

**The Multimodal Planning Division Planning Specialist 1 & 2 position will support planning studies and initiatives related to improving infrastructure in Ramsey County for people walking, biking and using transit.**

Examples of potential duties (this list is not comprehensive):

- Engage with diverse Ramsey County residents as part of community engagement efforts for roadway, transit and bike and pedestrian projects and studies.
- Serve as the lead Ramsey County staff representative on transportation planning projects and studies led by other local, regional and state agencies.
- Collaborate with other County departments such as Community & Economic Development and Parks & Recreation on projects and initiatives affecting numerous departments.
- Monitor changes to state and federal transportation policy and communicate implications of these changes to senior leadership.
- Support the identification of possible funding opportunities and provide data collection and coordination in the submission of funding applications.
- Review draft technical reports and outbound communication materials to ensure they effectively convey information and meet County standards for quality.
- Manage special projects to research and analyze industry best practices related to multimodal transportation design, operations and policy.
- Identify and act on opportunities to advance racial equity and inclusivity.
- Participate in hiring processes for Multimodal Planning interns.

The successful candidate will have many of the following expertise and qualities:

- Strong analytical, writing and verbal presentation skills.
- Strong interest in transit, pedestrian and bicycle and roadway programs and projects.
- Strong commitment to and experience in advancing racial equity.
- Knowledge and abilities in data research and analysis.
- Knowledge and abilities using Geographic Information Systems (GIS) tools.
- Enthusiasm for working with multi-disciplinary teams to address complex issues.
- Curiosity and flexibility to take on varied projects and assignments.
- Ability to organize tasks, manage time, prioritize projects and work in a self-directed manner.
- Ability to work with individuals and groups in all areas and at all levels of the organization.