

Community Health Services Advisory Committee
CHIP | Health in All Policies Action Team
Meeting Minutes
October 4, 2023

Members Present/Representation

- Hongyi Lan | Co District 1
- Lucy Arias | Co District 2
- Mark Traynor | Co District 2
- John Larkin | Co District 3
- Nicole Muzzy | Co District 4
- Donna Oda | Co District 4
- Margaret Treichel | Co District 4
- Graciela Ogorman Bacigalupo | Co District 5
- Ogden Rogers | Co District 5
- Sophia Vuelo | Co District 7
- Hanna Getachew-Kreusser | City of Saint Paul
- David Muhovich | City of Saint Paul
- Sarah Osman | City of Saint Paul
- Regina Rippel | City of Saint Paul
- Kerri Elizabeth Sawyer | City of Saint Paul

SPRCPH Staff:

Sara Hollie | Director
Diane Holmgren | Deputy Director, interim
Rae Eden Frank | Deputy Director, Health Protection & Practice
Sia Xiong | Planning Manager
Kari Umanzor | Racial and Health Equity Liaison
Cathy St. Michel | Support Staff

Guests:

The meeting was called to Order at 5:30 p.m. by Sara Hollie. Everyone was welcomed to the meeting and introductions were made around the table.

A motion was made by David Muhovich and seconded by Margaret Treichel to approve the minutes as written for June 7, 2023. Motion passed by affirmation of the committee.

<p>Discuss Results of CHSAC Survey, Sia Xiong, Planning Manager</p>	<p>Please see the slides attached to these minutes.</p> <p>There was a comment that the survey feedback around action items was discouraging. It was offered that future presenters will be more clear about whether presentations are for informational purposes or will require action and feedback. Members will be aware immediately of what is expected.</p> <p>Sara and Diane commented on the value that the committee brings to the work of public health. The experience, knowledge and networking of the members is a valuable resource for public health.</p>
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<p>Next Steps for CHSAC: Discuss Roles and Expectations Chair and Vice-Chair Participation of Youth / Young People Advisory Council on Climate Advisory Council on Waste Management, Sara Hollie, Director</p>	<p>Looking forward, a big next step would be to update the bylaws. The bylaws have not been updated since 1999. We can make a future recommendation of how the bylaws should be updated to be more current. If there is anything in the JPA that applies to the bylaws we should consider that when reviewing.</p> <p>COVID impacted how we met and appointed people. We need to abide by the open meeting law and have our meetings in person.</p> <p>Another big step is to appoint a Chair and Vice-Chair. We will nominate and appoint a Chair and Vice Chair at our next meeting.</p> <p>Noel Nix in the Mayor’s office brought up an interest in having youth and young adults appointed to this committee. We should consider how we want young people in this space or their own space.</p> <p>One member commented that people who receive services can provide a unique and relevant focus based on their experience with county services. We are looking for a consistent way to measure satisfaction with the dept, and consumer feedback is an important piece.</p> <p>We could invite the Ramsey County commissioners to attend this meeting. Sara would also like to see this committee speak at a board meeting. We could also invite the mayor’s office to join us.</p> <p>Following up on the survey question about action items. We would like to hear from this group about whether they want to learn about PH or only hear things that need action and/or follow-up. The committee also needs to hear back when action is requested to know the results.</p> <p>There has been a lot of information sharing, but we want to make sure that the committee lives up to the bylaws to advise and recommend.</p> <p>Checking in on meeting cadence. As we move into 2024, we want to respect your wishes for meeting cadence. Quarterly meetings would mean a long time between meetings. A bi-monthly cadence will need to be timed around holidays. If we have fewer meetings, it will tend to be a more passive group. Considering how the budget was presented, having quarterly meetings would be too spread out to meet deadlines.</p> <p>We are heading into a CHA next year, and we will need feedback and input from the committee to make that work meaningful.</p> <p>David moved and John seconded to continue the monthly meeting cadence. Motion passed unanimously.</p> <p>It would be nice to see Metro State nursing students attend meetings again. We need to figure out how successful we would be bringing in different age groups.</p> <p>A committee member has the opportunity to participate in the community council on climate change. There is a strategic priority around climate and resiliency. That is one way to have a more active role in leading the community into the future. We will send out a follow-up</p>
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	<p>from this meeting to recruit a member to serve on the climate change council and the waste management council. Kari would appreciate having members attend the R-HELT monthly meeting to provide guidance for the RHE work plan. Updates on R-HELT work comes back to this committee on a quarterly basis. There has been participation in an ethics committee, and this could be a future role as well. The SHIP CLT used to be part of this meeting four times a year. They reset after COVID, and we can check with them about participation.</p> <p>Contact Cathy St. Michel if you are interested in any of these committees and opportunities.</p>
<p>2024 – 2025 Budget, Sara Hollie, Director Diane Holmgren, Deputy Director, interim</p>	<p>Please see the slides attached to these minutes.</p> <p>The budget has been a long journey. Multiple CHSAC meetings were used to discuss the proposed budget, and it was also discussed with several organizations throughout 2022-2023. SPRCPH shared the information with the board on Sep 18. Navigating this process yielded great outcomes. The county is facing a levy deficit. This has been a very challenging process because of the limitations of our levy. The county does not want to increase property taxes. The voices of this committee in the budget process will be an important message to bring to the county manager.</p>
<p>Future Agenda Items for 2023 – 2024, All</p>	<p>Please send suggestions for meeting presentation to Cathy St. Michel or Sara Hollie.</p>

Regarding the November meeting: Sara proposed that we hold the next meeting on November 8. Most of the SPRCPH leadership will be attending the LPHA Conference and Annual Meeting from November 1 – 3, and will be out of town on November 1. It was agreed to move the November meeting to the second Wednesday, November 8.

Minutes taken by Cathy St. Michel.

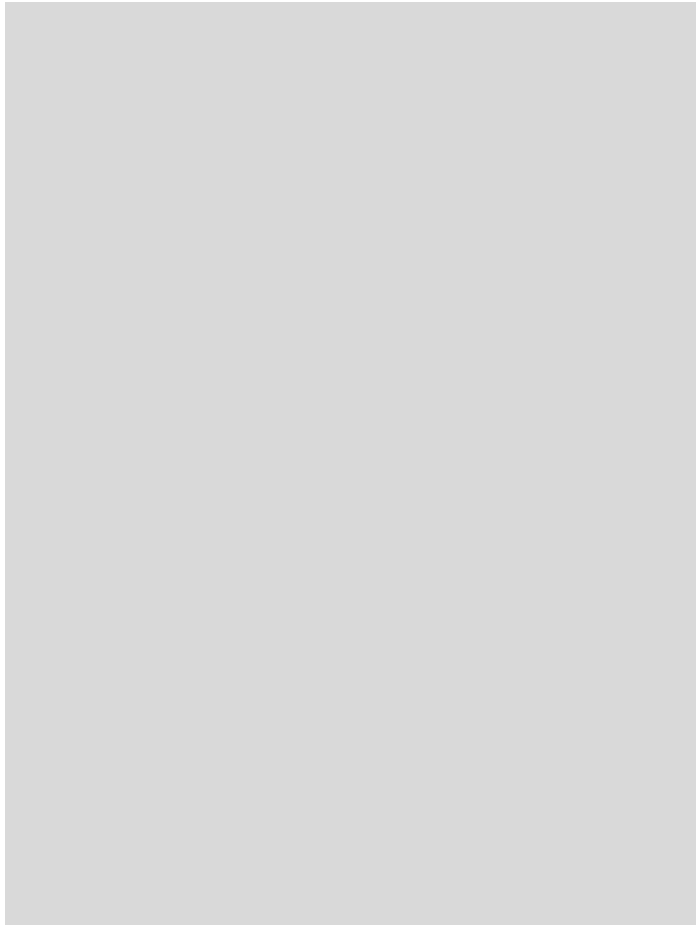
Motion to adjourn at 7:30 p.m. passed by affirmation of the committee.

Next meeting: November 8, 2023.

Community Health Services Advisory Committee Member Survey Results Data

October 4, 2023

Welcome



Questions?

Thank you!

Public Health Proposed 2024 – 2025 Budget Update

Investing in People, Partnerships and Service Delivery

Community Health Services Advisory Committee

October 4, 2023

Budget Process

- Biennial budget cycle:
 - Year 1 focus on financials
 - Year 2 focus on performance measures
- Coordinated process with the Health & Wellness Service Team
- Community Engagement supporting our Strategic Direction to “Leverage and Align Resources with Priorities”
 - Community Health Services Advisory Committee
 - Staff
 - Public Health Partner Meetings
 - Community, Culturally focused groups

Proposed 2024-2025 Budget

- Overall budget for Public Health in 2024 is \$72,287,626 and in 2025 is \$73,357,632.
 - This reflects an overall budget increase of \$3.8 million over 2023 to 2024, and an additional increase of \$1 million from 2024 to 2025.
 - 337.80 FTEs in our 2024 and 2025 complement, making up 51% of our operating budget.
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Proposed Budget – Spending Highlights

- Investing levy and new and existing revenue into:
 - WIC for market rate adjustments for staff salaries
 - Enhanced focus on maternal, child and infant health disparities where there is strong evidence to improve birth outcomes
 - Public Health in Public Places
 - Nurse Float Pool
 - Violence prevention efforts
 - Racial and health equity initiatives
 - Infrastructure changes with the hiring of two new deputy directors
 - Important coordinator roles for Adolescent Health, Mental Health, Maternal and Child Health, and Adult Rec. Cannabis.

2024-25 Major Changes

- As the Chief Strategist, Public Health is responsible for the planning and coordination associated with Opioid Settlement funds. Due to timing, settlement funds were not included in the published 2022- 2023 budget. Funding received was first added to the Public Health budget in November 2022.
- The Lead Hazard Control and Community Sanitation programs have been merged into the Solid Waste Fund. The Solid Waste Fund has been the primary source of internal funds for the Lead Hazard Control and Community Sanitation programs for at least a decade. This shift clarifies the internal source of funding.
- To provide equitable pay in comparison with surrounding counties, salaries within the WIC program were rebased at the end of 2022 with Board approval.
- This budget reflects a shift in levy to invest in the county-wide internal service fund for much needed services and equipment to better serve the county. This represents a shift of \$827,619 in 2024 and \$1.0M in 2025 in the Public Health general fund budget.
- Public Health transferred 1.00 FTE and \$106,000 to Veteran Services.
- Vital Records services transferred from Public Health to PTRES in June 2023. The budget reflects a decrease in 5.00 FTE which were transferred, as well as associated revenue and expenditures.

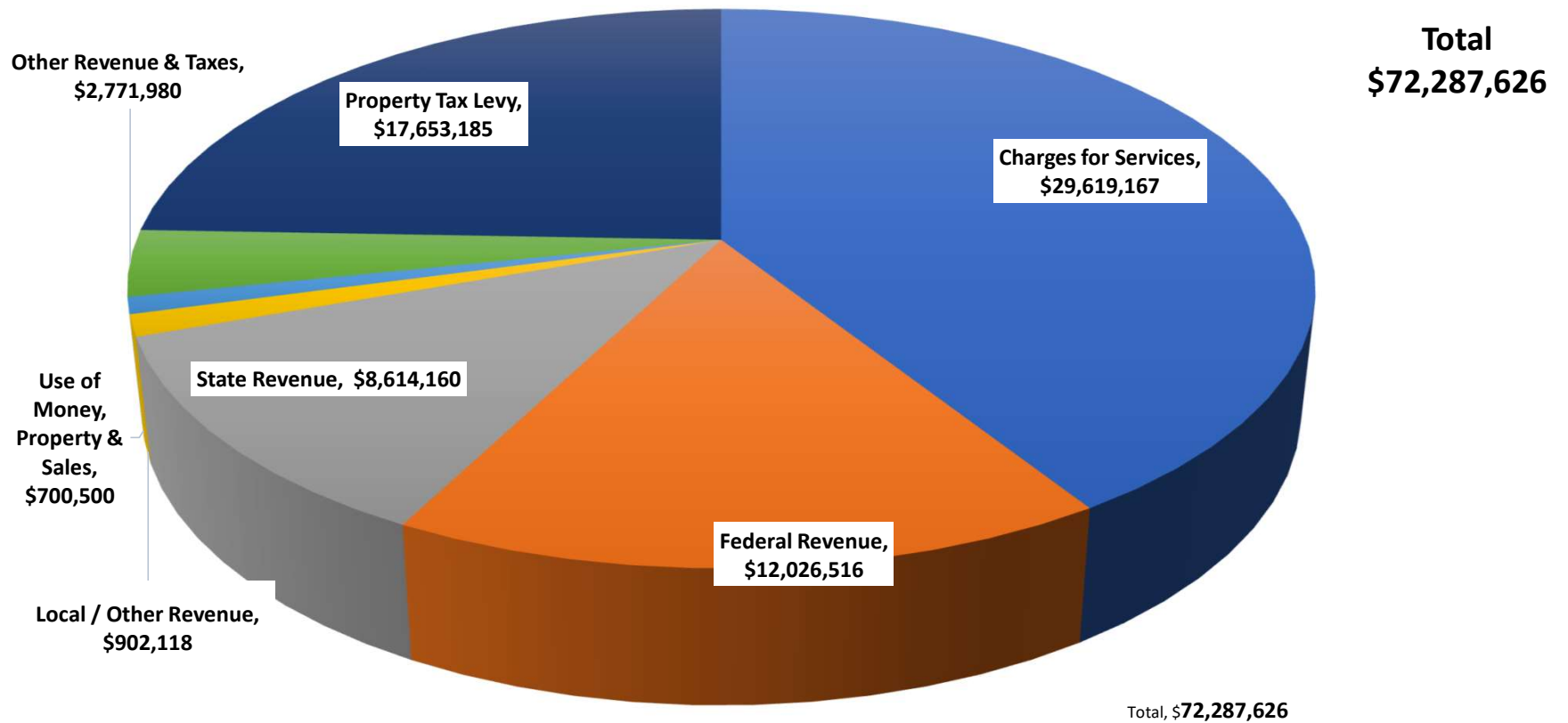
Department Summary

BUDGET SUMMARY

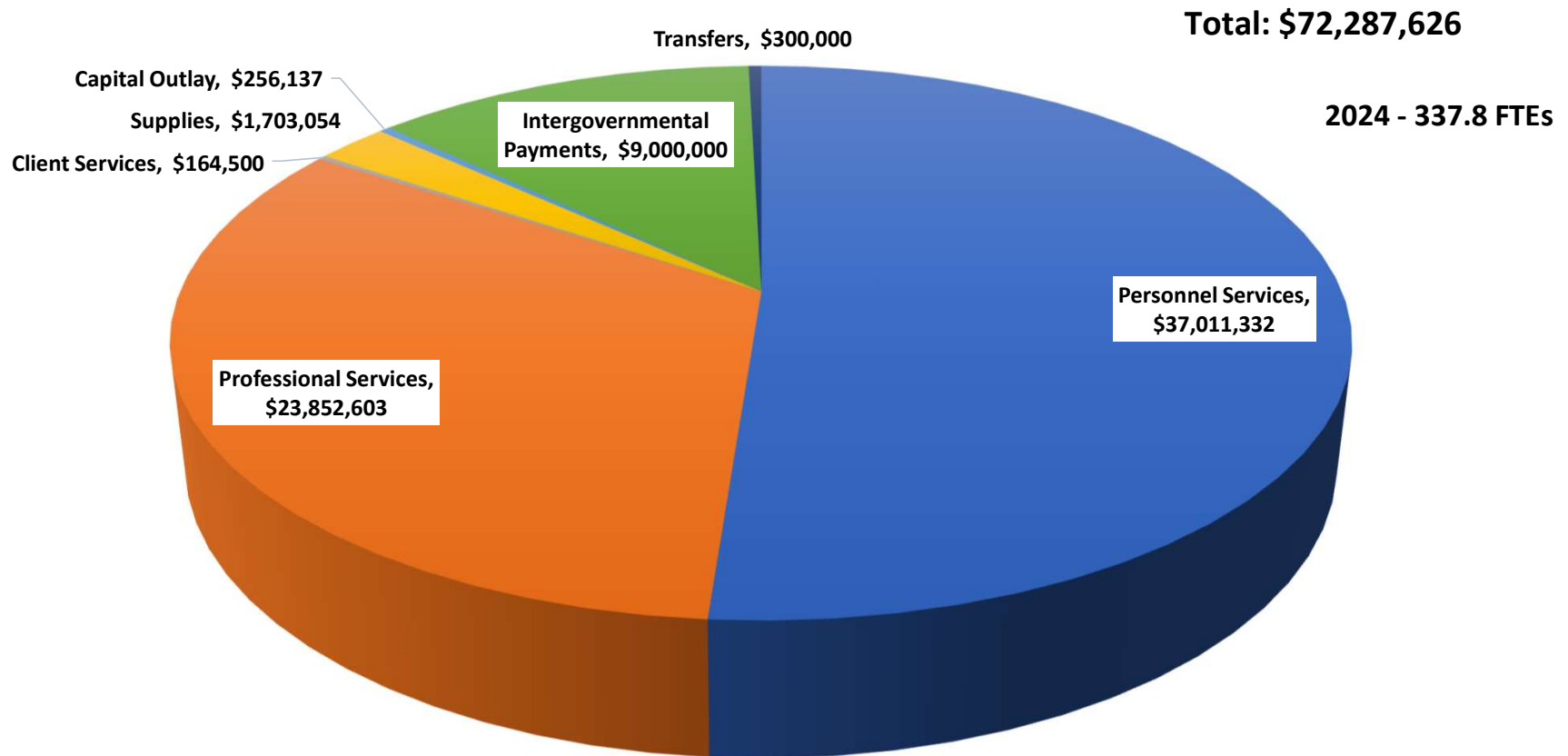
Public Health

	FY22 Actual	FY23 Budget	FY24 Proposed	FY25 Proposed
Expenditure / Appropriation - Operating Budget	45,021,065	51,874,076	54,398,074	55,450,788
Expenditure / Appropriation - Projects / Grants	10,508,323	16,586,254	17,889,552	17,906,844
Revenue / Est. Revenue - Operating Budget	35,471,101	38,541,964	37,131,399	37,662,283
Revenue / Est. Revenue - Projects / Grants	11,507,767	16,349,159	17,503,042	17,513,686
Use of Fund Balance	(9,027,035)	(1,410,893)	-	-
County Tax Levy	17,577,555	14,980,100	17,653,185	18,181,663
Inc/(Dec) from Previous Year			2,673,085	528,478
% Inc/(Dec) from Previous Year			17.8%	3.0%
Inc/(Dec) from Two Years				3,201,563
% Inc/(Dec) from Two Years				21.4%

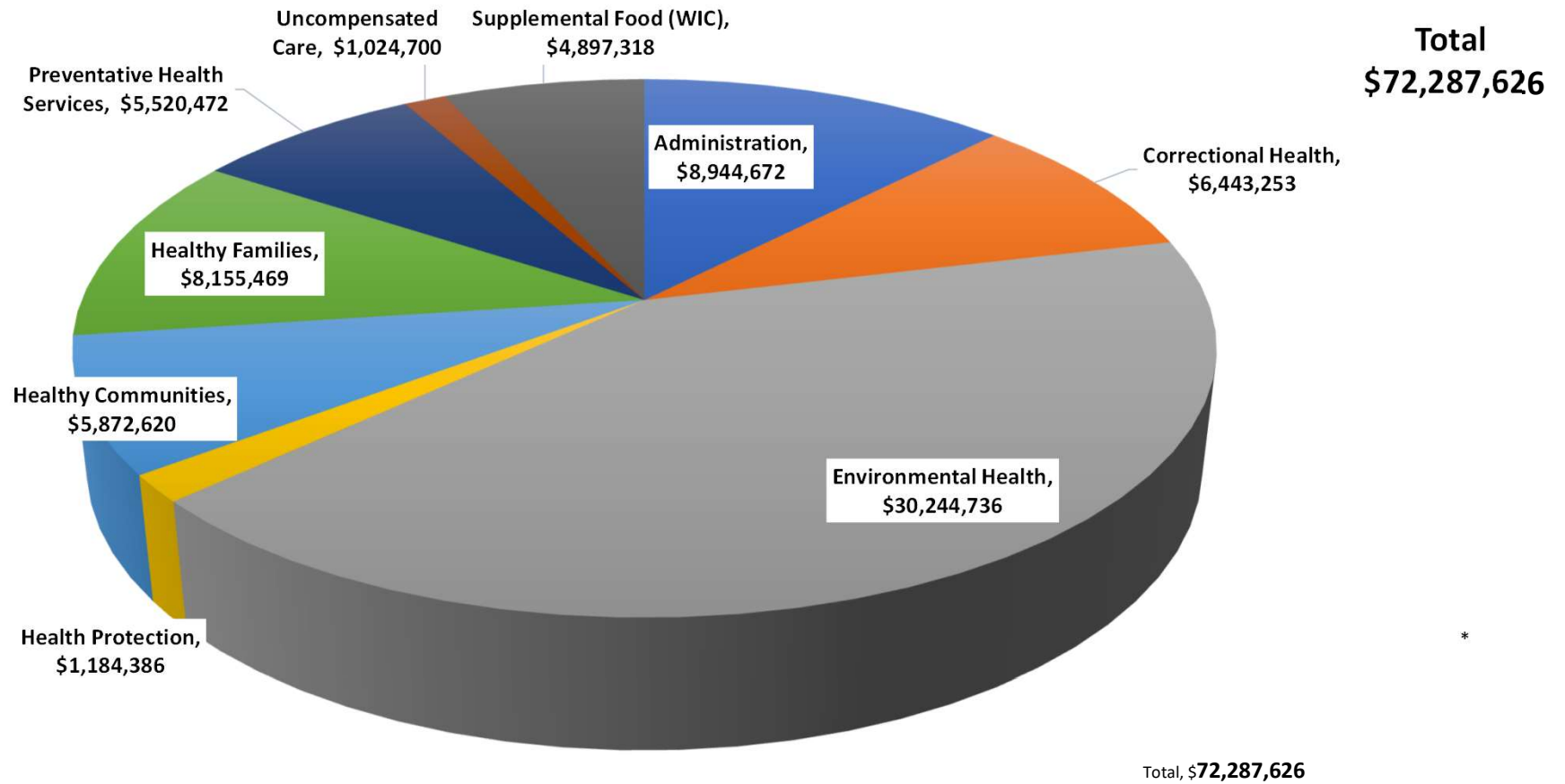
Where Public Health Funds Come From: 2024 Proposed Budget



What Public Health Funds Are Spent On: 2024 Proposed Budget



Where Public Health Funds Are Spent: 2024 Proposed Budget



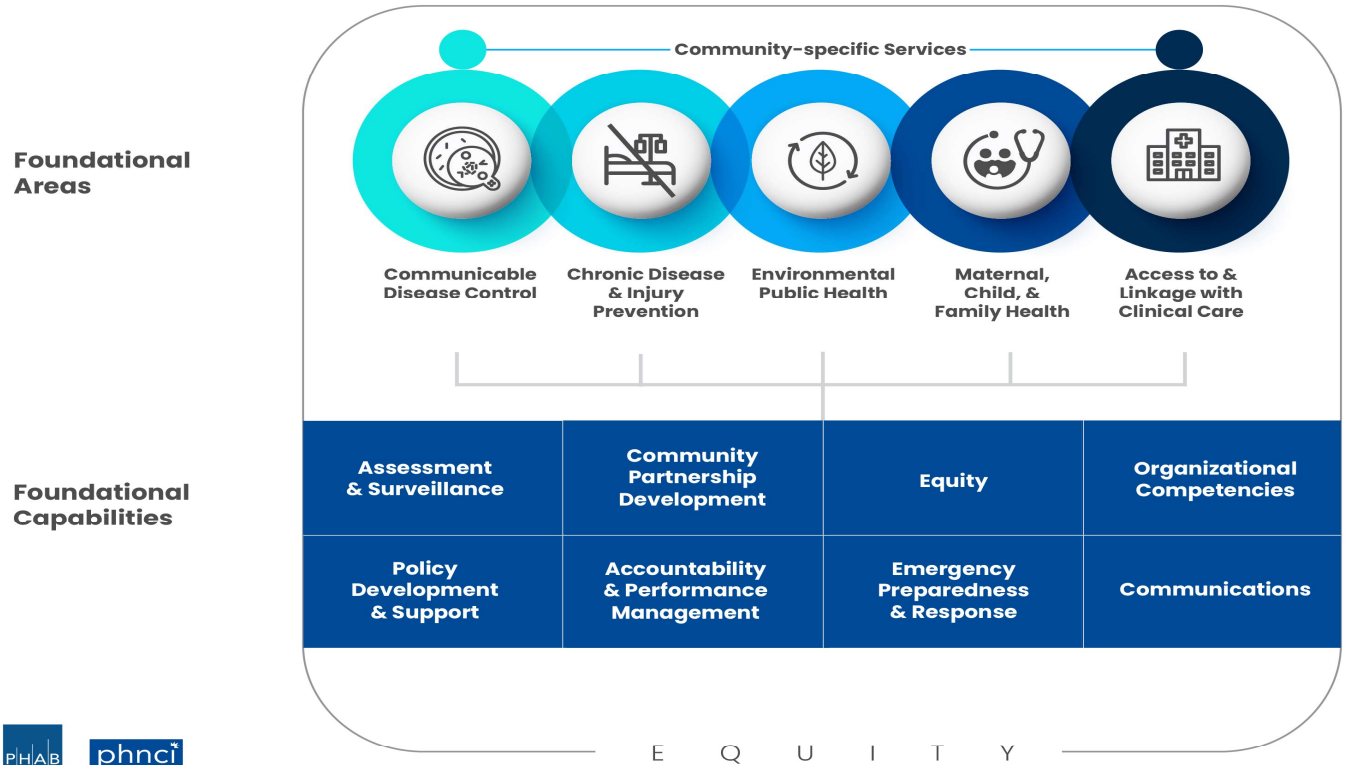
Legislative Actions & Impacts Highlights

- Increased support for Minnesota's Local Public Health System through the **NEW public health systems transformation grant with a \$9.8 million statewide increase in funding specifically to support local public health foundational capabilities.**
- **\$8.4 million in Local and Tribal public health emergency preparedness and response grants.**
- \$10 million in Local Cannabis Education grants to local health departments and Tribal health departments to create and disseminate educational materials, provide safe use and prevention training, education, technical assistance, and community engagement regarding cannabis products.
- While the legislated blood lead levels that require investigation and intervention were dropped, thereby increasing our response and intervention efforts with individuals and families, there was no funding allocated to support this increase. We are having internal discussions on how to best address this change through our Family Health and Environmental Health divisions.

Long Term Budget Pressures

- Sustainable funding needs for Public Health in Public Places, Nurse Float Pool
 - State and Federal Grant Support of Programs and Services
 - Correctional Health costs
 - 555 Cedar Street Relocation
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Foundational Public Health Services



February 2022

Community Engagement Key Insights

- 15 community engagement sessions since January 2022
- 30+ unique organizations
- 400+ participants – community and staff

Key Insights

- Keep Strategic Directions
- Enhance community relationships
- Updated understanding of community priorities for action, emphasis on mental health, violence prevention, racial equity and homelessness
- This work supports Strategic Direction 3, Leverage and Align

Strategic Plan Refresh

Aims

- Update or confirm the Four Strategic Directions (est. 2019)
- Incorporate strategic planning and budget planning discussions
- Re-establish Action Teams
- Publish plan document and begin implementation work

Strategic Directions

- Take Action to Advance Racial and Health Equity
 - Partner to Champion Prevention Across the Lifespan
 - Leverage and Align Resources to Support Priorities
 - Create Responsive and Intentional Change
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Upcoming Planning Efforts

- Community Health Assessment (CHA)
 - Quantitative and Qualitative data on various indicators
 - Anticipate Completion August 2024
- Community Health Improvement Plan (CHIP)
 - Flows from Community Health Assessment
 - Update priorities for community action
- Public Health Accreditation Board (PHAB)
 - Submitted 6/2
 - Site visit scheduled for 9/27

Budget Presentations and Proposed Budget

- Aug. 22: County Manager Proposed Budget Presentation to the Board
- Sep. 18: HWST Budget Presentations to the Board
- Sep. 26: Board adopts maximum tax levy
- Dec. 12: Board votes on final budget

Budget video presentations to the County Board are available online:
<https://ramseycountymn.legistar.com/Calendar.aspx>

Budget book and presentation schedule available:
<https://www.ramseycounty.us/content/2024-25-proposed-budget-submitted-county-board-0> (*Public Health on pages 657-679*)
