



ANNUAL RIGHT-OF-WAY USER
 REGISTRATION FORM
 Ramsey County
 Department of Public Works
 Ph: 651-266-7100
<http://www.co.ramsey.mn.us/pw>
 email: pwpermits@co.ramsey.mn.us

Permit Office
 1425 Paul Kirkwold Drive
 Arden Hills, MN 55112
 651-266-7186 Ph
 651-266-7188 Fax

Type of Registration: _____ (Please check appropriate boxes)

New or Annual Update Utility Owner or Contractor

Registrants Name: _____

Company Name: _____

Registrants Billing Address: _____

Street: _____

City, State Zip: _____ Bus. Ph: _____

E-mail Address: _____

Fax: _____ Emergency Ph: _____

Gopher One-Call Registration Certificate Number: _____

Local Representative Information (24-hour contact)		(Minimum – 2 names)
Person 1		Person 2
Name		
Business Phone		
Emergency Phone		
Cell Phone		

ATTACHMENTS:

Certificate of Insurance: (See Ramsey County, Insurance and Indemnification Requirements.)

1. A copy of Ramsey County's "Insurance Requirements" can be downloaded from our web site.
2. Attach a copy of your "CERTIFICATE OF INSURANCE" to the application.
3. Ramsey County, their officials and employees must be named as "additional insured: on the insurance certificate.

Construction Performance Bond:

1. **"ANNUAL"** : Utility Owners must post an Annual Construction Performance Bond in the amount of \$100,000. (We reserve the right to increase this amount for larger projects.) Attach to application.
2. **"INDIVIDUAL PROJECT BONDS"** : All other Performance Bonds (individual project bonds) and amounts shall be determined at the time of the permit application. The amount of the bond will be determined by several factors including age of road, surface to be disturbed, width – length- depth of excavation, etc. The length of this bond shall be for a period of twenty-four (24) months.

Annual Right-of-Way Registration fee: \$30.00 Check Billed

Applicant
 Signature: _____ Date: _____
 (MUST BE SIGNED)

Official Use Only	
Authorized County Representative: _____	Registration Number: _____
Signature: _____	Date: _____