

**Saint Paul-Ramsey County Statewide Health Improvement Plan
Community Leadership Team
Summary Meeting Minutes
November 5, 2014**

Members Present /Representation

Carol Berg
Kathy Campion
DeDe Varner
Maureen Dempsey
Linda Kudée
Madonna McDermott
Liz McLoone Dybvig
Michelle Lichtig
Dave Muhovich
Eugene Nichols
Caitlyn Nystedt
Joan Pennington
Heather Peterson
Regina Rippel
Jack Rossbach
Kerri-Elizabeth Sawyer
Jill Stewart
Esther Tatley
Bob Tracy
Mary Yackley

Staff and Guests:

Rina McManus
Donald Gault
Trisha Barney
Connie Bernardy
Betsy Christensen
Carissa Glatt
Carmen Robles
Carla Kohler
Kaye Ward

The meeting was called to Order at 5:30 pm by Chairperson Kathy Campion. Kathy and Rina welcomed everyone to the meeting and introductions were made.

A motion was made by Eugene Nichols and seconded by Jill Stewart to approve the minutes from the October 1, 2014 meeting.

Rina McManus, Director, Public Health provided an update on Ebola.

Agenda item:	Speaker/Discussion:
Updates on New and Ongoing SHIP Strategies & Initiatives:	Donald Gault and Trisha Barney provided an overview of the SHIP program and the areas in which SPRCPH are focusing. Committee members were directed to think about action steps that can be taken and to envision how this will look over the next couple of years.
Active Living Ramsey Communities RFP Process	Connie Bernardy provided an overview of some elements of the Request for Proposals that will result in a County-Wide Active Living Plan. Planning has been completed, the team is now moving into the next phase. Committee members were asked to help with community engagement by sending referrals for interested parties.

December 2014 Free Bikes 4 Kids at Saint Paul Public Housing	St. Paul Public Housing Agency are promoting healthy living by partnering with organizations such as Nice Ride Minnesota, Free Bikes 4 Kidz and St. Paul Women on bikes. Betsy Christensen’s team have 266 bike requests. They will be hosting their own giving event. There are 4 events scheduled at the four Public Housing family sites for the first week of December. Members were asked to volunteer with hosting these events and help with things such as welcoming guests, helmet fitting, demonstrating how to use a bike lock and handing out bikes to kids.
Healthy Communities Investment Initiative	Trisha Barney provided information about the Healthy Communities Investment Initiative .Program guidelines and application forms were given to members who were are asked to share the information with other interested organizations. The Ramsey County SHIP Team will be available for questions or assistance with the application process.
Latino Community Initiative	SPRCPH identified funding in the SHIP grant for a Latino Community Initiative. We currently work with Saint Paul Area Council of Churches in two communities, American Indian Magnet School and African American Churches on SHIP related initiatives and are looking to build the Latino initiative based on what has been learned and accomplished with those communities. The team is currently seeking a person(s) to assist the SHIP team in building a healthier Latino community with a hoped for starting date of January 2015.
Proposed dates for 2015 SHIP meetings: February, May, August or September	The committee agreed upon meetings the first Wednesday of February and May. Meetings for August and September will be set at a later date.
Update on SHIP 4 Timelines and Planning Process	Changes that have impacted timelines were discussed. Work is ongoing to put funding into a five year cycle and plan sustainable projects that will have longevity while working with the CHIP and CHSAC Strategic Plan.
Role of Community Health Services Advisory Committee/Community Leadership Team (CHSAC/CLT) in planning and developing next grant	Members were given a copy of the Community Leadership Team Charge. Direction from MDH outlining the next phase of SHIP funding, which may be up to a 5-year plan is expected in Spring 2015. Committee members shared ideas on how they can become involved during the next cycle beginning November 1, 2015.
Increase Diversity in Community Leadership Team (CLT)	The CLT are looking to increase membership on the SHIP Team. If members know of anyone interested in joining the Committee and increase diversity within the team please contact Rina McManus. (Members must be willing to make a two year commitment)

Minutes taken by: Kaye Ward

Motion to adjourn (7:30 PM) passed by affirmation of the committee.

Next meeting: February, 4th 2015, May 6th, 2015