

**Community Health Services Advisory Committee
 Summary Meeting Minutes
 October 1, 2014**

Members Present

Maridee Bain
 Kathy Campion
 Mee Cheng
 Thomas Kottke
 Madonna McDermott
 Der Moua
 Dave Muhovich
 Eugene Nichols
 Caitlyn Nystedt
 Regina Rippel
 Sylvia Robinson
 Jill Stewart
 Esther Tatley
 Bob Tracy
 Mary Yackley

Staff and Guests:

Jocelyn Ancheta,
 Robert Einweck, Manager, Health Protection
 Diane Holmgren, Manager, Administration
 Andrew Murray, Epidemiologist, Health Protection
 Bob Rohret
 Katie Rojas-Jahn
 Jousa Yang
 Jackie Cooper
 Mary T’Kach
 Kaye Ward
 Alla Kazi
 Sue Mitchell
 Cindi Yang

The meeting was called to Order at 5:35 by Chairperson Kathy Campion. Kathy and Rina welcomed everyone to the meeting and introductions were made.

A motion was made by Eugene Nichols and seconded by Thomas Kottke to approve the minutes from the September 3, 2014 meeting.

Agenda item:	Speaker/Discussion:
Update on Ebola and Enterovirus D68	<ul style="list-style-type: none"> • Robert Einweck, Health Protection Division Manager for Saint Paul – Ramsey County Public Health introduced the presentation. Public Health is involved in infectious disease issues through contact investigation and disease prevention and control on a daily basis. Robert asked members to share information they receive tonight with community members as what is being presented is accurate information. • Andrew Murray, Epidemiologist with Saint Paul – Ramsey County Public Health provided information on Ebola and Enterovirus D68. See attached copy of PowerPoint presentation.
Community Health Improvement Plan – Action Teams Overview & Implementation	<ul style="list-style-type: none"> • Jocelyn Ancheta introduced the process for the evening which would begin with a brief overview of the Community Health Improvement Plan (CHIP), and then small group work. • Diane Holmgren provided an overview of the elements of the public health planning process which included a community health assessment, and the development of the CHIP and the department’s Strategic Plan. • Members and guests were directed to rotate through the three action teams which will begin work at this time: Access to Health Care, Violence, and Nutrition/Weight/Active Living. • Each group reported back on the discussions. See attachment for the product of the small work groups. • Next steps depends on what each Action Team decides.

Agenda item:	Speaker/Discussion:
	<ul style="list-style-type: none">• Rina thinks we evaluate process from tonight but it more likely that next meetings will be held outside of the CHSAC meetings.• Action Teams for Mental Health and Social Determinants of Health will likely start next year, after the three Action Teams from tonight begin their work.

Minutes taken by: Diane Holmgren

Motion to adjourn (7:45 PM) passed by affirmation of the committee.

Next meeting: November 5, 2014

Agenda: SHIP Leadership Team