

### PURPOSE

Transforming Systems Together invokes the concept of sharing power, policy review, and budget decision-making with a Partnership Committee of nine community members and nine representatives of the County. TST will incorporate County reform efforts including Juvenile Detention Alternatives Initiative (JDAI), Child Welfare Reform, and Integrated Health and Justice activities. Separate reform activities need one place where the community can sit side-by-side with County staff to consider them collectively and to seed, develop, implement, and make decisions about County policies, budgets, and programs in order for Ramsey County to be a place where all are valued and thrive.

### ALL TST MEMBERS EXPECTATIONS/ACCOUNTABILITY

#### Ramsey County Community:

##### **Ramsey County TST members are accountable to the Ramsey County Residents as public servants.**

- Transparency. Utilize different media to keep the public informed and aware.
- Have structures in place for public to comment and gather community information from community for transformation.
- Continuous communication through several medias and networking to be abreast of information and happenings in the community.
- Be in the community, be part of the community.

#### TST Community Members to TST Community Members:

- Leads and Co-Leads teams will build a strong relationship.
- Leads and Co-Leads will hold each other accountable and giving grace and flexibility for attendance.
- Leads and Co-Leads will keep each other updated and informed.
- Leads and Co-Leads will be present and prepared for agreed upon attendance, performance, and reading.
- Direct communication within this group, be open and voice triggers and address issues promptly; show respect for all members, participants, community, and guests.
- Be open and listen, make sure members are heard.

#### TST Community Members to Ramsey County System Members:

- Utilize the system set up of Leads and Proxy for maximum attendance.
- Be prepared and on time for meetings.
- Bring relevant perspectives to service areas and alternative ideas/solutions.
- Bring insight to moving from systems procedures to a community-driven approach.

#### TST Ramsey County System Members to Community Members:

- Be patient, flexible, and understanding.
- Be transparent, share thoughts, concerns, and barriers openly.
- Bring needed information to share your experience, data, laws, and policies.
- Be teachers, students, and stewards of transforming systems.
- Bringing resources and connections to resources.

## **Further Membership Expectations and accountability**

- Currently, a yearly commitment is required from all members (September 2021-September 2022). With a possibility of an extension after September 2022.
- A year commitment by members will be required through September 2022.
- TST full convening meetings will occur monthly. There are also meetings as community leads and co-leads. There also may be subcommittee meetings to attend as well.
- TST members may have work outside of the meetings on projects that need follow-up and action. There will be outside readings, videos, or meeting time outside of the meetings that will be compensated.
- Meetings will be action-based. Work is expected to move forward with a majority vote (at least 10 members - five community and five system members).
- No-shows of three consecutive meetings within a year without co-leads and/or proxies participation may be cause for termination.
- Ensure either a Lead or Co-Lead are in attendance.
- Assignment positions and member duties will be rotating and updated as needed.

## **COMPENSATION**

### **TST Community Members:**

#### ***Weekly Meetings (September 2021-September 2022)***

- TST Community members will be compensated for their time, intellectual properties, and expertise each month for up to (2) bi-weekly, 1.5 hour community members meetings at \$50 per hour/per meeting, via a voucher payment that will require a W9 form and electronic payment form (EFT) before any payments can be processed.

#### ***Full TST Convening Meetings (September 2021-September 2022)***

- TST Community members will be compensated for their time, intellectual properties, and expertise each month for up to (2) bi-weekly, 2-hour meetings at \$50 per hour/per meeting via a voucher payment that will require a W9 form and electronic payment form (EFT) before any payments can be processed.

#### ***Facilitators/ Preparation, Prep and Planning (September 2021-September 2022)***

- Circle facilitators will be compensated for their meeting prep, planning, coordination, time, knowledge, and expertise each month at \$50 per hour / \$25 per ½ hour via a voucher payment that will require a W9 form and electronic payment.

#### ***Subcommittee Meetings (i.e....Co-Design Meetings, Executive Meetings) are some examples (September 2021-September 2022)***

- Circle facilitators will be compensated for their meeting prep, planning, coordination, time, knowledge, and expertise each month at \$50 per hour / \$25 per ½ hour via a voucher payment that will require a W9 form and electronic payment.

## **INVOICES & PAYMENT**

- One invoice for voucher payment of TST meetings are due at the end of each month.
- The invoice template is required for each submission.
- Payment by check will require an invoice for documentation purposes.
- Payments will be processed within 35 days of receipt by Danny Givens.

**Name:**

**Signature:**

**Date:**