

**Saint Paul – Ramsey County Statewide Health Improvement Program (SHIP)
Community Leadership Team
Summary Meeting Minutes
May 6, 2015**

Members Present /Representation

Tom Kottke
Regina Rippel
Joan Pennington
Carol Berg
Keri-Elizabeth Sawyer
DeDe Varner
Dave Muhovich
Eugene Nichols
Sylvia Robinson
Jill Stewart
Esther Tatley
Mary Yackley
Heather Peterson
Bruce Larson
Michelle Lichtig

Staff and Guests:

Rina McManus
Donald Gault
Kathy Hedin
Mao Thao
Jocelyn Ancheta
Trisha Barney
Kathy Denman-Wilke
Roxanne Johnson
Serena Xiong
Dr. Kathleen Culhane-Pera

The meeting was called to Order at 5:30 by Chairperson Tom Kottke. Everyone was welcomed to the meeting and introductions were made.

Rina McManus, Director, Public Health announced Esther Tatley's retirement. Esther was presented a certificate appreciation for her work with Saint Paul – Ramsey County Public Health (SPRCPH) and the Community Health Services Advisory Committee.

General Updates:

Ramsey County Commissioners endorsed May as mental health month. Mental health is an illness that many people struggle to talk about. The website www.makeitok.org was set up as an educational tool to reduce the stigma surrounding mental health. The goal is to get the message out to talk to people suffering with mental illness and show care and concern.

Saint Paul – Ramsey County Public Health received accreditation from Healthy Families America (HFA). Ramsey County has the largest home visiting program and is the first public health department in the State of Minnesota to receive accreditation. Gene Nichols serves on the advisory committee. This will be presented to the County Board on Tuesday, May 11, 2015.

Details of the Fourth Annual Placemaking Residency under the leadership of St. Paul Riverfront was provided to members who were encouraged to register for the workshops promoting healthy community development and environments from design to food access.

Gene Nichols provided an update from the Hennepin County meeting to the African American communities about the marketing of menthol cigarettes and the impact on people’s health. Saint Paul - Ramsey County Public Health will join community efforts to raise awareness.

Agenda Item:	
Department of Indian Work Update presented by Kathy Denman-Wilke, Director, Department of Indian Work	<p>Kathy explained how SHIP has empowered this program to be more effective. A PowerPoint presentation followed describing the history of the organization, program areas, and community partnership with SHIP work.</p> <p>Note: to reflect a much more inclusive representation of all religions the St. Paul Council of Churches has adopted the new name Interfaith Action of Greater Saint Paul – Department of Indian Work.</p>
Hmong Institute for Clinical Systems Improvement (ICSI) Healthy Lifestyles Guidelines Project Update presented by Dr. Kathleen Culhane-Pera, Contractor; Mao Thao, SPRCPH Hmong Health Coordinator, and Trisha Barney, SPRCPH SHIP Grant Coordinator	<p>The team discussed the challenges Hmong families have with accessing health care and the challenges the providers have in meeting the needs of the patient. The SHIP grant work focuses on Hmong cultural initiatives and recommendations around healthy lifestyles and preventative care within the clinics. The team is working to adapt the Institute for Clinical Systems Improvement (ICSI) healthy lifestyle guidelines and have invited others to work with them to create literature and resources to support the Hmong community.</p>
SHIP 4 Overview and Highlights, Discussion of Planning Process and Timelines presented by Trisha Barney, SHIP Coordinator	<p>Members were provided with the SHIP report. Trisha provided a brief overview of what we know from MDH. The SHIP role will depend on what funding is received. A new funding round will begin November 1, 2015. Funding is not guaranteed.</p> <p>The Chair asked for Committee members to advocate for the continuation of SHIP by contacting their legislators and other elected officials regarding the imperativeness of SHIP funding. The committee unanimously supported this request and will customize the draft letter that will be sent via email after the meeting. Members were asked to share their experiences with the SHIP Leadership Team and what it means to advance health equity.</p> <p>The next SHIP/CLT meeting is scheduled for September; however, the application for funding is due in August. The SHIP/CLT asked that the committee be flexible and be ready to meet earlier if necessary.</p> <p>Note: SHIP funding was approved by the legislature and the Governor.</p>
Community Health Improvement Action Team	<p>The Community Health Services Advisory Committee were asked to look at the 2014-2018 Community Health Improvement Plan, Goal 2, Nutrition, Weight and</p>

<p>(Nutrition, Weight and Active Living)</p> <ul style="list-style-type: none"> • Approval of Strategy Revision • Information on TPT Channel 2 Production – Food Justice <p>Presented by Rina McManus (Director) Don Gault (Healthy Communities Division Manager) Saint Paul – Ramsey County Public Health</p>	<p>Active Living objectives 1, 2 and 3. The first strategy under each objective refers to “MyPlate.Gov” as a teaching tool. This is not the only curriculum being used. Therefore, a proposal was made to revise the wording to include “or other evidence based curricula”. Regina Rippel made the motion to change the text to include the proposed verbiage. This was seconded by Eugene Nichols and all members voted in favor and the motion passed.</p> <p>Saint Paul – Ramsey County Public Health will be partnering with Twin Cities Public Television (TPT) and MDH to produce a show “Food Justice”: The purpose of the show will be to provide education about healthy eating and the connection to community. Filming will be at various locations with experts over the summer with an expected completion date in October 2015. The show will be broadcasted over the holiday time and also be used by other organizations such and Byerly’s and Lund’s. Ideas and suggestions are welcomed.</p>
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Minutes taken by: Kaye Ward

Motion to adjourn (7:30 PM) passed by affirmation of the committee.

Next meeting: CHSAC - June 3, 2015

July – No Meeting

SHIP Community Leadership Team -August 5, 2015