



REQUEST FOR CROSS-COUNTRY SKI MEET/PRACTICE SITE FACILITY RESERVATION FORM

Battle Creek Winthrop Trail location: 75 Winthrop Street S, St Paul, MN 55119

Fees: \$303 per meet, \$364 for practices per season (to be collected at end of year if snow permitted use). Rates are changing in 2022: \$319 per meet, \$383 for 2022 practice season.

For trail condition information, please visit skinnyski.com

As a condition of granting a permit, a certificate of insurance for comprehensive general liability in the minimum amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate is required for all event providers. The required insurance certificate **MUST** name **“Ramsey County, its agents, officials, employees and volunteers as additional insured”** Please use that exact verbiage on the COI. The certificate holder is: **Ramsey County Parks and Recreation, 2015 Van Dyke St, Maplewood, MN 55109**. A copy of the certificate must be submitted at **least 30 days prior** to the scheduled event, or ideally with this application. Email to parks@co.ramsey.mn.us.

The Battle Creek Rec Center is operated by the City of Saint Paul, separate from the trails and can be reserved by contacting Jamie.Anderson@ci.stpaul.mn.us or calling 651-501-6347

Questions can be directed to the Recreation Services Supervisor, Liz.Amici-Floyd@RamseyCounty.us

School/Organization Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Athletic Director’s name and phone number: _____

Coach’s name: _____

Email address: _____

Daytime phone number: _____ Fax: _____

Billing Contact Phone & Email _____

Requested Meets:

	Date	Time Begin	Time End	# of Skiers	Other Notes
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Requested Practices:

	Date	Time Begin	Time End	# of Skiers	Other Notes
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Representative's Signature: _____ Date: _____

Return to parks@co.ramsey.mn.us with a Certificate of Insurance (see above for instructions)

For Office Use Only:

Practice Fee Paid on _____
Date

Meet Fee Paid on _____
Date

COI Received