

**Community Health Services Advisory Committee
Meeting Minutes
March 1, 2017**

Members Present/Representation

Tom Kottke M.D. | City of Saint Paul
 Mee Cheng | City of Saint Paul
 Madonna McDermott | City of Saint Paul
 Jill Stewart | Ramsey County at Large
 Joseph Adamji | Ramsey County District 5
 Amy Harding | Ramsey County at Large
 Kerri-Elizabeth Sawyer | City of Saint Paul
 Eugene Nichols | Ramsey County District 4
 Carrie Dickson | Ramsey County District 7
 Maria Sundaram | City of Saint Paul

SPRCPH Staff:

Anne M. Barry | Director
 Diane Holmgren | Administration Division Manager
 Gina Pistulka | Clinical Services Division Manager
 Emily Huemann | Program Supervisor, SOS Sexual Violence Services
 Lisa Behr | Program Manager, Clinic 555
 Jocelyn Ancheta | Planning Manager
 Cathy St. Michel | Administrative Support
 PaHoua Vang | Program Assistant, SOS Sexual Violence Services

The meeting was called to Order at 5:30 pm by Chair Jill Stewart. Everyone was welcomed to the meeting and introductions were made. Jill encouraged members to recommend new members to fill the vacancies that exist in the committee.

A motion was made by Thomas Kottke and seconded by Eugene Nichols to approve the minutes as written for January 4, 2017. New members should be aware that the agenda and minutes are available via email and online from the website once they are approved.

Agenda item:	Speaker/Discussion:
Title X work plan review Lisa Behr (Program Manager, Clinic 555) Saint Paul - Ramsey County Public Health	Lisa provided an overview of Clinic 555’s services and clientele and a copy of their Year 1 and Year 2 plan. The Title X grant allocation is only grant program dedicated to giving people preventive and family planning services. 95% of their clients are under-served people. Lisa shared the goals and objectives for Year 3, some of which were modified as a result of baseline data from Year 1. She invited members to provide feedback on the work plans. The clinic now has an iPad so that clients can fill out a satisfaction survey electronically, which may help the return rate on surveys. Their next quarterly meeting is May 10. Lisa provided her contact information and invited members to send their feedback to lisa.behr@co.ramsey.mn.us .
Community Health Improvement Plan (CHIP) Annual Report Jocelyn Ancheta (Planning Manager), Saint Paul - Ramsey County Public Health	Jocelyn distributed the annual CHIP report. Starting next year the annual report will be completed on a calendar basis, not May through April. Jocelyn will revise the language of the plan to better reflect the status and progress towards target of each objective and identify areas that may need more effort to keep the goal moving in the right direction. Goal 1: Create Social & physical environments that promote equity & good health for all people in Ramsey County. The advisory committee is the action team for this goal, and has completed activities such as a walking tour of Rondo, reviewing a Health Impact Analysis for the Gateway Corridor, and looking at the Health Equity Scorecard. In August staff from Saint Paul – Ramsey County Public Health joined a community engagement process looking at the Dale Street project. Kathy Hedin is looking for potential partnerships to accomplish objectives involving housing, transportation and employment that are larger than the reach of this committee. Partnerships with the Dale Street project, All Abilities Transportation and the 700 program will have an impact county-wide. The African American Leadership Forum (AALF) is working with the governor to create jobs within the

Agenda item:	Speaker/Discussion:
	<p>African American community. This action team could consider seeking out a connection with AALF.</p> <p>Goal 2: Promote proper nutrition, healthy body weight and tobacco-free living for all people in Ramsey County. Most of the work completed was to align SHIP language with CHIP language. The action team can then align their goals to reflect work within the SHIP grant.</p> <p>Goal 3: Ramsey county residents will access the appropriate level of health care services at the appropriate time. At the end 2016 the action team was looking at the Emergency Department study. Sue Mitchell is working on that report. The team is currently exploring preventive strategies for youth with the Child and Teen Check Up program.</p> <p>Goal 4: Improve mental health/mental disorders/behavioral health through prevention and by ensuring access to appropriate, quality mental health/mental disorders/behavioral health services for all people in Ramsey County. The idea is to work with the community at a state level. MDH is in the process of defining goals and objectives for the “community of practice” for mental health. The action team is working to identify and recruit additional members. The action team could also move ahead with work that is not dependent on state input. There was a suggestion to add a question to the Minnesota Student Survey to help identify mental health needs specific to the Lesbian, Gay, Bisexual, Transgender, Questioning/Queer (LGBTQ) community.</p> <p>Goal 5: Prevent violence and intentional injuries, and reduce their consequences for all people in Ramsey County. The Violence Prevention Action Team (VPAT) identified membership, educated each other on activities in other organizations, and are moving forward to define objectives. They have shared a tutorial on the use of Google Docs as a productivity tool with other teams.</p> <p>New members are asked to identify what action teams they have an interest in joining. Anne will follow up with new members.</p>
<p>Budget Instructions for 2018-2019 Anne M. Barry (Director) Diane Holmgren (Administration Division Manager), Saint Paul - Ramsey County Public Health</p>	<p>Diane distributed a diagram of the structure of Ramsey County. This is the first budget process with the new Service Team structure. The Health and Wellness Service Team has three strategic priorities for 2017, which are 1.) Placing health and wellbeing at center of decision making, 2) Enhancing the continuum of care for youth, and 3) Stability starts with a place to call home. Instructions to all departments include a levy reduction of 2.5% each year. Anne will have discussions with other department heads regarding priorities, unmet needs, gaps and new initiatives. Further, departments must show how budgets advance racial equity and community engagement.</p> <p>Diane reviewed the approved 2017 Public Health budget and described the divisions and how they are funded. In February the Department Leadership Team focused on the budget and setting priorities.</p> <p>SPRCPH is less reliant on local levy funds and more reliant on state and federal grants, fees and revenue. There are still some unknowns at this point regarding the impact of state and federal legislative action.</p> <p>Diane shared Public Health Prioritization Principles developed by the leadership team. Leadership considered how to align with federal planning and SHIP/CHIP, along with maintaining accreditation. Since all work is important, we need to address meeting the gaps through community partnerships and leveraging our efforts with other departments within Ramsey County. Committee members suggested additional principles to consider when prioritizing services and activities.</p>
<p>Sexual Violence Gina Pistulka (Clinical Services Division)</p>	<p>The Sexual Offense Services (SOS) (http://www.sosramsey.org/) program has existed in SPRCPH for 41 years. It is based out of the clinic at 555 Cedar, and has a staff of five. Their services are available 24-7 via phone and outreach at Regions, St. John and St. Joseph</p>

Agenda item:	Speaker/Discussion:
Manager), Emily Huemann (Program Supervisor, SOS Sexual Violence Services), PaHoua Vang (Program Assistant, SOS Sexual Violence Services), Saint Paul - Ramsey County Public Health	<p>hospitals. They use a team approach with nurses who are trained to provide services and an advocate. SOS uses many volunteers to provide around-the-clock advocates. Volunteers need 40 hours of training to be able to participate in SOS. SOS coordinates the Ramsey County Sexual Assault Protocol Team (RCSAPT) which has developed sexual assault protocols on how our systems respond to people who have experienced sexual violence. Currently the team includes nine law enforcement jurisdictions, all four corrections facilities and the three hospitals use the protocols. Institutions of higher education in Ramsey County all participate in developing protocols that are responsive and supportive to victims. SOS averages 60 clients per month. The majority of services are via phone, so data regarding client demographics are difficult to verify. This is the first year that SOS has had access to data that Saint Paul Police Department (SPPD) collects and have begun analyzing the data for trends and patterns to compare with SOS data.</p> <p>The next protocol meeting will share data that SOS collects and see what data we need to collect. About 65% of patients seen at Regions Hospital for a SANE (Sexual Assault Nurse Examiner) exam file a police report. SOS is looking for quality improvement in how they collect their data. Regions Hospital remodeled their Emergency Room ten years ago. The Department dedicated an exam room to providing services to patients who have experienced sexual violence; a nurse and an advocate meet with a client/patient. Regions Hospital is dedicated to making sure there is no cost to the client. What is known from research is that a mental health issue will come up within six months of an event; based on this, SOS performs follow-up contact with clients at one week, one month, three months and six months. Services via texting and via Google Voice are some options to consider for the future. Suggestions are welcome.</p> <p>SOS/SPRCPH, the Ramsey County Attorney's Office and Ramsey County law enforcement adopted the national Start by Believing campaign creating an environment that will allow victims the base support necessary to trust engaging with systems. This initiative is based on a national campaign (http://www.startbybelieving.org/). The next protocol meeting is March 9, 2017, at Maplewood Community Center with a goal to have protocol updated by April 30, 2017. Once completed, SOS will work to push the protocols out to the public as a way of sharing information about SOS and speaking to the community about Ramsey County's framework for delivering services to the community. Emily will send the SOS presentation material to Kaye. Questions regarding the protocols and SOS can be directed to Emily.huemann@co.ramsey.mn.us</p>

Minutes taken by: Cathy St. Michel

Motion to adjourn (7:45 p.m.) passed by affirmation of the committee.

Next meeting: April 5, 2017