 2016**

**Members Present**

Regina Rippel  
Tom Kottke  
Mee Cheng  
Madonna McDermott  
Mary Yackley  
Jill Stewart  
Joseph Adamji  
David Nielsen  
Amy Harding  
Keri-Elizabeth Sawyer

**Staff:**

Rina McManus  
Kathy Hedin

**Guests:**

Beth Commers, Everytown USA  
ThaoMee Xiong, Director CHE, MDH

The meeting was called to Order at 5:30 pm by Chair Regina Rippel. Everyone was welcomed to the meeting and introductions were made.

A motion was made and seconded to approve the minutes for December 2, 2015.

Agenda item:	Speaker/Discussion:
Proposed Legislation on Background Checks for Gun Sales Tom Kottke, MD and Beth Commers, Everytown for Gun Safety	Beth provided a background on Everytown for Gun Safety and the proposed legislation on background checks for gun sales. The aim is to make guns safer. Everytown asked CHSAC for support for the proposed legislation. On January 6, 2016 CHSAC members passed a resolution to: Endorse legislation to require background checks on all firearm sales or transfers which will close loopholes and level the playing field for gun sales in Minnesota.
Health Equity – Public Health Department Toolkit Kathy Hedin, Joan Brandt (Saint Paul – Ramsey County Public Health)	Kathy introduced Thao Mee Xiong, Director – Center for Health Equity (MDH) who gave a brief overview of the work currently underway through MDH. Thao Mee attended the meeting to learn about Saint Paul – Ramsey County Public Health plans and activities to address Health Equity.  The Saint Paul – Ramsey County Public Health Strategic Plan Goal 1 Objective 1 is to “Increase knowledge by at least 10% above baseline for all department staff of health inequities, the effects on the public’s health, and relevance to their job roles and responsibilities, by July 1, 2016” Kathy provided an overview of some of the trainings that have been provided to staff, supervisors and managers so far. The department is continuing to move forward by creating a Health Equity Toolkit available to all staff to learn about health, racial and social

	<p>equity, build individual and collective knowledge and skill and apply to our work in the community.</p> <p>The committee viewed a video of a presentation “Allegories on race and racism   Dr. Camara Jones, in which she shares four allegories on “race” and racism <a href="https://www.youtube.com/watch?v=GNhcY6fTyBM">https://www.youtube.com/watch?v=GNhcY6fTyBM</a>.</p> <p>Committee discussion followed. Copies of handouts available to staff were provided to the committee. The handout provides recommendations on ways in which to use the toolkit as well as a form for feedback. The feedback received to date has been positive.</p>
Vice Chair – Request for Nominations	Regina Rippel requested that any member interested in becoming the Vice Chair contact her or Rina McManus following the meeting.
Public Health Awards – Selection Committee (Need 2 members)	Two members of the committee are needed to serve as a part of the 2016 Public Health Awards Selection Committee to meet for a few hours the week of 2/15, 2016. Tom Kottke MD., and Mee Cheng volunteered.
Director Updates - Rina McManus, Director, Saint Paul – Ramsey County Public Health	<ul style="list-style-type: none"> <li>• Saint Paul – Ramsey County Public Health has received the Public Health Accreditation Board (PHAB) report. The report is currently under review. We have challenged several findings. The report has been submitted to PHAB. They will meet and issue a response in March.</li> <li>• As a part of the Ramsey County realignment the Screening and Case Management Division staff and functions were moved under the administrative umbrella of Community Human Services (CHS) in January. The Ramsey County Board also added separate functions within CHS and created 2 distinct departments (Social Services and Financial Assistance). A shared administrative structure will remain.</li> <li>• Orientation for the new Community Health Service Advisory Committee will be held before the next regularly scheduled meeting February 3, 2016, 4:30 – 5:00 pm</li> </ul>
Open Comments	Open comments were postponed due to lack of time.

Minutes taken by: Kaye Ward

Motion to adjourn (7:30PM) passed by affirmation of the committee.

**Next meeting:** February 3, 2016, SHIP Community Leadership Team/CHIP Action Team