

FOOD WASTE DIVERSION LICENSE FEE DISCOUNT APPLICATION

Many food business owners are unaware of the [hefty fees](#) on their garbage. Ramsey County food establishments have a unique opportunity to save 10% on their food establishment license fees, in addition to the savings from less fees paid on garbage and overall reduced garbage costs.

Participating in a food waste diversion program and providing documentation will reduce your Ramsey County food license fee by 10% for 2021.

Mail the completed application to the address above, or email to RamseyCEH@CO.RAMSEY.MN.US

BUSINESS INFORMATION

Food Business Name:

Address:

City/Town:

Zip/Postal Code:

Contact Name:

Contact Title:

Email Address:

Phone Number:

Ramsey County
Food License ID
Number:

IMPORTANT INFORMATION FOR LICENSE RENEWALS

This application and required supporting documents listed on Page 4 must be received by Ramsey County no later than **October 15, 2020** or you will not be eligible for the 10% discount. Applications received after October 15, 2020 will be automatically rejected.

Once approved, the 10% discount will be shown on your 2021 License Renewal Fee Statement.

If you have any questions about this application process or need help completing any of the forms, please call 651-266-1199.

Does your business currently have a food waste diversion program in place?

Yes – Complete the application and provide documentation of your diversion program.

See Option A on Page 4.

No – Must establish a food waste diversion program and submit documentation by October 15th, 2020.

See Option B on Page 4.

Indicate the type(s) of food waste diversion programs your business uses, or plans to use:

Food Donations to Hunger Relief Agencies (Food Shelves, Food Banks, Free Meal Services)

Name of Agency:

Address:

City/Town:

Zip/Postal Code:

Contact Information for Hunger Relief Agency

Contact Name:

Contact Title:

Contact Phone:

Contact Email:

Frequency of donations:

Food Collected by Animal Producers (food-to-hogs or other farm animal feeding)

Name of Farmer:

Address:

City/Town:

Zip/Postal Code:

Contact Information for Farmer

Contact Name:

Contact Title:

Contact Phone:

Contact Email:

Frequency of Collections:

Organics Collection by Your Contracted Waste Hauler (pick up for composting)

Waste Hauler:

Address:

City/Town:

Zip/Postal Code:

Contact Information for Waste Hauler

Contact Name:

Contact Title:

Contact Phone:

Contact Email:

Frequency of Collections:

What is your PRIMARY motivation to participation in Waste Diversion Initiative?

- Potential cost savings through decreased trash
- Increase and promote public image
- Environmental Stewardship
- 10% discount on License Fee
- Other: _____

Option A – Provide at least ONE (1) of the following forms of documentation if you have an EXISTING food waste diversion program:

Food Donations to Hunger Relief Agencies (Food Shelves, Food Banks, Free Meal Services)

- At least two (2) months of donation records or letter from hunger relief agency describing recent history of donations.

Food Collected by Animal Producers (food-to-hogs or other farm animal feeding)

- Documentation for at least the two (2) most recent months of farmer pick up (such as an invoice or pick up receipt or letter of verification from farmer)

Organics Collection by a Waste Hauler (food scraps to composting)

- Proof-of-payment for two (2) months of organics collection service (such as a hauler invoice).

Option B - Provide at least ONE (1) of the following forms of documentation if you are establishing a NEW food waste diversion program:

Food Donations to Hunger Relief Agencies (Food Shelves, Food Banks, Free Meal Services)

- Provide a written agreement with hunger relief agency with contact information for future verification.
 - The following template agreement may be used: Ramsey County Food Donation Agreement
 - Alternatively, provide evidence of registration with [MealConnect donation app](#).

Food Collected by Animal Producers (food-to-hogs or other farm animal feeding)

- Provide a written agreement with the farmer which includes contact information for future verification.
 - The following template agreement may be used: Ramsey County Food Donation Agreement

Organics Collection by a Waste Hauler (food scraps to composting)

- Contact BizRecycling via the link below and have a free consultation completed by Dec. 31, 2020.



<http://www.bizrecycling.com/helpful-info/how-it-works/connect-with-us/>

By submitting this application, I certify that the information above is correct to the best of my knowledge.

If any information provided above is found to be incorrect, I understand that this may result in my food establishment license fees, and any discounts applied, to become due for immediate payment in full.

I acknowledge my duties and responsibilities as a food waste diversion program participant and am aware that food waste diversion program documentation and records may be reviewed by Ramsey County to determine the level of participation in a food waste diversion program by my food establishment.

Signature:

Printed name:

Date:

NEW FOOD DONATION PROGRAM AGREEMENT

This document establishes an agreement for future food donations between a licensed food business (Donor) and a hunger relief agency, or animal producer (Recipient). For more information on liability protection for food donations, review the Public Health Law Center [fact sheet](#) and the [Minnesota Good Samaritan law](#) (MS 604A.10)

DONOR INFORMATION

Licensed food business name:

Address:

Name of person in charge:

Email:

Phone number:

Ramsey County food license number:

RECIPIENT INFORMATION

Recipient organization name:

Address:

Name of person in charge:

Email:

Phone number:

Type of recipient:

- Hunger Relief Agency (Food Bank/Food Shelf/Free Meal Service) or
- Animal Producer

By submitting this form, the Donor agrees that surplus food from the licensed food business will be donated to the Recipient when possible rather than disposed of as trash. The Recipient agrees that donated food will be collected and/or received when feasible. Both Donor and Recipient certify they understand and acknowledge responsibilities to ensure food safety as required by the Minnesota Food Code and any other applicable requirements.

Signature of Donor:

Printed name of Donor:

Date:

Signature of Recipient:

Printed name of Recipient:

Date: