

Policy Title Assigned Security Responsibility
Department County Manager’s Office
Chapter 5
Section 5
Policy 3
Effective Date Thursday, June 27, 2019

POLICIES & PROCEDURES

It is the policy of Ramsey County to comply with all HIPAA regulations regarding the identification of a security official who is responsible for the development and implementation of the policies and procedures required by the Security Rule. Included immediately below and throughout this set of policies and procedures are references and links to HIPAA regulations, which are hereby incorporated and made part of this document, and therefore must be read as part of this Policy.

Key HIPAA Regulations (incorporated by reference):

1. [45 C.F.R. § 164.308 \(a\)\(2\) Assigned Security Responsibility](#)

As a HIPAA Hybrid Entity, Ramsey County designates its HIPAA Health Care Components in accordance with HIPAA regulations, as set forth in [Policy 6.1.02 \(Hybrid Entity\)](#). Ramsey County applies this Policy on Assigned Security Responsibility to its Health Care Components and other Ramsey County personnel who support HIPAA compliance. Ramsey County applies other policies, as set forth in Ramsey County’s Administrative Policy Manual, when assigned security responsibility is required for other purposes.

Ramsey County designates the official responsible for development and implementation of the policies and procedures required by the Security Rule to be:

Eric Brown, Ramsey County HIPAA Security Official

APPLICABILITY

The workforce of Ramsey County HIPAA Health Care Components (including employees, volunteers, students, and interns); and other Ramsey County personnel who support HIPAA compliance.

GENERAL INFORMATION

N/A

AUTHORITY

This policy and the procedures herein were prepared under the authority of the County Manager, as delegated to the Data Board. This policy complies with:

- The Health Insurance Portability and Accountability Act (P.L.104-191), as amended (“HIPAA”); the Health Information Technology for Economic and Clinical Health Act OF 2009 (“HITECH”); and the corresponding implementation rules of both Acts, which are officially known as Administrative Simplification rules codified at 45 C.F.R. §§ 160-164 (more commonly referenced as “HIPAA Rules” and/or “HIPAA regulations”).

DEFINITIONS

Please see [Policy 6.1.01, Master List of HIPAA Definitions](#).

RESPONSIBILITIES

Please see [Policy 5.1.03, Assigned Security Responsibility](#).

LINKS AND RESOURCES

See links in policy text above.

CONTACTS / SUBJECT MATTER EXPERTS

Eric Brown, Ramsey County HIPAA Security Official

REVISION HISTORY

| Date | Brief description of change |
|--------------|--|
| May 24, 2019 | This Policy replaces “Chapter 5 - Information Technology” documents: “S001 Assigning responsibility” and “PS001 Assigning responsibility.” |

APPROVAL

John Siqveland

Data Board Chair

June 6, 2019

Revision History Date Thursday, June 27, 2019

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