

Ramsey County Community Corrections 2018-2019 Comprehensive Plan



This document is the Ramsey County Community Corrections Department's 2018/2019 Comprehensive Plan. It meets the requirements of the Minnesota Department of Corrections outlined in a letter from the Director of Grants and Subsidies, dated July 21, 2017.

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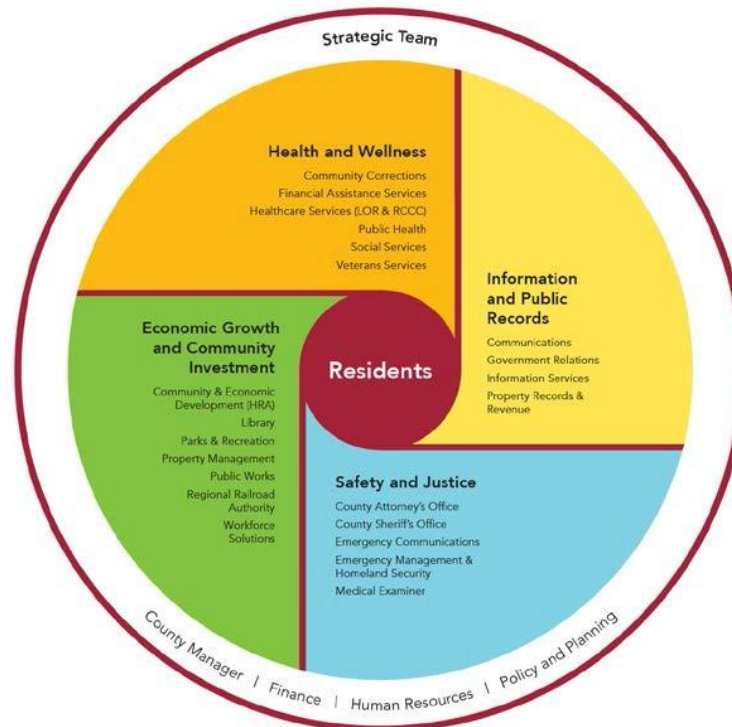
The Salary Roster will be submitted to the Minnesota Department of Corrections under separate cover.

I. Department Highlights

In 2015, Ramsey County reorganized its departments into four integrated service teams. The Ramsey County Community Corrections Department (RCCCD) is a member of the Health and Wellness Service Team. The Health and Wellness Service Team is Ramsey County's largest service team. It is composed of the following organizational units:

- Community Corrections Department
- Financial Assistance Services Department
- Health and Wellness Administrative Division
- Health Care Services Department
- Public Health Department
- Social Services Department
- Veterans Services Department

Each department is headed by a director that reports to the Deputy County Manager. The Health and Wellness Service Team collaboratively organizes its work around Ramsey County's vision, mission, and goals, with a focus on creating and sustaining well-being for all individuals and families that live and work within the community.



The ongoing work in Ramsey County Community Corrections increases public safety and furthers the county board's four primary goals of enhancing well-being, prosperity, opportunity, and accountability. The department's recently adopted operating principles, using the acronym HOPE, express the combination of personal change and accountability that Ramsey County Community Corrections professionals strive to enact in their client interactions. The principles of HOPE encompass the following:

Helping people change

Offering opportunity

Providing accountability

Ensuring Equity

For the past decade, the department has reformed and improved its correctional practices. Examples of this include creation and implementation of the Effective Supervision Practices model, engagement in the Juvenile Detention Alternatives Initiative, and development of targeted mental health and transition resources for residents at the Ramsey County Correctional Facility. Ramsey County Community Corrections continues to partner with the Second Judicial District to implement high quality Treatment Courts, which have shown successful outcomes for clients who are struggling with alcohol dependence, substance abuse, mental health challenges, and other problems. The Ramsey County Community Corrections department continues to work alongside the bench and other justice system partners to ultimately lead to system reforms and more positive outcomes for clients.

In 2016, Ramsey County Community Corrections began the process of creating and implementing a department wide Strategic Plan. This plan was developed with extensive input and buy-in from many staff and the department's senior managers. The strategic plan lays out major goal areas that are supportive of the Health and Wellness Service Team as well as the County Board's Strategic Plan. Four priority goals have been identified:

Goal 1 – One Client, One Plan.

Provide and coordinate effective client-centered services through targeted case planning.

Goal 2 – We Reflect the Clients and Communities We Serve.

Recruit, hire, retain and promote a talented and diverse workforce that reflects the clients and communities we serve.

Goal 3 – We Communicate and Engage.

Develop and implement clear and transparent communication and consistent processes that establish trust throughout the department.

Goal 4 – More Community, Less Confinement.

Increase use of and success with community supervision strategies, and reduce the use of incarceration and out-of-home placements, while maintaining public safety.

Major Accomplishments

The development and beginning stages of implementation of Ramsey County Community Corrections' strategic plan at the end of 2016 and in 2017 is a major undertaking as well as accomplishment for the department. During this time, the department has achieved the following:

- Completed a leadership culture assessment to better understand the cultural dynamics that were and are impacting effectiveness. The culture assessment involved the Director/Deputies, Senior Managers, and Supervisors.
- Created a “from-to” culture shift document to drive mission priorities across the department. This “from-to” culture shift document is being used to guide process decisions and development of an ongoing support structure for strategic planning and implementation.
- Held an all-day workshop with 80 staff across all levels and operating areas of the department to:
 - Develop a shared understanding of current reality
 - Develop a shared understanding of the mission of the department.
 - Gather input on goals and strategies and metrics to actualize the mission and vision
- Developed a working strategic plan for the organization to guide decision-making, priorities, and services.
- Developed a clear and concise strategic planning framework that is easily understandable and can be shared with stakeholders.
- Ensured that the plan aligns with and enhances the vision, mission, and goals for Ramsey County as established in 2015 by the Board of Commissioners.
- Established a clear sense of direction for the 2018-19 budget planning process.

- Ensured that the strategies in the plan built upon the strong foundation of evidence-based practices found in Ramsey County and across Minnesota.
- Charted and organized a 7-member planning support team to provide internal support and facilitation for the department and each division.
- Planned and executed divisional planning sessions where staff drafted tactical action plans for strategic plan work in their divisions.
- In November 2017, the planning support team will design and facilitate a planning session with up to 100 staff from across the division, to:
 - Build a shared understanding of current reality – what’s changed, what’s not
 - Reaffirm the department’s mission priorities, vision, and values
 - Determine what needs to change in terms of goals and strategy, and what is working
 - Establish priority action steps for 2018

In addition to the creation and implementation of the strategic plan, Ramsey County Community Corrections continues to develop and embed evidence based practices throughout the organization. Accomplishments in this area include:

- Ongoing Juvenile justice system reform through the Juvenile Detention Alternatives Initiative (JDAI) and Deep End Reform. This includes working with Health and Wellness Service Team partners on juvenile justice system reform and the development of a robust continuum of community services.
- Continued implementation of the Effective Supervision Practice model (ESP), including staff driven meetings to support effective ESP element in daily practice.
- Enhanced transitions services at the Ramsey County Correctional Facility.
- Maintained use of banded lists for hiring. Banding has proven to be a successful strategy in increasing the number of quality applicants of color.
- Continued collection and analysis of data to identify practices that contribute to racial disparities and inform practice changes that will increase equity.
- Continued community supervision for the highest risk offenders that includes treatment, programming, and alternative sanctions that are attuned to the cultural needs and individual characteristics of the client.

- Exploring ways to increase the success of adult probationers in the community and reduce the use of confinement. The Community Corrections department and the Second Judicial District have partnered with the Robina Institute at the University of Minnesota Law School to review and reform probation revocation rates and processes.
- Piloting of a Gang Supervision Model, using data in driving decisions as it relates to how this population should be supervised.
- Continued enhancement of cognitive interventions, including 1:1 cognitive behavioral interventions, dosage classes, cognitive behavioral intervention booster courses for staff, and offering of several cognitive behavioral groups run by staff in the field as well as institutions.
- Revised staff performance evaluations to include competencies in Evidence Based Practices.
- Implemented a FACT team in Ramsey County. Ramsey County Community Corrections has partnered with Radius Health to provide forensic case management for SPMI clients in the community.
- Expanded two domestic violence curriculums, Domestic Violence Education Program and Achieving Change through Value Based Behavior, that have been offered both at the correctional facility and through the Domestic Abuse Unit.
- Accepted a federal grant to support one on one cognitive coaching with high risk adults who are sent to the Ramsey County Correctional Facility and for juveniles in out of home placements.
- Completed annual quality assurance proficiency testing for risk assessments for Adults and Juveniles.
- Offered four trainings for staff in Motivational Interviewing in 2016-17, and conducted approximately 20 Motivational Interviewing refreshers annually.
- Introduced a new cognitive behavioral program called Decision Points, and it is being executed in both juvenile and adult services.

II. Introduction to Ramsey County

- Governmental Organization and Size
- Geographic Location
- Demographics
- Economy
- Crime Rates



Downtown St. Paul

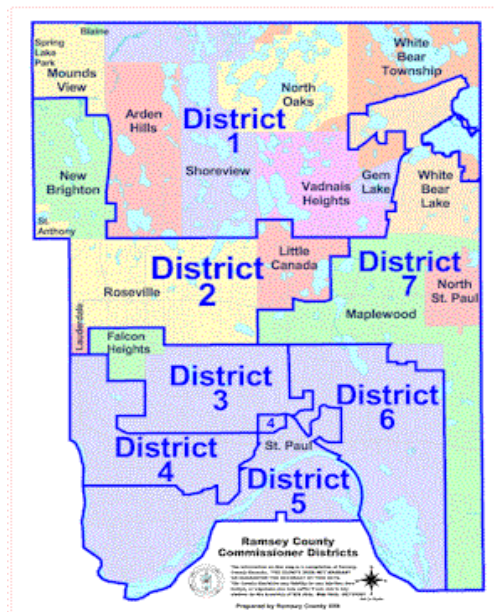
Governmental Organization and Size

On October 27, 1849, Ramsey County was created by the territorial legislature. Named after the first Governor of the Minnesota territory, it was much larger at its creation than it is today. With a northern boundary, north of Lake Mille Lacs and a southern boundary at the juncture of the Mississippi and Minnesota rivers, it was the largest county in the territory. Today, Ramsey County is the smallest county in the State.

The County is governed by a Board of Commissioners. The Board consists of seven commissioners elected from districts, each of which contains approximately 70,000 people. Board members are elected to staggered, four-year terms. A County Manager, hired by the Board of Commissioners, is the chief administrative officer and is responsible for the administration of the affairs of the County and for carrying out the policies of the County Board. The County employs over 4,350 individuals in programs that serve its residents; in addition, volunteers donate over 200,000 hours of their time and talent annually.

Geographic Location

Ramsey County is located in the center of a seven-county metropolitan area in the east central portion of Minnesota. There are 36 lakes in Ramsey County, the largest of which is White Bear Lake. In the last few decades, increasing population and land development have resulted in the almost complete urbanization of the County.



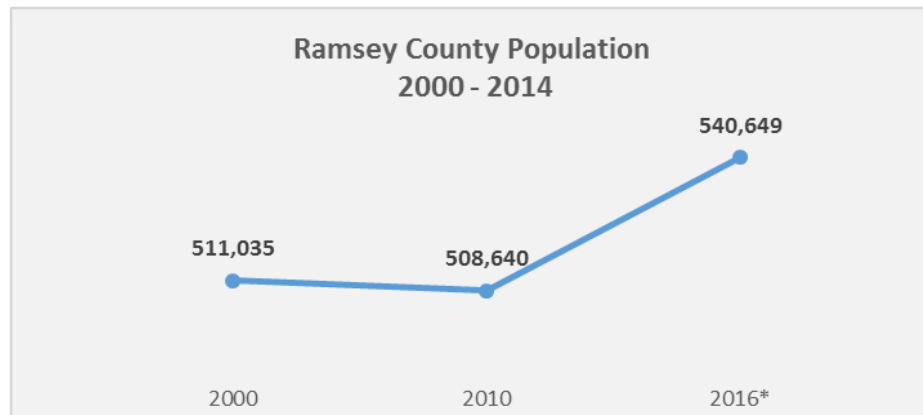
Ramsey County Commissioner Districts

Demographics

With an estimated total population of 540,649 living in an area of 170 square miles, Ramsey County is the smallest and most densely populated county in Minnesota. St. Paul is the largest city in Ramsey County with an estimated population of 302,398.

Population Change: 2010 to 2016

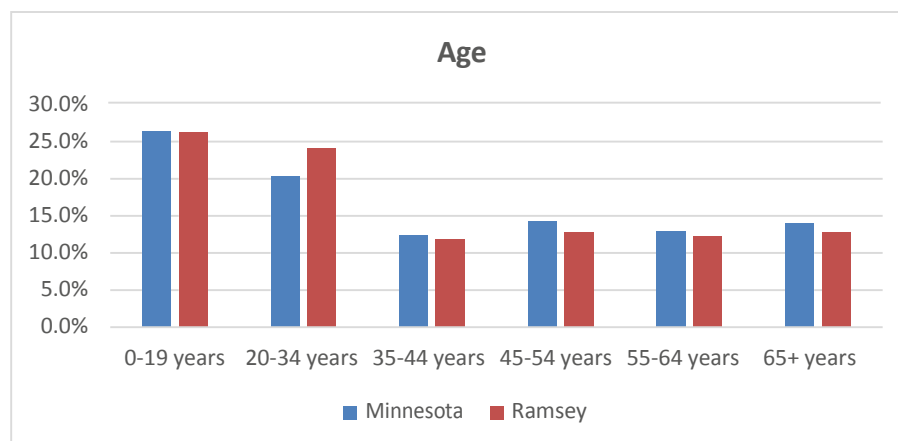
Based upon 2016 estimates obtained from the U.S. Census Bureau, Ramsey County has seen a 5.8% increase in population since the 2010 U.S. Census.



*This is based from the Population Estimates released July 1, 2016 conducted by the U.S. Census.
Source: U.S. Census Bureau

Age

The median age of Minnesotans is 37.7 years while the median age of Ramsey County residents is 34.6 years.



Source: 2011-2015 American Community Survey 5-Year Estimates

Race/Ethnicity

Ramsey County demographics continue to change. Persons of color comprise 30.9% of the total Ramsey County population compared to Minnesota, where persons of color comprise 15.2% of the total population.

Race	United States	Minnesota	Ramsey County
White alone	73.6%	84.8%	69.1%
Black or African-American alone	12.6%	5.5%	11.1%
Asian alone	5.1%	4.4%	13.3%
Native Hawaiian and Other Pacific Islander alone	0.2%	0.0%	0.0%
American Indian and Alaska Native alone	0.8%	1.0%	0.7%
Two or more races	3.0%	2.7%	3.9%
Total	100%	100%	100%
Ethnicity	United States	Minnesota	Ramsey County
Hispanic or Latino	17.1%	5.0%	7.3%
Not Hispanic or Latino	82.9%	95.0%	92.7%

Source: 2011-2015 American Community Survey 5-Year Estimates

Language Spoken at Home

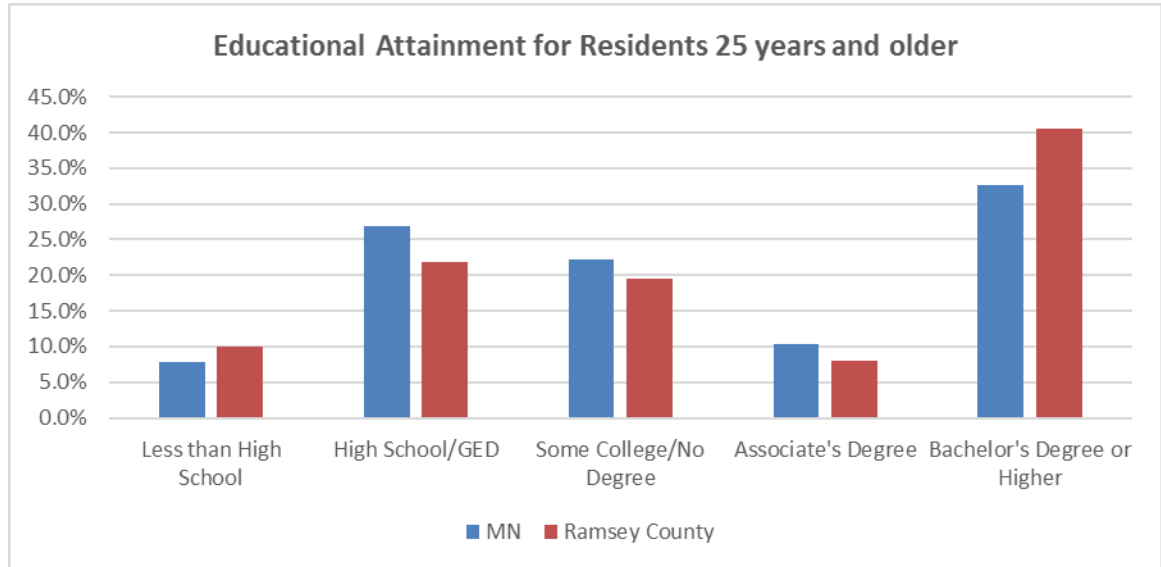
As the population has become more diverse, English is often not the primary language spoken within the home. In Ramsey County, for example, the percentage of population over 5 years of age in a home where a language other than English is spoken is 21.8% (Minnesota is 11.0% and nationally it is 21.0%).

Language Spoken in Home	Minnesota	Ramsey County
English	89.0%	78.2%
Spanish	3.8%	5.1%
Asian/Pacific Islander languages	3.2%	10.9%
Other Indo-European languages	2.1%	2.3%
Other languages	1.9%	3.5%

Source: 2011-2015 American Community Survey 5-Year Estimates

Education

Ramsey County follows a similar trend to the state of Minnesota in regard to the percent of residents who have achieved different levels of education for those 25 years and older.



Source: 2011-2015 American Community Survey 5-Year Estimates

Economy

Housing

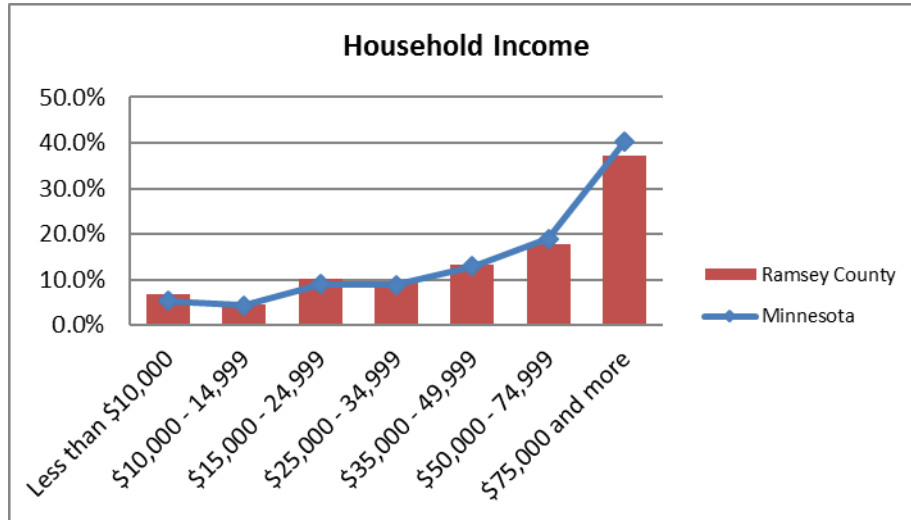
Ramsey County has older homes in its neighborhoods. 46.7% of occupied housing units were built in 1960 and earlier. In Minnesota, 32.1% of occupied housing units were built in 1960 and earlier (U.S. occupied housing units built in 1960 and earlier: 29.2%).

	United States	Minnesota	Ramsey County
Owner-occupied housing units	63.9%	71.7%	59.0%
Renter-occupied housing units	36.1%	28.3%	41.0%
Median value owner-occupied houses	\$178,600	\$186,200	\$193,700

Source: 2011-2015 American Community Survey 5-Year Estimates

Income

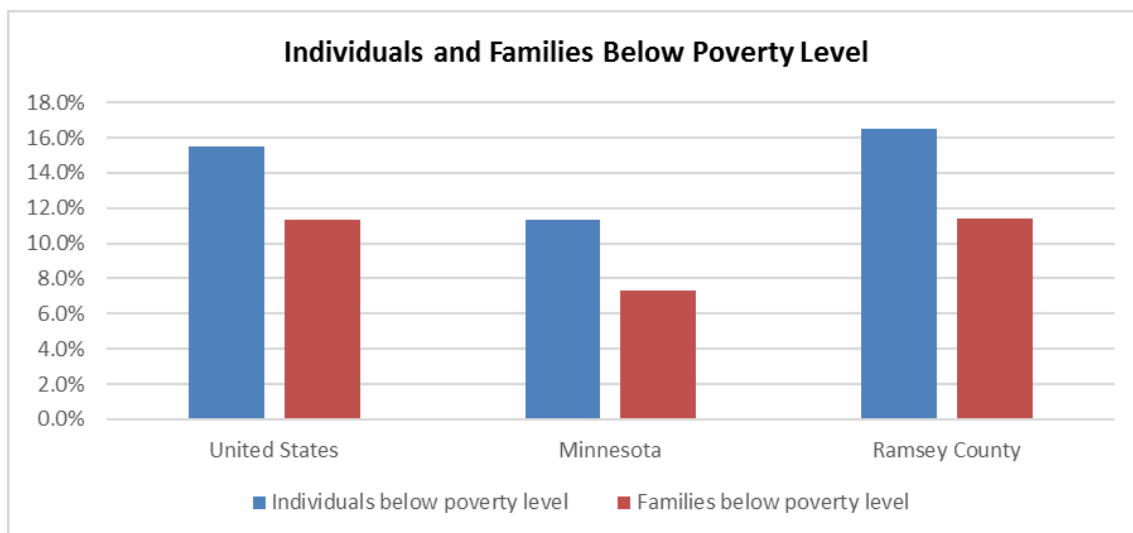
The median household income for Minnesota was \$61,492; in Ramsey County, the median household income was lower at \$56,104 (nationally it is \$53,889).



Source: 2011-2011 American Community Survey 5-Year Estimates

Poverty Level

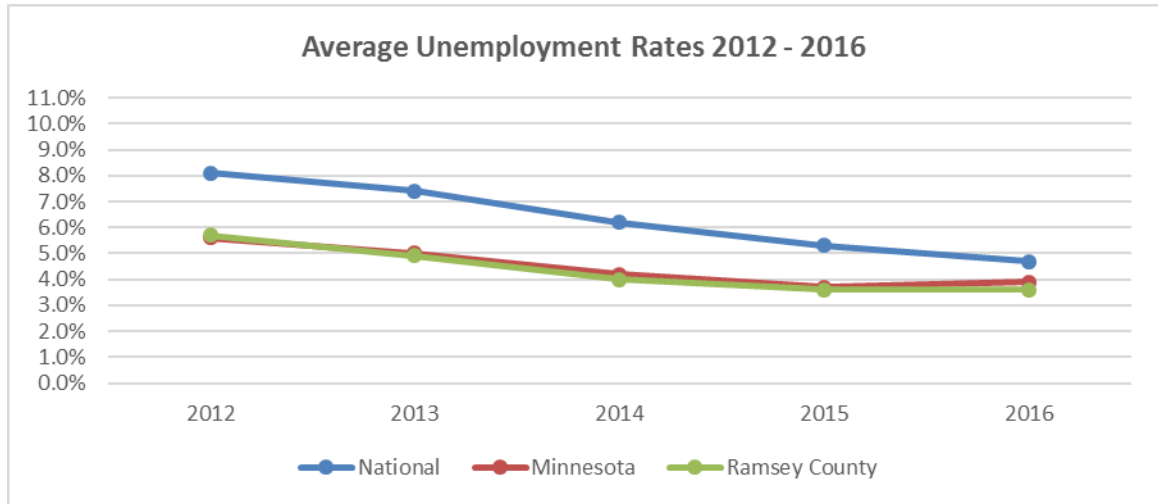
The poverty level for families in Ramsey County (11.4%) is comparable to the national poverty level (11.3%), and higher than the rate for Minnesota (7.3%).



Source: 2011-2015 American Community Survey 5-Year Estimates

Unemployment/Rates

The average unemployment rates for Minnesota and Ramsey County for the years 2012 through 2016 were similarly comparable.



Source: Minnesota Department of Employment and Economic Development

Crime Rates

Ramsey County Offenses, 2010-2014

Over the past few years, total offenses in Ramsey County have remained relatively stable. In 2014, human trafficking was added to the list of offense type.

Type of Offense*	2012	2013	2014	2015	2016
Murder	15	19	17	22	20
Rape	232	277	226	262	257
Robbery	729	793	718	797	818
Aggravated Assault	1,455	1406	1,274	1,332	1,213
Burglary	4,242	3,748	3,466	2,791	3,128
Larceny	12,744	11,929	11,506	10,845	10,795
Motor Vehicle Theft	2,437	2,206	2,542	2,187	2,282
Arson	175	321	147	137	129
Human Trafficking	-	-	17	20	42
Total Offenses	22,029	20,699	19,913	18,393	18,684

Source: Bureau of Criminal Apprehension

*This is a list of the number of offenses by county and does not exclude those offenses cleared.


Demographics References

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III. Administration and Organization of Correctional Services

- Vision, Mission and Goals
- Operating Principles
- Organization Chart
- Correctional Services Overview (including information about the Corrections Advisory Board)
- Administrative Services Division
- Volunteers

The Board of Commissioners establishes the vision, mission and goals that guide Ramsey County.



Vision, Mission and Goals


Vision

A vibrant community where all are valued and thrive.

Mission

A county of excellence working with you to enhance our quality of life.

Goals




WELL-BEING

Strengthen individual, family and community health, safety and well-being
through effective safety-net services, innovative programming, prevention and early intervention, and environmental stewardship.




PROSPERITY

Cultivate economic prosperity and invest in neighborhoods with concentrated financial poverty
through proactive leadership and inclusive initiatives that engage all communities in decisions about our future.



OPPORTUNITY

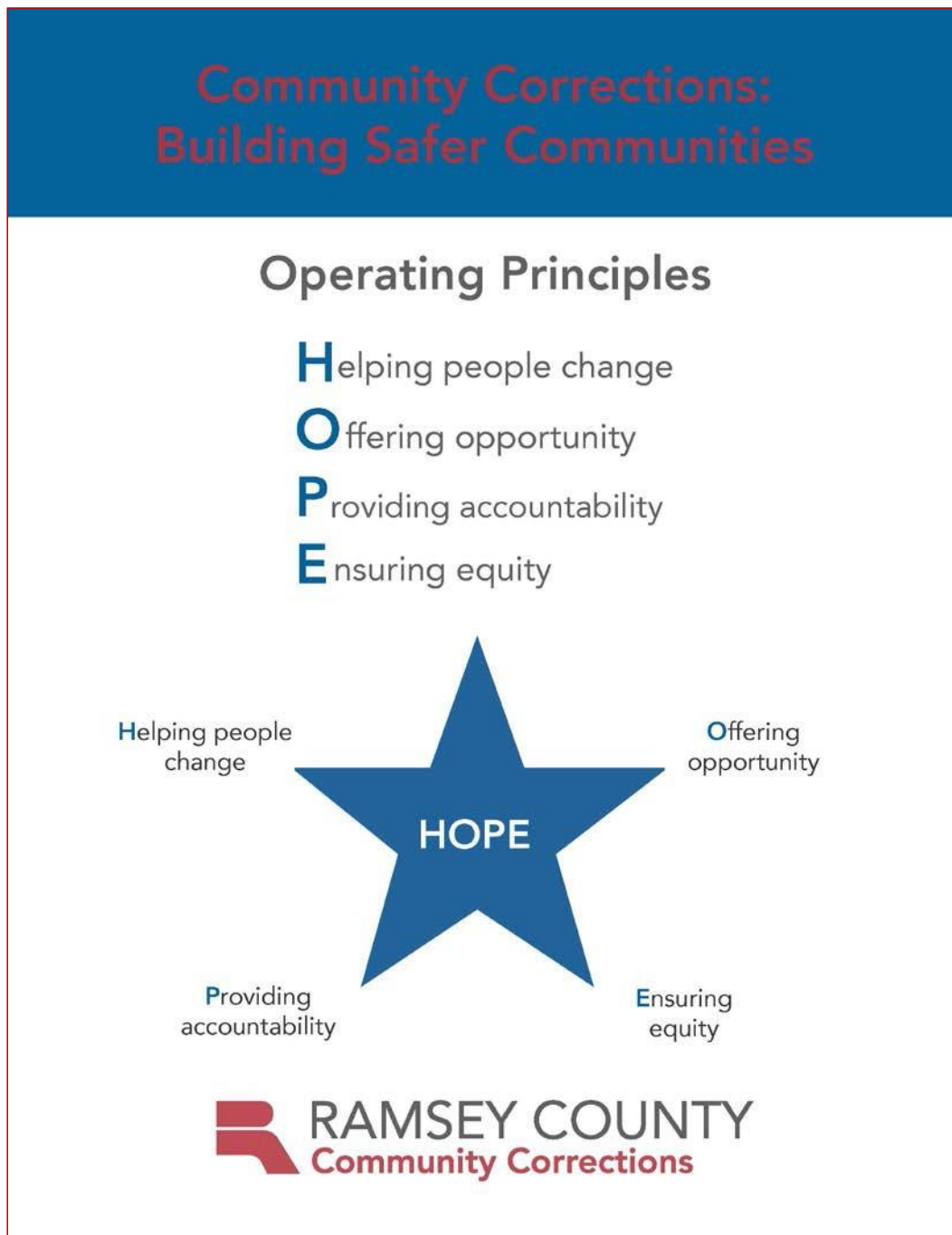
Enhance access to opportunity and mobility for all residents and businesses
through connections to education, employment and economic development throughout our region.



ACCOUNTABILITY

Model fiscal accountability, transparency and strategic investments
through professional operations and financial management.

Ramsey County Community Corrections has established their own Operating Principles.

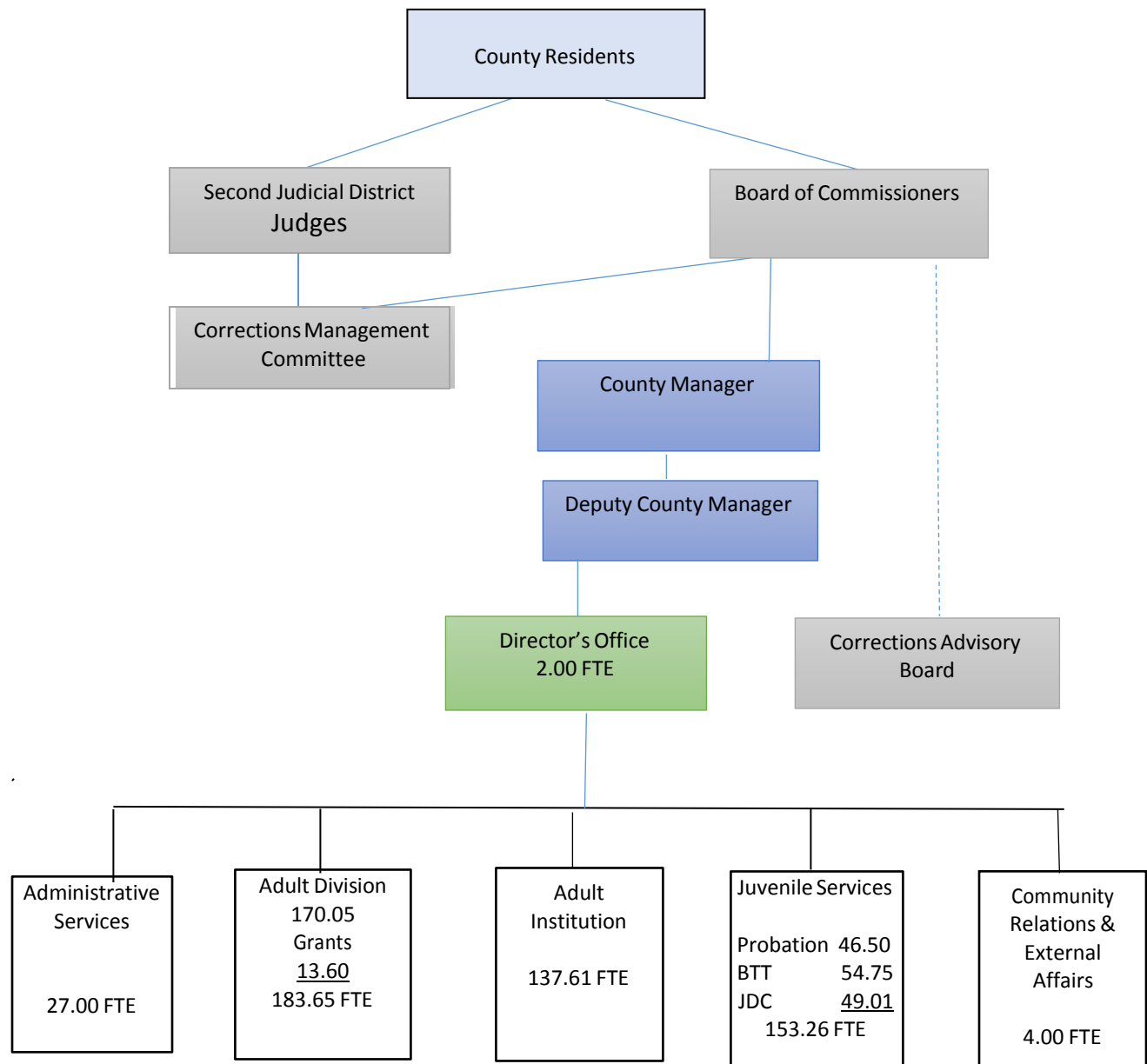


Ramsey County Community Corrections Department Organization Chart 2018 Proposed Budget

2018 Proposed Organization Chart

Personnel - FTE

2016 Budget	-	508.92
2017 Budget	-	509.52
2018 Proposed	-	504.52
2019 Proposed	-	504.52



Correctional Services Overview

Ramsey County Board of Commissioners

The responsibilities of the Ramsey County Board of Commissioners relative to the Community Corrections Act include: (1) to determine the establishment, continuation, modification, and termination of correctional services and programs; (2) to establish the budget for the County correctional system; (3) to approve and authorize implementation of the Comprehensive Plan; (4) to ensure compliance with the provisions of the Community Corrections Act; and (5) to establish all matters of policy in relation to correctional services under its authority.

Victoria Reinhardt, Chair

Blake Huffman

Jim McDonough

Rafael Ortega

Mary Jo McGuire

Janice Rettman

Toni Carter



Back Row: Huffman, McDonough, Ortega, McGuire

Front Row: Rettman, Reinhardt, Carter

Judges of the Second Judicial District

Judges of the District Court in Ramsey County do not have direct responsibility for the administration of the Community Corrections Act, but are very involved with RCCCD in policy and program development. The judges' Court Services Committee also works closely with RCCCD in developing correctional policy and services.

John H. Guthmann, Chief Judge
Robert A. Awsumb, Assistant Chief Judge

G. Tony Atwal	Richard H. Kyle, Jr.
Joy D. Bartscher	William H. Leary III
Shawn M. Bartsh	Lezlie Ott Marek
Gary W. Bastian	Robyn Millenacker
Jeffery M. Bryan	Timothy Mulrooney
Leonardo Castro	Laura Nelson
Patrick Diamond	Elena L. Ostby
Jennifer L. Frisch	Stephen L. Smith
Thomas A. Gilligan, Jr.	Nicole J. Starr
Sara Grewing	George T. Stephenson
David C. Higgs	Judith M. Tilsen
DeAnne M. Hilgers	Teresa R. Warner
Mark Ireland	Edward Wilson

Corrections Management Committee

The Corrections Management Committee is comprised of three judges from the Second Judicial District and three members of the Ramsey County Board of Commissioners. Primary functions of this committee include: (1) to provide direction for the Department; (2) to provide an arena where special problems or policy issues can be dealt with that for some reason can be resolved through the existing structure; (3) to provide a sounding board for proposed new Department initiatives; (4) to receive updates on Department activities, concerns and issues; and (5) to review the Department budget.

RCCCD Management Committee Members

<i>The Honorable Leonardo Castro</i>	<i>Commissioner Jim McDonough</i>
<i>Commissioner Toni Carter</i>	<i>The Honorable George T. Stephenson</i>
<i>Commissioner Rafael E. Ortega</i>	<i>The Honorable Teresa R. Warner</i>

Corrections Advisory Board

Minnesota Statutes § 401 requires that all counties participating in the Community Corrections Act have a Community Advisory Board (CAB). By law, representatives from various communities are required: law enforcement, prosecution, the judiciary, education, corrections, social services, and lay citizens. The responsibilities of the board are: (1) to serve as advisors to the Ramsey County Board of Commissioners and the Ramsey County Community Corrections Department; (2) to participate in the formulation of the Comprehensive Plan; and (3) to make recommendations to the County Board on the budget and Comprehensive Plan.

The Board is chaired and vice-chaired by community representatives. In addition to its work with the budget and Comprehensive Plan, CAB members meet several times each year to discuss and advise the Department Director and his division deputy directors on critical issues, challenges, and initiatives of the Department.

Advisory Board Members

Mary Dombrovski, Minnesota Department of Corrections
Barbara Frick, Community Representative
Jonathan Fure, Community Representative
Linda Hall, Ramsey County
John Kelly, Ramsey County Attorney's Office
The Honorable Timothy Mulrooney
Michael O'Neill, Law Enforcement
Maurice Nins, Community Representative
Carol Sletner, Law Enforcement
Neal Thao, Community Representative

Community Corrections Department

The director of the Community Corrections Department is appointed by and serves at the pleasure of the Corrections Management Committee. The judges and commissioners delegate to the director full authority and responsibility for the services of the department including, but not limited to, the selection, internal transfer or termination of all personnel, including deputy directors and superintendents, their principal assistants, and supervisors in the divisions and facilities under the jurisdiction of the department.

The authority and responsibility of the director are carried out within an organizational structure and reporting relationship that is in accordance with the administrative policies of the Ramsey County Board of Commissioners and the Second Judicial District judges. The director has a direct reporting relationship to the Deputy County Manager, and is part of the county's management structure.

Corrections Executive Team

John Klavins

Director

Jennifer Schuster Jaeger

Deputy Director, Administrative Services

Andrew Erickson

Deputy Director, Adult Services

Michelle Finstad

Deputy Director, Juvenile Services

Allen Carlson

Superintendent, Ramsey County Correctional Facility

Christopher Crutchfield

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Superintendent, Juvenile Detention Center

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Administration Services Division

The Administrative Services Division provides overall administrative and support services to the operating divisions of the Ramsey County Community Corrections Department. The goal of the Administrative Services division is to provide leadership and support for the provision of excellent and effective community corrections practices. Administrative Services provides, fiscal support, strategic planning, training, research and evaluation, information technology, human resources management, quality assurance, and contract development and management. The Administrative Services Management team consisting of the Deputy Director and the managers of each unit guide day-to-day operations and long-term, strategic management.

Fiscal Services

Fiscal Services provides overall fiscal management for Ramsey County Community Corrections. Working together with managers, staff provide business support services, budget development and management, financial analysis and reporting, accounting for assets and capital project expenditure, and internal and external reporting. In addition, Fiscal Services manages the Department's payroll, benefits and some human resources functions.

Applications Management Team

The Community Corrections Application Management Team (CC AMT) manages the Department's applications and software (including purchasing, enhancing, and end user support), leads IT projects, serves as a liaison with Central Information Services.

In 2017, the Team embarked upon a Business System Review of eight critical Community Corrections applications, with the goal of developing a roadmap for the future of each technology system. This review will also aid in realignment of the Application Management Team to provide technology services more effectively and efficiently.

Training and Organizational Development

The Training Unit's goal is to provide the highest quality staff and organizational development services. The primary focus of is research based practices that are part of in internal job expectations and local, state and nationally recognized best practices.

There is a continuous emphasis on quality assurance and fidelity of the skills that have been trained such as Motivational Interviewing, risk assessments, case management, change planning and cognitive behavioral programs and interventions. Working closely with the Research and Evaluation Unit, detailed feedback is provided on all aspects of staff's completion of risk assessments and skills applying Motivational Interviewing (MI) and cognitive behavioral programming.

Over the last five years, we have integrated individual curriculums into a practice model that combines all EBP skills which is called Effective Supervision Practices. This model was based on research from other corrections models in the US and Canada that have shown success in reducing recidivism rates.

Research and Evaluation

The Research and Evaluation Unit provides expertise in research, data collection and analysis in support of the Department's services and operations. The unit works closely with management, staff and other stakeholders to provide timely, accurate, useful information to help guide and improve direct and contracted services. Work is focused on both process and outcome evaluation as well as performance measurement.

Contract Services and Grants

The Contract Services and Grant Unit works closely with each division to assist in purchasing and supervising contracted services to enhance the options available to offenders and to improve outcomes for offenders and the public. Services include contracted services as well as direct services. The unit has an integral role in the grant application process and provides supports, as well as guidance throughout the grant award period.

Strategic Planning and Resources

Two positions support the development of a strategic approach to services and human resources. The department-wide planner position works with staff from across the department to create a common strategic plan that will guide the department's efforts into the future. The Corrections Program Specialist leads efforts to recruit, hire and retain a high quality and diverse workforce.

Volunteers

Ramsey County Community Corrections



Volunteers in Corrections is a community outreach investment of the Ramsey County Community Corrections Department, which provides volunteer opportunities for members of the corporate sector, college and intern population, faith community, and citizens that want to give of their time and talents.

Volunteers in Corrections

The Volunteers in Corrections Program (VIC) is the volunteer sector of Ramsey County Community Corrections. VIC provides both intern and volunteer opportunities throughout the Department. It is a robust program –the second-largest volunteer program in Ramsey County, and is critical to providing necessary assistance, programming, and services to both staff and offenders.

The VIC Program is the point of contact for approximately 100 volunteer prospects each month. VIC also supervises approximately 295 active volunteers and interns at RCCCD division sites. Interns commit to 400 hours of service, while volunteers commit to one year of service in a variety of positions.

The Volunteers In Corrections Board is an independent 501(c)(3) nonprofit that supports the volunteer efforts of RCCCD. The annual Spring Plant Sale of annuals and hanging baskets held at the Ramsey County Correctional Facility Greenhouses during the two to three weeks leading up to Mother's Day weekend continues to generate the majority of funds for the VIC Program. The VIC Board directly funds the VIC Program's efforts, for example, by providing bus tokens to offenders to attend job interviews, by paying fees for GED tests for offenders who have been working toward their degree, and by providing \$1000 educational scholarships to offenders who have successfully enrolled at post-secondary institutions. The VIC Board also funds volunteer/offender programming and projects, such as the annual Food for the Holidays Program, special resources and events at Boys Totem Town and the Juvenile Detention Center, as well as other non-County funded requests from the Department. The VIC program continues to grow both internally and externally with a professionally designed volunteer risk management approach, strategic plan, and outcome-oriented structure of expectations, accountability, and growth.



Ramsey County Correctional Facility Greenhouse

In 2016, the Volunteers in Corrections Program accomplished the following:

- Raised over \$50,000 through its combined plant, flower, and tree sales.
- Dedicated over 14,000 volunteer hours to various RCCC services, programs, and projects.
- Utilized 126 volunteers in 2016.

IV. Program Descriptions

- Juvenile Services Division
- Adult Services Division
- Ramsey County Correctional Facility

Juvenile Services Division

The Juvenile Services Division provides a broad range of services to youth between the ages of 10 and 18, as well as to young adults on extended juvenile jurisdiction through age 21. The role of Juvenile Services is to promote behavioral change and healthy development, protect public safety, hold young people accountable to probation rules and court orders, as well as foster fair and equitable positive outcomes for youth. The Juvenile Services Division is comprised of Juvenile Probation as well as two institutions, the Juvenile Detention Center (JDC) and Boys Totem Town (BTT). The staff across the units within the Juvenile Services Division use their skills in motivational interviewing, case planning, and program and service referrals to support youth to increase their self-efficacy, and to promote positive outcomes for youth and families.

Juvenile Detention Center

The Ramsey County Juvenile Detention Center (JDC) is a 44-bed facility that provides secure detention for youth. The JDC provides a safe, secure and structured setting for males and females ages 10 through 17 who are charged with committing offenses, are arrested on warrants or are in violation of their probation on a previous offense.



Prior to being admitted to JDC, youth are assessed to see if they meet admission criteria. The JDC implemented the Risk Assessment Instrument (RAI) as part of their reform efforts in 2008 to reduce the number of low-risk youth who were needlessly detained at the detention facility. The RAI is an objective screening tool used to determine if an arrested juvenile should be detained, released to an alternative to detention or released to a parent or guardian.

Youth are admitted to detention when there is a reason to believe they:

- Would not appear for their next court hearing
- Are a risk to public safety
- Are awaiting court or out of home placement

Youth at the JDC receive quality programs and services in a culturally sensitive, safe, secure, and structured environment.

In 2016, 551 youth were admitted to the JDC for a total of 892 admissions. (See attached Fact Sheets Appendix for more details on youth admitted to the JDC.)



Juvenile Probation

Juvenile Probation works with court-ordered youth between the ages of 10 and 20. Staff provide services in three major areas by:

- Keeping low risk youth from deeper involvement in the Juvenile Justice System.
- Providing supervision to young offenders ordered to probation based on their criminogenic risks and needs.
- When appropriate, recommending and overseeing out-of-home placements including commitments to state juvenile correctional facilities.

The juvenile probation officer is tasked with determining how likely a youth is to reoffend and to develop a plan with the youth and their family to reduce that likelihood. They also work to increase the youth's ability to maintain healthy and positive relationships with family and friends, to be successful and be welcome at school, to find and retain employment and/or to continue on with their education. Through staff development efforts, probation officers are trained and expected to positively engage youth and families using skills from the Effective Supervision Practices (ESP) model in order to collaboratively develop case plans.

Considering the seriousness of the offense and using information gathered from the assessments and interviews, the probation officer makes recommendations to court that may include community service, restitution, referrals for services or out of home placement.

Juvenile Probation provides a range of interventions and partners with community organizations to augment services and respond to the diverse cultural needs of Ramsey County youth. Some of the programs and services that support youth include:

- Educational, employment readiness, and vocational training for youth
- Cognitive-behavioral groups such as Aggression Replacement Training (ART)
- Functional Family Therapy, a treatment program for juvenile offenders and their families
- High-fidelity Wraparound services for younger offenders and their families
- Evening and weekend programs for youth
- Electronic home monitoring
- Out of home placements

In 2016, Juvenile Probation served 952 youth on probation. (See attached Fact Sheets Appendix for more details on youth served.)

Risk/Need Assessment

Youth sent to a branch office for supervision are assessed by the Youth Level of Service/Case Management Inventory (YLS/CMI). The purpose of this assessment tool is to determine the risk of recidivism and provides information that helps determine criminogenic needs and responsivity areas.

Many youth on probation also receive the Massachusetts Youth Screening Instrument (MAYSI) which is used to identify potential mental health problems in need of immediate attention and to determine whether or not a youth should be referred to a mental health professional.

Supervision Services by Risk Level

Once a risk level is determined and criminogenic needs, barriers, and strengths are identified, probation officers work with youth and their families to develop a case plan targeting interventions that have the best chance of creating positive improvements for the youth while ensuring public safety.

While current caseload levels vary based on risk level and placement of the youth, the average medium to high risk caseload for a Ramsey county juvenile probation officer ranges from 18-22 youth.

Out of Home Placements

Out of home placements can be ordered when youth present a public safety risk within the community. Such placements have historically been one of the Department's most costly programs. The Division continuously examines its practices in search of the most effective ways to intervene with delinquent youth so that out of home placement is not needed. When necessary, local out of home placements, such as Boys Totem Town, are the first choice due to proximity to family and the community.

Aftercare

In 2016, Juvenile Probation created the Aftercare Unit. The unit was designed to help youth released from an out of home placement successfully transition back into the community. Aftercare probation officers engage both the youth and their families, focusing on their needs, evoking change, connecting them with community supports, and working together to develop a plan of success.

Boys Totem Town

Boys Totem Town (BTT) is a licensed, non-secure juvenile residential facility that provides programming for boys on probation ages 14 to 18. It is a correctional residential treatment facility with a capacity for up to 36 males who have been ordered to placement by the Juvenile Court. In 2016, 72 boys were served at BTT. (See attached Fact Sheets Appendix for more details on youth served.)



In the spring and summer of 2016, BTT officials conducted an organizational review and authorized independent assessments of the program. The organizational review focused on training, treatment, communication, implementation, security and evaluation. The Minnesota Department of Corrections also conducted an inspection of the facility during this time. Their inspection focused on rule compliance of 2960 Standards which governs Children's Residential Facilities in Minnesota.

As a result of the organizational review, BTT administration adopted a program model called the Skill-Oriented Adolescent Rehabilitation (SOAR) Program. SOAR is a six-month program that provides residential care services to juveniles focusing on risk assessment, strength identification, culturally responsive programming, counseling and family therapy. Its main goal is to reduce involvement in the criminal justice system by working with youth and their families to help them develop and enhance the critical skills necessary to be valued members of their community.

The SOAR Program assists in maintaining and improving community safety through risk reduction and positive juvenile development. The program provides specialized, evidence-based services to juveniles while empowering families to prevent future out of home placements. BTT collaborates with numerous community organizations that provide treatment, resources and culturally specific services to youth.

Needs Assessment and Mental Health Screening

BTT professional staff, in collaboration with the client, family and supervising probation officer, conducts a needs assessment for each client and develops a plan of action. Needs assessments include the areas of family functioning, peer relations, school, learning styles, hygiene, intellectual ability, learning disabilities, behavioral problems, physical health and mental health. Such assessments help the treatment providers to design appropriate plans of care and treatment interventions for the clients. The following is a summary of services available to youth and their families at BTT:

- *Individual, Group and Family Therapy:* BTT has a diverse team of therapists who provide clinical services to the clients.
- *Medical Assessment and Related care:* BTT has nursing staff and a psychiatric nurse practitioner who monitor the medication and other medical needs of the youth.
- *Strength-based Case Management:* Staff at BTT have been trained to identify various components that emerge in a youth's risk assessment. Protective factors and strengths are identified and developed in the case management process to reduce a youth's resistance to change.
- *Chemical Dependency Treatment:* Rule 25 assessments are coordinated at the facility.
- *Family Involvement:* BTT begins the process of forming a partnership with family members and caretakers the first day the youth walks into the facility. Family therapy occurs at a minimum of once a week.
- *Culturally Responsive Programming Partnerships:* BTT partners with culturally responsive agencies who provide services to youth in the facility and assist with connections back to the community when youth return home.

Additional Services and Projects

Juvenile Detention Alternatives Initiative and Deep End Reform

Since 2005, Ramsey County Corrections had been implementing the Juvenile Detention Alternatives Initiative (JDAI). The mission of JDAI is to improve public safety and long-term outcomes for juveniles by:

- Reducing the number of juveniles in secure detention.
- Eliminating the disproportionate representation of juveniles of color in secure detention.
- Achieving systematic reform of juvenile detention practices.
- Developing appropriate and effective detention alternatives for juveniles who should not be held in secure detention.

The Juvenile Services Division, along with other Ramsey County juvenile justice agencies and community organizations, continues to move forward with this initiative.

In 2015, Ramsey County broadened its work within JDAI to address the dispositional end of the system, known as the “deep end”. The overall goal of the Deep End reform work is to safely and significantly reduce reliance on out of home placements, especially for youth of color. At the center of this work is the crucial and complex need to define the purpose for placing youth outside of their home. As system stakeholders committed to the best interests of youth and families in this community, this work is done within the JDAI collaborative with juvenile justice system partners committed to data-driven decision-making.

In continuing the work of Deep End Reform, Anne E. Casey conducted a site visit on February 7, 2017. Their full site assessment included interviews with juvenile justice system stakeholders, data analysis to understand how the system works and a focus group with youth and families. Since the site visit, Ramsey County has continued its reform efforts by:

- Aligning Deep End Reform work, both internally and with broader stakeholders, with the work of Juvenile Detention Alternatives Initiative (JDAI).
- Collaboratively developing HWST budget request to expand alternatives funding by \$500,000 beginning on January 1, 2018 and aligning that effort with the JDAI Alternatives Committee.
- Prioritizing and strengthening leadership and staff partnerships across Ramsey County HWST Departments, the Ramsey County Attorney’s Office and the Second Judicial District.
- Linking deep end reform progress and lessons learned with the future of out of home placements for correction ally involved youth in Ramsey County.

- Participating and supporting all aspects of the site visit follow-ups and next steps following today's workshop.

Programming

The Juvenile Services Division offers a variety of programming to meet the needs of youth served. The following are programs offered:

- *Aggression Replacement Training (ART) and other staff led groups.* ART groups are regularly provided at BTT, the JDC and in the community. Other cognitive-behavioral groups such as Thinking for a Change (T4C), the Phoenix curriculum and Decision Points are being offered. A Victim Impact group developed by the National Institute of Corrections is also being run regularly by staff.
- *Functional Family Therapy (FFT).* FFT is a family-based prevention and intervention program that has been applied successfully in a variety of contexts to treat a range of high risk youth and their families. Therapists from culturally specific community agencies form a therapeutic team that provides in-home FFT services.
- *Girls Circle.* Girls Circle is a three-month program run through Neighborhood House that focuses on developing healthy friendships, learning new skills and making steps toward accomplishing goals. In addition to skill development, the group is intended to be a safe, supportive place to build healthy friendships and provide mutual aid. In recognition of the importance of long-term, stable relationships, Girls Circle also makes an effort to connect girls with other programs within Neighborhood House and within the community.
- *High Fidelity Wraparound (HFW).* HFW is a youth-guided and family-driven planning process that follows a series of steps to help youth and their families realize their hopes and dreams. It is a planning process that brings people together (with natural supports and providers) from various parts of the youth and family's life. It helps the youth and family achieve the goals they have identified and prioritized, with assistance from their natural supports and system providers.
- *Decision Points.* Decision Points is a short-term intervention that targets anti-social thought and skill deficits.



Adult Services Division

The Adult Services Division provides a broad range of services to clients who are 18 years or older when they have committed crimes. These services include Pretrial Services and Adult Probation. The role of Adult Services is to promote behavioral change, protect public safety, hold clients accountable to probation rules and court orders and support clients in becoming law-abiding members of our community.

Adult Services interacts with clients throughout their involvement with the criminal justice system with services such as bail evaluations, presentence investigations, community supervision (probation and supervised release), local confinement at the Ramsey County Correctional Facility and re-entry services.

The division is committed to a supervision model that utilizes Effective Supervision Practices (ESP) which are shown in research literature to reduce recidivism. These practices include:

- Assessing client risk and targeting criminogenic needs.
- Prioritizing interventions and targeting resources to higher risk clients.
- Employing Motivational Interviewing (MI) skills and processes to establish an effective working alliance with the client and to enhance the client's intrinsic motivation to change.
- Utilizing Cognitive Behavioral Coaching (CBC) and programming to increase clients' skills and illustrate the connection between their thoughts, attitudes and behavior.
- Responding to client misconduct in a timely and proportional manner, taking into account both the severity of the misconduct and the risk level of the client.

The Division partners with community organizations to augment services and respond to the diversity and cultural needs of the community. Some of the community programs that support probationers and supplement the Adult Division include:

- GED and vocational services.
- Sentence-to-Service work crews and individual community service work.
- Cognitive-behavioral groups, such as *Thinking for a Change* and Moving On for high-risk offenders and the *Driving with Care* program for DWI offenders.
- Re-entry planning and support.
- Treatment programs for sex offenders, domestic abusers and chemically dependent offenders.
- Adult community-based alternative to incarceration; relapse recovery programs, day treatment, check-in accountability programs, mentoring and Motivational Enhancement Therapy (MET).

Pretrial Services

Pretrial services support effective and informed decision-making about detention or release for individuals accused of a crime and detained in jail. They are provided to individuals after they have been charged with a crime, but before the individual's guilt or innocence has been determined. Pretrial services are an essential part of the Ramsey County criminal justice system, providing important benefits to law enforcement, the Sheriff's Office, the County Attorney's Office and Community Corrections. For the past 44 years, Ramsey County has contracted with Project Remand to provide pretrial services. The agency provides person-centered services to help defendants navigate the criminal justice system.

Project Remand's services include:

- 1) Jail Screening: All individuals arrested in Ramsey County are screened to assist the Court in making decisions about whether to release the individuals from custody prior to trial. The agency may release certain defendants, immediately after screening, if the defendant is assessed as low risk.
- 2) Pretrial Supervision (Conditional Release): The agency supervises defendants who are released from jail with conditions set by the Court, pending disposition of their criminal case in court. This provides a non-cash alternative to bail, thereby decreasing the economic discrimination of defendants unable to pay bail.
- 3) Diversion: This program allows low risk offenders an opportunity to avoid a criminal conviction on their record and to access treatment resources and other resources to ensure they do not reoffend.
- 4) Chemical Use Assessments: Project Remand provides chemical use assessments for defendants involved with pretrial supervision, diversion and/or one of the Treatment Courts (Substance Abuse, DWI, Mental Health, or Veterans). The purpose of the assessment is to determine if there is a need for chemical abuse or dependency treatment and the appropriate level of care.
- 5) Treatment Court Screening: Staff screen pre-trial clients for possible admission into one of the four treatment courts in Ramsey County.

Adult Probation

Adult Probation supervises clients that have either been placed on probation or released from Minnesota prisons. In 2016, 18,947 adult clients were served. (See attached Fact Sheets Appendix for additional information about clients served, demographics, risk profile, length on probation, etc.,)

The goal is to balance protecting the community by holding clients accountable with providing rehabilitative services to help clients live pro-social, productive and crime-free lives. This often includes monitoring compliance with court-ordered conditions; drug testing; community work service; and referrals to treatment, programming and alternative sanctions that are attuned to the needs, risk and individual characteristics of the client.

Risk/Needs Assessment

Risk Assessment tools are used to determine an offender's risk level (low, medium, high and very high) and to help direct subsequent assignment to one of the Division's units. Scores are also used to determine the appropriate level of supervision intensity and resource allocation. High risk individuals are placed on caseloads where the probation officer has fewer cases and more time to monitor their behavior. The LS/CMI (Level of Service-Case Management Inventory) is administered upon intake. A LS/CMI is re-administered after nine months and then annually thereafter or upon discharge. Specialty risk assessment tools are used for specific types of offenders. The STABLE/ACUTE and STATIC-99 are specialized tools administered to sex/predatory offenders. The ODARA (Ontario Domestic Abuse Risk Assessment) is used to assess risk levels on domestic abuse/violence offenders. The ASUDS-R (Adult Substance Use Driving Survey – Revised) is used for DWI offenders and measures a person's alcohol or drug use involvement in ten different categories.

Supervision Services by Risk Level

Once a risk level is determined and criminogenic needs are identified, an offender is assigned to a probation officer in one of three locations: the Probation Reporting Center (PRC), a neighborhood field office, or a specialty unit. Lower risk offenders are generally assigned to the Probation Reporting Center. High risk clients are generally assigned to either a neighborhood field office or a specialty unit. Specialty units, such as the Predatory Offender Unit, the Domestic Abuse Unit and the DWI Unit, all supervise crime-specific cases. This allows agents to gain expertise with certain types of crimes, state statutes, and specialized treatment and program resources.

The Division has established a goal of having caseloads at manageable sizes for probation officers. Smaller caseloads allow probation officers to spend more time with high risk offenders and provide a higher level of both supervision and service. The Division's goal for caseload sizes now includes not more than 50 high-to medium-high risk clients per agent, or 70 to 100 medium risk offenders per agent. This does not include offenders on Intensive Supervised Release (ISR), where statute caps individual caseloads at 15 offenders. Due to high volume in certain areas, especially the Domestic Abuse Unit, these goals have only been partially achieved throughout the entire Division.

Offender Housing

In Ramsey County, the following housing options are made available to offenders; re-entry housing, halfway housing and rental units for Level 3 sex offenders. ATTIC housing is one option for re-entry housing that provides sublet apartments for high risk offenders. ATTIC housing has been expanded by three beds through funding from local levy, and now totals 11 available beds in Ramsey County. The County also maintains subsidy money for short-term halfway house placements. The halfway houses operated by RS Eden are staffed 24 hours a day, seven days a week and provide supervised living plus referrals to other organizations.

In 2011, several new landlords opened units that are available for rent to Level 3 sex offenders. Ramsey County has also been actively engaged in partnerships with community based organizations to maintain and expand offender housing. The County is collaborating with organizations like The Network for Better Futures and RS Eden to explore options for housing offenders. The Division was also recently awarded a DOC grant to expand housing options for offenders.

Special Populations and Programming

The Adult Services Division recognizes the need for differentiated strategies in offender supervision and services, and has taken a number of steps to identify those underserved. Division staff members, including probation officers, case aides and support staff now represent a more diverse work force. In addition, many units have at least one bilingual employee. The Division is also partnering with many community organizations to provide culture and issue-sensitive programs and services; allowing more clients to become better served.

Various programs are offered to female offenders. Moving On is a specialized cognitive and behavioral restructuring program that provides services regularly to female clients in the Adult Substance Abuse Court and is now available to women assessed as high-risk within the supervision units. Residential services are available through a contract with RS Eden Metro. Breaking Free, a program designed to break the cycle of prostitution, provides services directly to the female offender population.

Sex offenders, chemically dependent offenders, and repeat domestic abuse offenders are some specialized populations supervised by the Division. To help facilitate personal change within these types of offenders, the Division works with a variety of community providers to offer specific services.

- Sex offender treatment (outpatient) is subsidized at community vendors.
- Chemical dependency services depend on the type and severity of the addiction. These services, including assessment, *Driving with Care* and treatment are offered by a number of community partners. These partners include Comunidades Latinas Unidas En Servicio (CLUES), Hmong American Partnership, HEM Counseling and CAPI (a community-based, Somali-speaking human services organization).
- Domestic abuse programming is offered by a diverse group of community vendors located throughout the county and metro area. Funding comes through agencies, foundation support and offender co-pays.

Additional Services and Projects

Cognitive/Behavioral Interventions: Cognitive/behavioral group interventions for high risk offenders are being provided by agency staff. Staff members within the Division have been trained to conduct such interventions. The Division has dedicated a staff person to scheduling,

providing, coordinating and monitoring cognitive curricula. In addition, a new curriculum, Decision Points, will be offered to offenders in the near future.

GED Classes: Probation officers and staff from the Saint Paul Public Schools Continuing Education Division continue to take significant steps to assist adult offenders in obtaining their GEDs. GED classes are regularly held and offenders under supervision are able to pursue their GEDs and agents are able to monitor their progress. Local businesses provide incentives, such as gift certificates and free shirts and ties for job interviews, to those adult learners who successfully achieve their GEDs.

Ramsey County Correctional Facility

The Ramsey County Correctional Facility (RCCF) is a 556-bed facility, housing both male and female adult inmates who have received a sentence from the Court for up to one year. In addition to housing Ramsey County inmates, RCCF contracts with Dakota County to board its female inmates, both sentenced and pre-sentence. In 2016, the RCCF served 2,095 male and 1,749 female offenders. (See attached Fact Sheets Appendix for additional information about clients served.) After receiving a sentence, inmates will either turn themselves in at a date and time agreed upon by the Court, or they may be transported to the RCCF from the Ramsey County Jail after their court hearings.



Several factors contribute to the length of sentence and the numbers of inmates committed to RCCF including state and local laws, trends in crime rates and prosecutorial and judicial decisions. The type and needs of inmates admitted varies greatly and impacts the facility as much as the size of the inmate population. Inmates vary by age, offense, length of sentence, ethnic background, mental and emotional health, medical needs, intellectual capacity, education and literacy levels, behavioral and escape risk. The diversity of this population with varied risk levels poses challenges in the supervision and behavior management of inmates to ensure that the safety and security of inmates, facility personnel and the community is maintained.

- Once at RCCF, both male and female inmates are given access to phones, hygiene items, clothing, mail and visiting privileges.
- After meeting with medical personnel and their individual probation officer, a plan is created to address the personal needs of the individual.
- A plan may include mental health assessments, addiction counseling services, medical treatments or other court-ordered requirements.
- If an inmate is eligible, RCCF offers Electronic Home Monitoring (EHM), where their sentence can be served at home and monitored with an ankle-bracelet.
- RCCF offers a Work and School Release Program where eligible men and women can continue to work and go to school and then return to the facility while serving their sentence.

Efforts continue to be made to limit the number of inmates in the facility by expanding the use of electronic home monitoring, using alternative sanctions for probation violators and by providing cognitive skills programming, work readiness training, reintegration and transition services to reduce reentry to the facility.

Electronic Home Monitoring

The implementation of a direct release option makes it possible for offenders to be released directly from the Court to EHM without serving nights in the RCCF. The results are fewer admissions and fewer bed days. Expanding the use of EHM by allowing low risk inmates – including those who are not employed or attending school - to serve their sentence on EHM lockdown status has resulted in greater use of the program and allows inmates to maintain family relationships.

Inmate Programming and Employment

All medically able inmates are required to perform work to offset the costs of their incarceration. Work opportunities such as food services, laundry, nursery and greenhouse operation, hay production and golf course crews provide inmates with realistic work experiences.



The RCCF is committed to providing evidence based programming designed to reduce recidivism for high-risk inmates. This programming includes targeted cognitive behavioral programs such as Thinking for a Change, domestic violence education programs as well as workforce development programming. In 2017, three new cognitive behavioral programs were offered to male inmates. These programs include Decision Points, a short-term intervention that targets anti-social thoughts and skill deficits, Advanced Practice, an advanced skills group for graduates of core cognitive programs, and Cognitive Behavioral Interventions for Offenders Seeking Employment, a program that teaches participants how to identify and manage high-risk situations related to obtaining and maintaining employment.

A variety of vocational programs are offered at the facility as well. RCCF, in partnership with Century College, offers a Culinary Skills program as well as a Horticultural program. Building on the success of these two programs, in 2016, RCCF added a third vocational program to its repertoire, the Certified Washroom Technician program. These programs are designed so that participants will complete 200 hours of coursework and receive practical experience. Simultaneous to the curriculum work, inmates participate in cognitive programming or chemical dependency treatment as appropriate. Upon completion, inmates receive a certificate from Century College.



A variety of educational programs are offered at RCCF. RCCF has its own learning center staffed by certified Adult Basic Education (ABE) instructors. On-site GED testing is offered, as well as class Individual targeted classes are offered to prepare inmates for the test.



RCCF continues with its long, rich tradition of using community volunteers to assist with tutoring and mentoring inmates through the learning centers. Volunteers also provide support groups for inmates around religious programming and AA.

RCCF partners with Meridian Health to provide chemical dependency (CD) programming. Inmates who have 20 days or more to serve are offered Rule 25 assessments. Inmates approved for the outpatient CD programs at the facility complete phase one of treatment while serving their sentence and continue with the community program upon release.

Women's Unit Programs

The Women's Unit is focused on gender-specific programming in order to effectively serve female inmates and their unique needs. Women typically commit crimes for different reasons than men. As a facility, RCCF aims to address those reasons in order to reduce future recidivism. Main areas of focus for women are: cognitive skills, trauma and chemical dependency.

The Women's Learning Center is a place for women to further their academic skills and prepare for the workforce. A licensed teacher works with the women to support and guide their studies, but the inmates work at their own pace. Women can work on Adult Basic Education skills as well as prepare for and take the GED tests for Reading, Social Studies, Science and Math. Women who are interested in post-secondary education can explore fields of study along with short-term training programs.

A women's writing program, established in 2012, is a partnership of the Minnesota Advisory Task Force on Women offenders to the Minnesota Department of Corrections, the Saint Paul Almanac, the Saint Paul Public Library, various authors from the community and the women's unit staff at RCCF. Through this program, female inmates at RCCF have the opportunity to cultivate creative writing skills, develop self-confidence and forge positive community connections with the artist community in Saint Paul.

The Goodwill Easter Seals Construction Training Program is another work training program available to female inmates. The primary goal of this program is to connect women with a high wage, high demand career. The program is 12 weeks long with six weeks conducted in the classroom and the last six weeks completed at a work site. In addition to work training, Goodwill provides wraparound services aimed at helping students address barriers to employment such as: housing, daycare and transportation.

A variety of cognitive programming designed specifically for women is offered at RCCF including Moving On, an evidence based cognitive skills program that is designed to target criminogenic needs specific to women, Beyond Trauma, an 11-session curriculum that uses cognitive behavioral techniques, mindfulness and expressive arts to discuss and help women through the trauma they have experienced in their lives, and Healing Trauma, a condensed version of Beyond Trauma that can be targeted to women with short incarceration periods.

Mental Health Services

RCCF is dedicated to addressing the unique needs of offenders suffering from mental illness. All inmates undergo a basic mental health screening and medical intake. Inmates are triaged based on the risk, need and severity of their mental health symptoms. If deemed appropriate, inmates are referred for a more comprehensive and symptom-focused mental health screening.

Mental health services provided at RCCF include crisis management and stabilization services, one to one and group interventions and transition services. Inmates' court orders are reviewed to address mental health conditions and stabilize mental health symptoms while in custody. Housing accommodations are made to meet the needs of each inmate and the severe and persistent mentally ill (SPMI) are housed together in a specialized mental health dorm.

Transition Services

A commitment to providing transition services to inmates upon release to the community continues to be a priority. In 2016, significant changes were made to how transitional services

were offered to clients. Due to the growing need for transitional services, space was dedicated specifically for a Transition Center which has allowed for the expansion of community partnerships and resources.

V. Strategic Plan and Outcomes Measures

Goals, Strategies & Performance Measures

GOAL

1. **Strengthen individual, family and community health, safety and well-being** through effective safety-net services; innovative programming; prevention and early intervention; and environmental stewardship.

STRATEGY OR STRATEGIES TO MAKE PROGRESS TOWARDS THIS GOAL

- A. Increase public safety (reduce recidivism) by focusing intensive supervision and rehabilitation services on the highest risk offenders.
- B. Provide and coordinate effective client-centered services through effective supervision practices and targeted case planning.
- C. Ensure that all work with offenders uses evidence-based principles and practices to hold offenders accountable for their actions while providing opportunities for growth and change.

PERFORMANCE MEASURES – ANALYSIS HIGHLIGHTS

- The best way to keep our community safe is to ensure that people do not commit new crimes. The more adults and juveniles who do not commit another crime, the safer the community.
- Targeting interventions towards the greatest need is a core strategy. Individuals who are the most likely to reoffend are served more intensively.
- The Department offers cognitive-behavioral programming, an effective intervention for reducing reoffending, to individuals identified as high risk.
- Interventions with offenders are based on an assessment instrument that identifies the risk of reoffending and what needs should be addressed. Accurate assessments are the basis for effective interventions and help target the most intense services to higher risk individuals.
- The Department focuses on training staff to competency and continually assesses staff proficiency in using evidence-based principles and practices which are shown to reduce recidivism. Continuous quality assurance and feedback promotes skill development.

PERFORMANCE MEASURES – DATA

		2014	2015	2016	2017	2018
#	Performance Measures	Actual	Actual	Actual	Estimate	Estimate
A1	a) % of adult offenders under probation supervision who stay law abiding for one year	83%	80%	81%	85%	85%
	b) % of <u>low risk adult offenders</u> under probation supervision who stay law abiding for one year	89%	88%	87%	90%	90%
	c) % of <u>high risk adult offenders</u> under probation supervision who stay law abiding for one year	67%	70%	66%	70%	70%
A2	a) % of juveniles under probation supervision who stay law abiding for one year	70%	66%	67%	70%	70%
	b) % of <u>low risk juveniles</u> under probation supervision who stay law abiding for one year	75%	80%	80%	80%	80%
	c) % of <u>high risk juveniles</u> under probation supervision who stay law abiding for one year	64%	62%	68%	70%	70%
B1	#/% high risk offenders completing cognitive-behavioral curriculum	*	*	*	New Measure	New Measure
C1	a) % of scoring accuracy on the adult risk assessment	90%	90%	88%	90%	90%
	b) % of scoring accuracy on the juvenile risk assessment	NA	91%	86%	90%	90%
C2	% of probation officers demonstrating proficiency in the use of evidence-based principles and practices with offenders	73%	66%	61%	65%	70%

PERFORMANCE MEASURES – ADDITIONAL INFORMATION (if necessary)

GOAL

- 2. Cultivate economic prosperity and invest in neighborhoods with concentrated financial poverty** through proactive leadership and inclusive initiatives that engage all communities in decisions about our future.

STRATEGY OR STRATEGIES TO MAKE PROGRESS TOWARDS THIS GOAL

- A. Reduce the rates of incarceration (adults) and out-of-home placement (juveniles) while maintaining public safety through initiatives such as JDAI and by collaborating with the Health & Wellness and the Safety & Justice Service Teams.
- B. Engage in proactive and constructive partnerships and dialogues with residents from all neighborhoods, races, classes and cultures.

PERFORMANCE MEASURES – ANALYSIS HIGHLIGHTS

- Since JDAI began, there has been a dramatic decrease in the number of youth admitted to detention.
- Youth who have committed a serious offense may be placed out-of-home at a correctional or treatment facility. However, out-of-home placements can impede positive youth development and may have negative outcomes on youth and their families. Ramsey County Community Corrections is working with our community partners to develop programming and treatment services that will keep more of our youth in their community.
- Keeping youth close to home while in placement increases the likelihood of family engagement which is shown to decrease future justice system involvement once youth return home.
- By diverting offenders with technical violations (not new offenses) from RCCF/prison and working with them in the community, their housing, employment and family situations are less likely to be disrupted.

PERFORMANCE MEASURES – DATA

		2014	2015	2016	2017	2018
#	Performance Measures	Actual	Actual	Actual	Estimate	Estimate
A1	# of youth admitted to detention	629	619	551	550	525
A2	# of youth admitted to out of home placement	186	188	158	150	140
A3	% of youth on probation in out-of-home placement	21%	20%	19%	18%	18%
A4	% of youth in out of home placement close to home	46%	52%	40%	50%	55%
A5	# of Probation Violation admits to RCCF	1,194	1,268	1,288	1,250	1,150
A6	# of adults committed or revoked to prison	1,106	1,095	1,000	975	950
C1	# of community engagement partnerships, processes or strategies used to incorporate voices from all neighborhoods, races, classes and cultures	*	*	*	New Measure	New Measure

PERFORMANCE MEASURES – ADDITIONAL INFORMATION (if necessary)

A3) This measure is calculated by the number of youth in an out of home placement on December 31st of each year divided by the total number of youth on probation on that same date.

A4) For the purpose of this measure, close to home is defined as a placement in the seven-county metro area.

GOAL

- 3. Enhance access to opportunity and mobility for all residents and businesses** through connections to education, employment and economic development throughout our region.

STRATEGY OR STRATEGIES TO MAKE PROGRESS TOWARDS THIS GOAL

- A. Create and expand opportunities for local, diverse small businesses and workers through Ramsey County's procurement efforts.
- B. Collaborate with community partners and the Economic Growth and Community Investment Team to build pathways to legal, livable wage employment for criminal justice involved individuals.
- C. Recruit, hire, retain and promote a diverse workforce that reflects the clients and communities we serve.

PERFORMANCE MEASURES – ANALYSIS HIGHLIGHTS

- The Department makes a concerted effort to contract with non-profit vendors categorized as racially and/or culturally diverse and that provide services in areas of concentrated financial poverty.
- RCCF has established relationships with employers so that individuals graduating from vocational training can obtain employment upon release.
- Transition services assist inmates who are exiting the facility with employment, housing and other resources.
- New GED testing requirements went into effect on 1/3/2014 making it more difficult to pass the test. RCCF has individualized instruction and added several volunteer tutors for reading and math to assist inmates.
- The Department changed its hiring process in 2014 to increase the pool of eligible candidates as a strategy to increase the number of people of color hired.

PERFORMANCE MEASURES – DATA

		2014	2015	2016	2017	2018
#	Performance Measures	Actual	Actual	Actual	Estimate	Estimate
A1	a) % of non-profit vendors based in an area of concentrated financial poverty	*	*	*	New Measure	New Measure
	b) % of non-profit vendors categorized as racially and/or culturally diverse	*	*	*	New Measure	New Measure
B1	a) # of inmates successfully completing vocational training	34	19	29	30	30
	b) # of inmates employed after completion of vocational training	20	11	6	10	10
	c) # of individuals who received transition services at RCCF	658	980	914	925	925
	d) # of inmates who received their GED	7	7	32	35	35
C1	a) # of new hires in Community Corrections	18	13	7	10	10
	b) % of new hires in Community Corrections who identify as a race other than non-Hispanic white	67%	46%	42%	45%	50%
C2	% of staff who identify as a race other than non-Hispanic white in Community Corrections	25%	25%	25%	27%	30%
C3	a) # of promotions in Community Corrections	28	33	30	35	35
	b) % of promotions in Community Corrections who identify as a race other than non-Hispanic white	22%	39%	37%	40%	40%

PERFORMANCE MEASURES – ADDITIONAL INFORMATION (if necessary)

B1) Vocational training includes the Culinary Skills Program, the nursery Program and the Laundry Technician Program all run out of RCCF.

GOAL

- 4. Model forward-thinking investment, fiscal accountability and transparency**
 through professional operational and financial management.

STRATEGY OR STRATEGIES TO MAKE PROGRESS TOWARDS THIS GOAL

- A. Create a safe, secure and humane environment in correctional facilities for inmates/residents and staff.
- B. Implement quality assurance practices to ensure the services we provide or contract with are of high quality and good use of taxpayer funding.
- C. Develop clear and transparent communication processes internally and externally that are consistent and establish greater trust.

PERFORMANCE MEASURES – ANALYSIS HIGHLIGHTS

- The Department is in the process of fully implementing the Prison Rape Elimination Act (PREA) to ensure compliance with federal law that includes the adherence to a zero-tolerance standard for the incidence of sexual misconduct and abuse. The Department is now able to identify, investigate and respond to allegations of sexual misconduct and abuse.
- The Correctional Program Checklist (CPC) is a tool being used by the Department as well as other jurisdictions in Minnesota to ensure that quality of out-of-home placement and programs for adults and juvenile offenders.
- The Department conducts an annual adult client survey to gather feedback about the relationship between clients and their probation officers. Research shows that clients with perceived strong relationships with their officers have a greater likelihood of success.

PERFORMANCE MEASURES – DATA

		2014	2015	2016	2017	2018
#	Performance Measures	Actual	Actual	Actual	Estimate	Estimate
A1	a) # of PREA allegations	*	10	16	15	15
	b) # of PREA allegations substantiated	*	0	4	2	2
B1	# of CPC site visits/assessments participated in as part of a team	2	14	6	10	10
C1	# of adult client feedback surveys collected	247	779	629	700	700

PERFORMANCE MEASURES – ADDITIONAL INFORMATION (if necessary)

VI. Budget and Financial

- Grants, Subsidies, and Reimbursements
- FTEs by Program Area
- Proposed Budget

Grants

GRANTS	SOURCE	2018 Estimated Revenue
Adult – Justice Assistance Grant – Supports a portion of the salary of an Assistant Probation Officer providing a variety of support duties for the Intake Unit.	Federal Department of Justice	\$23,876
Adult – Adult Intensive Supervised Release – Provide intensive supervision of adult offenders who have completed their prison sentences and have been released to the community.	Minnesota Department of Corrections	\$981,900
Adult – Remote Electronic Alcohol Monitoring	Minnesota Department of Corrections	\$60,000
Adult – Halfway House and Reentry Grant – Provide case management and residential services to enhance the quality of transitional reentry and halfway housing services available to males leaving incarceration.	Minnesota Department of Corrections	\$136,000
Adult – Sentence to Service – Contribute to the cost of providing an intermediate sanction program allowing offenders referred by the Court to work on community improvement projects.	Minnesota Department of Corrections	\$49,000
Adult – Treatment Courts Grant – Provide case management, drug testing and other services for participants in the State Treatment Courts (Mental Health, Veterans, DWI and Adult Substance Abuse Courts).	Minnesota Second Judicial District	\$261,653

Subsidies and Reimbursements

SUBSIDIES	SOURCE	2018 Est.
Community Corrections Act Subsidy	Minnesota Department of Corrections	\$9,819,026
REIMBURSEMENTS	SOURCE	2018 Est.
Sex Offender Evaluation – Provide psychosexual evaluations to the Court.	Minnesota Department of Corrections	\$600 (per evaluation)
Polygraph Eligibility Distribution	Minnesota Department of Corrections	\$300 (per test for some tests)
Adult Basic Education Program at the Ramsey County Correctional Facility	MN Department of Education and US Department of Education	\$160,400 (Estimate)
Work Release Joint Powers – Provide work release option to qualifying inmates	MN Department of Corrections	\$16.00 (per day per inmate)
State Criminal Alien Assistance Program (SCAAP) – Provide confinement for non-residents	US Bureau of Justice Assistance	\$50,000 (Estimate)

FTEs by Program Area

PERSONNEL SUMMARY BY DIVISION

COMMUNITY CORRECTIONS

	2018 Proposed	2019 Proposed
Permanent FTE		
<u>Operating Budget</u>		
Community Corrections Administration	33.00	33.00
Adult Services	170.05	170.05
Ramsey County Correctional Facility	137.61	137.61
Juvenile Services	46.50	46.50
Boys Totem Town	54.75	54.75
Juvenile Detention Center	49.01	49.01
Total Operating Budget	490.92	490.92
<u>Grants / Projects</u>		
Enhanced Halfway House Reentry (G202016)	0.60	0.60
Justice Assistance Grant (G101023)	1.00	1.00
Intensive Supervision (G202002)	9.50	9.50
Treatment Courts Grant (G219004)	2.50	2.50
Total Existing Permanent FTE	504.52	504.52
Inc/(Dec) from Previous Year	5.00	-
Inc/(Dec) for 2 Years		5.00

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Ramsey County

Budget Year: Calendar 2018

Consolidated Budget

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				52,798,008
Service & Contractual				15,852,380
Travel				0
Training				196,630
Supplies & Materials				1,750,500
Capital Outlays				227,000
*Other Services (specify below)				0
Direct Budgeted Expenses	9,819,026	55,926,996	5,078,496	70,824,518
Use of State Institutions	0	0	0	0
Total Budgeted Expenses	9,819,026	55,926,996	5,078,496	70,824,518

Staff Training Budget (minimum requirement = 2% of Subsidy)

196,630

Minimum County/Group Level of Spending Current Year:

Percent of County budget

0%

For Internal Use Only:

Date Received

Fiscal Services Grant Administrator Approval & Date

Date Notified Grants Administrator

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Ramsey County

Budget Year: Calendar 2018

Budget for Subsidy Program: Administration

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				3,868,392
Service & Contractual				3,328,035
Travel				
Training				
Supplies & Materials				23,000
Capital Outlays				2,000
*Other Services (specify below)				
Direct Budgeted Expenses	641,632	6,579,795		7,221,427
Use of State Institutions				0
Total Budgeted Expenses	641,632	6,579,795	-	7,221,427

Budget for Subsidy Program: Training

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				196,630
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses		196,630		196,630
Use of State Institutions				0
Total Budgeted Expenses	-	196,630	-	196,630

Budget for Subsidy Program: Adult Facilities

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				13,846,221
Service & Contractual				1,954,353
Travel				
Training				
Supplies & Materials				1,419,500
Capital Outlays				130,000
*Other Services (specify below)				
Direct Budgeted Expenses	1,825,332	13,139,451	2,385,291	17,350,074
Use of State Institutions				0
Total Budgeted Expenses	1,825,332	13,139,451	2,385,291	17,350,074

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Ramsey County

Budget Year: Calendar 2018

Budget for Subsidy Program: Adult Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				18,773,029
Service & Contractual				3,529,717
Travel				
Training				
Supplies & Materials				100,000
Capital Outlays				40,000
*Other Services (specify below)				
Direct Budgeted Expenses	4,537,184	16,696,986	1,208,576	22,442,746
Use of State Institutions				0
Total Budgeted Expenses	4,537,184	16,696,986	1,208,576	22,442,746

Budget for Subsidy Program: Court & Field Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Evaluation Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Ramsey County

Budget Year: Calendar 2018

Budget for Subsidy Program: Jail Programs

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Juvenile Facilities

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				9,987,898
Service & Contractual				1,447,356
Travel				
Training				
Supplies & Materials				184,000
Capital Outlays				45,000
*Other Services (specify below)				
Direct Budgeted Expenses	1,306,771	10,337,283	20,200	11,664,254
Use of State Institutions				0
Total Budgeted Expenses	1,306,771	10,337,283	20,200	11,664,254

Budget for Subsidy Program: Juvenile Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				5,090,039
Service & Contractual				5,361,919
Travel				
Training				
Supplies & Materials				24,000
Capital Outlays				10,000
*Other Services (specify below)				
Direct Budgeted Expenses	1,508,107	8,976,851	1,000	10,485,958
Use of State Institutions				0
Total Budgeted Expenses	1,508,107	8,976,851	1,000	10,485,958

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Ramsey County

Budget Year: Calendar 2018

Budget for Subsidy Program: Residential Programming

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Non-Residential Programming

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Parole Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Ramsey County

Budget Year: Calendar 2018

Budget for Subsidy Program: Probation Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Service & Contractual

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Specialty Court (Drug, DWI, ETC)

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				181,653
Service & Contractual				80,000
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses			261,653	261,653
Use of State Institutions				0
Total Budgeted Expenses	-	-	261,653	261,653

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Ramsey County

Budget Year: Calendar 2018

Budget for Subsidy Program: Supervised Release Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				981,900
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses			981,900	981,900
Use of State Institutions				0
Total Budgeted Expenses	-	-	981,900	981,900

Budget for Subsidy Program: Other- Combined JAG, REAM and HHRE Grants

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				68,876
Service & Contractual				151,000
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses			219,876	219,876
Use of State Institutions				0
Total Budgeted Expenses	-	-	219,876	219,876

*OTHER SERVICES (FUNDING SOURCE SPECIFIED)		
Program Name	Description	Amount
Total		0

NOTES:



2016 FACT SHEETS

Developed by the Research & Evaluation Unit

For more information, contact:
Leah Bower, Supervisor, Research & Evaluation Unit
leah.bower@co.ramsey.mn.us

Notes: These fact sheets use data from CSTS, S³, Rite Track, RAI, and OMS
Data was retrieved in spring of 2017. Published April, 2017

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I.	Ramsey County Community Corrections Operating Principles	1
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Community Corrections: Building Safer Communities

Operating Principles

Helping people change

Offering opportunity

Providing accountability

Ensuring equity

Helping people
change

Offering
opportunity

Providing
accountability

Ensuring
equity



RAMSEY COUNTY
Community Corrections

Juvenile Probation Profile 2016

Juvenile Services Director
Michelle Finstad

Assistant Director, Juvenile Probation
Brian Portzen

Area of Responsibility	Supervisor
Court Intake Unit/Placement and Investigations Unit	Roy Adams
JP-300 Branch Office	Mary Pat Dunlap
JP-300 Branch Office	Cathy Smith
Plato Branch Office	Jim Loye
Aftercare Unit	Rashad Hameed

Juvenile Probation serves youth (ages 18 and under) who have been assigned to probation, investigation, or other services. For youth assigned to Juvenile Probation, specific services are determined by the Court with recommendations from Probation staff, and are based on the level of the youth's offense, prior delinquency history, and risk factors.

Throughout the youth's supervision, probation officers carry out the tasks necessary to protect the community, promote behavioral change and healthy development, hold the young person accountable to probation rules and court orders, and foster positive youth outcomes that are fair and equitable. These tasks include:

- Assessing client risk and needs to inform supervision strategies, case planning, and referrals to community based programming and treatment services
- Monitoring compliance with court ordered conditions such as restitution repayment, out of home placement, community work service, and program attendance
- Ensuring that youth follow home, school, and probation rules

Some of the programs used to supplement our basic services include:

- Out of home placement for youth involved in the juvenile justice system
- Educational, employment readiness, and vocational training for youth
- Cognitive-behavioral groups such as Aggression Replacement Training
- Functional Family Therapy, a treatment program for juvenile offenders and their families
- High-fidelity Wraparound services for younger offenders and their families
- Evening and weekend programs for youth
- Electronic home monitoring

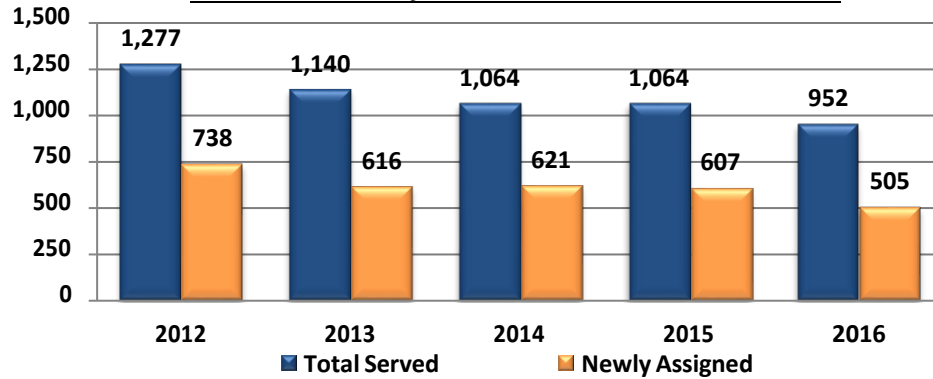
In Ramsey County, youth placed on probation by the Second Judicial Court may be assigned to Corrections or Community Human Services (CHS). In early 2013, there was a change in case assignment policy and subsequent reorganization of cases between the departments, with CHS assuming supervision of youth open only on status offenses (runaways and truant), and Corrections assuming supervision of youth with delinquency offenses. This current division of cases allows truant and runaways to be treated using the social service approach they need, and delinquent youth to be served under a consistent, evidence based model that emphasizes assessment, supervision, treatment, community based programming, and accountability.

Juvenile Probation Profile 2016

Who were the youth served?

In 2016, Juvenile Probation-Corrections served **952** youth.¹ Of these youth, **505** were newly assigned.²

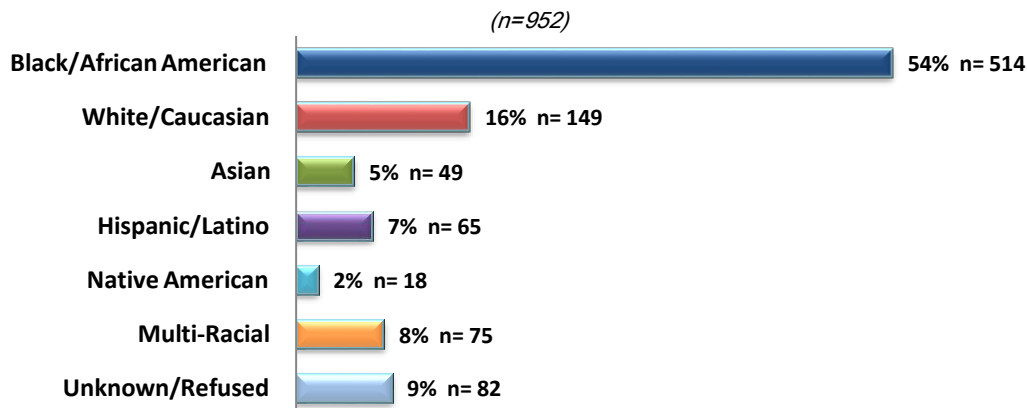
Youth Served by Corrections: Five Year Trend



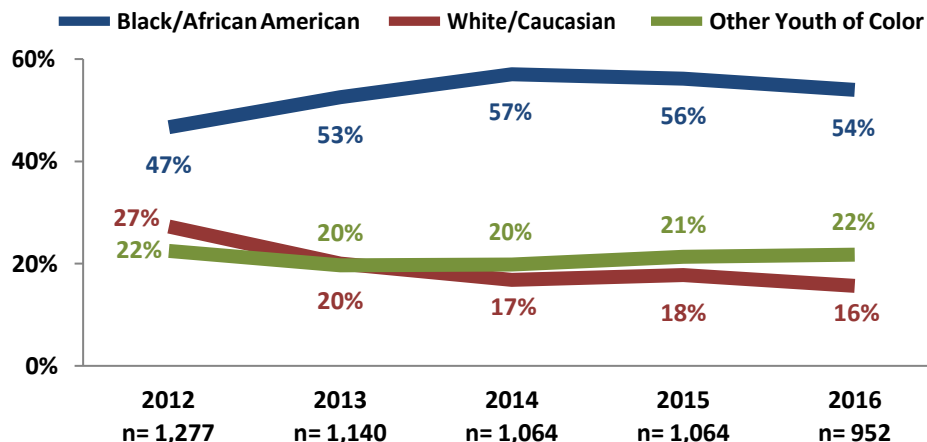
Since 2012, the number of youth served by Juvenile Probation has decreased by 25%.

The next series of charts identify the demographic characteristics of youth served, broken out by race, gender, age range, zip code, and system status.

2016 Youth Served by Race



Youth Served by Race: Five Year Trend

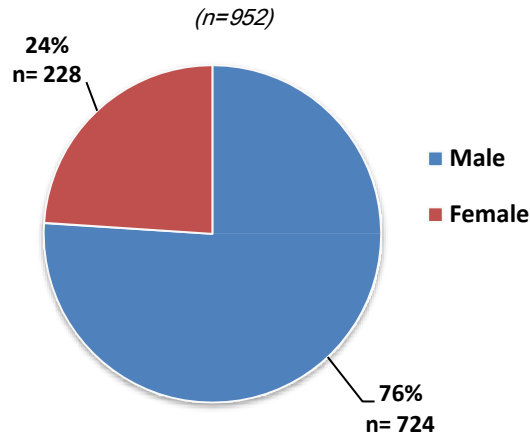


Over the past five years, there has been an increase in the percent of youth served who are Black/ African American (47% in 2012 versus 54% in 2016).

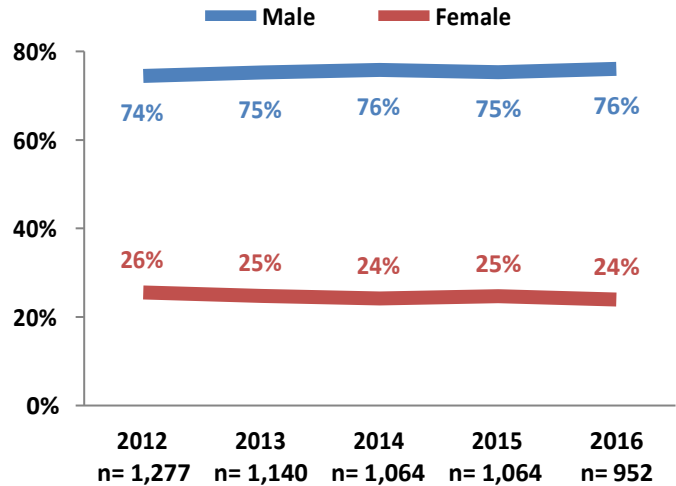
¹ This is an unduplicated count of all youth served by Corrections in 2016.

Juvenile Probation Profile 2016

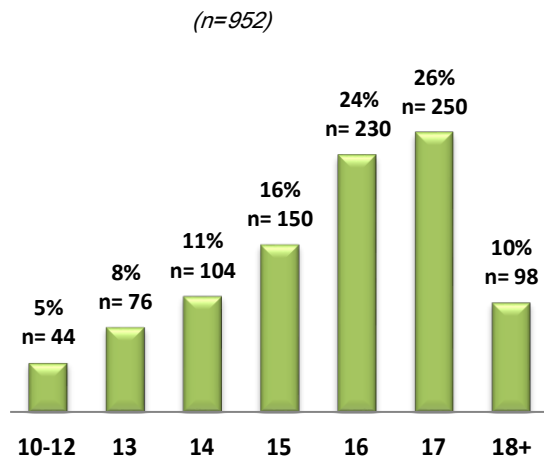
2016 Youth Served by Gender



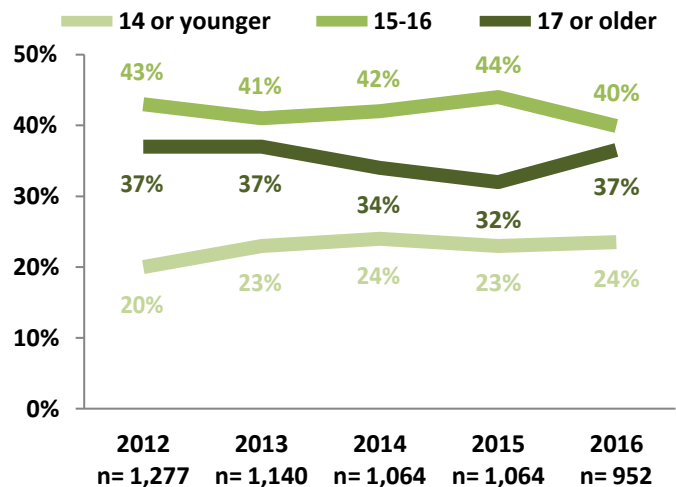
Youth Served by Gender: Five Year Trend



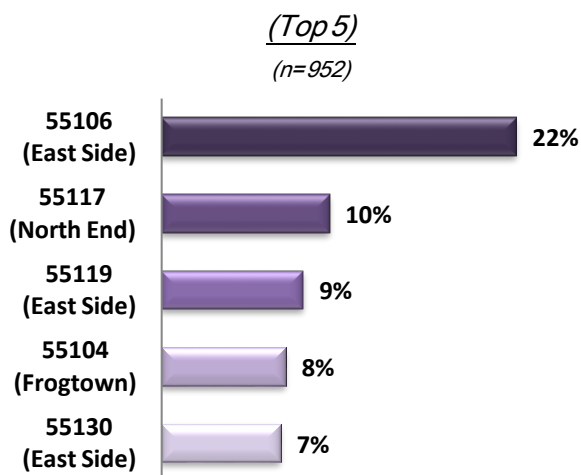
2016 Youth Served by Age



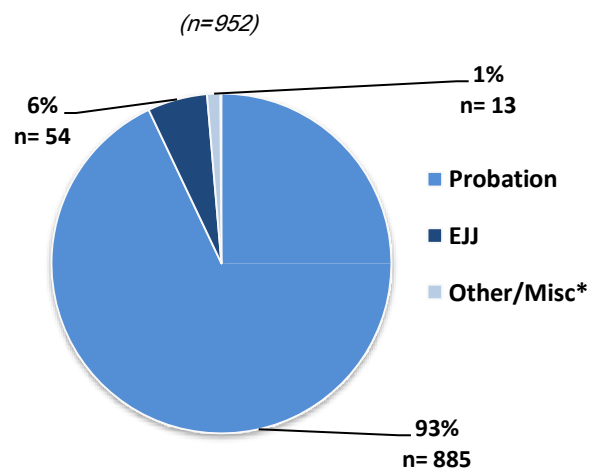
Youth Served by Age: Five Year Trend



2016 Youth Served by Zip Code



2016 Youth Served by Status



*Other/Misc includes conditional release and pending certification cases that did not move onto probation or EJJ.

Juvenile Probation Profile 2016

What was the risk level of youth on probation?

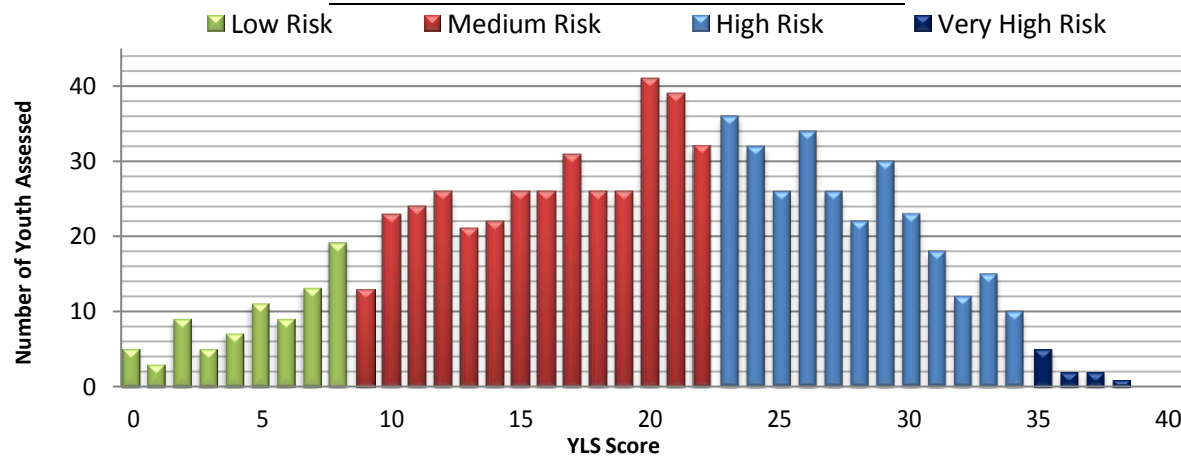
In keeping with evidence-based practices, Juvenile Probation uses the Youth Level of Service/Case Management Inventory (YLS/CMI) – a validated risk assessment tool to (1) identify a young person's major risks, needs, strengths, and protective factors; (2) assess his/her likelihood for continued delinquent activity; and (3) inform decision making related to supervision, service referrals, case planning, and placement. A higher score indicates a greater level of risk and need.

In general, assessments are not completed for youth with low-level delinquency offenses, or youth who score low on a screening tool.

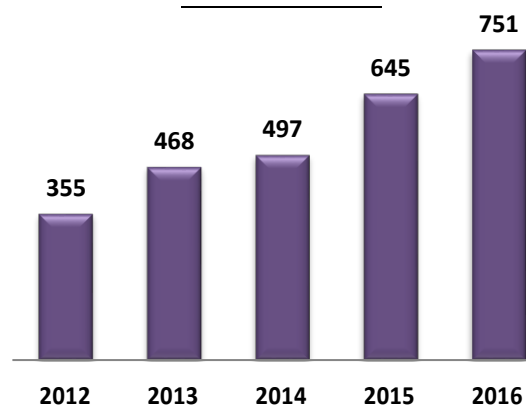
In 2016, **751** YLS/CMI's were completed. The average score was **19.6**.

- **Low scores (0-8)** represent 11% of the youth assessed.
- **Medium scores (9-22)** represent 50% of the youth assessed
- **High scores (23-34)** and **Very High scores (35+)** represent 39% of the youth assessed.

2016 Risk Scores for Youth on Probation

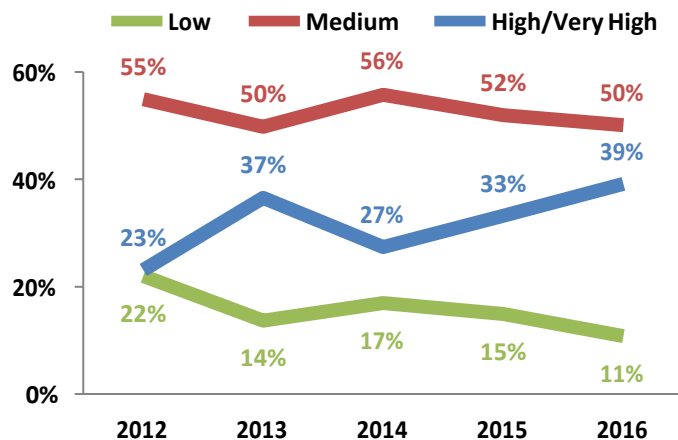


YLS/CMIs Completed: Five Year Trend



Over the past five years, the number of YLS assessments completed has more than doubled. This increase can be attributed to more youth receiving initial YLS assessments, and more reassessments being completed.

YLS/CMIs by Risk Level; Five Year Trend



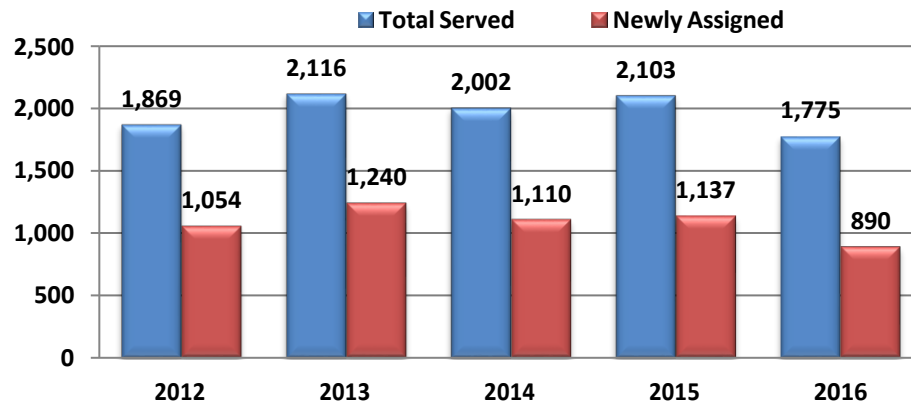
Over the past five years, there has been an increase in the number and percentage of youth assessed as high/very high risk. Conversely, there has been a decrease in youth assessed as low risk.

Juvenile Probation Profile 2016

What types of cases did youth have?

In 2016, **1,775** cases were served by Corrections. Of these cases, **890** were newly assigned in 2016. Case totals reflect the following case types: probation, extended juvenile jurisdiction (EJJ), investigations, pending certifications, and monitoring for traffic court.³

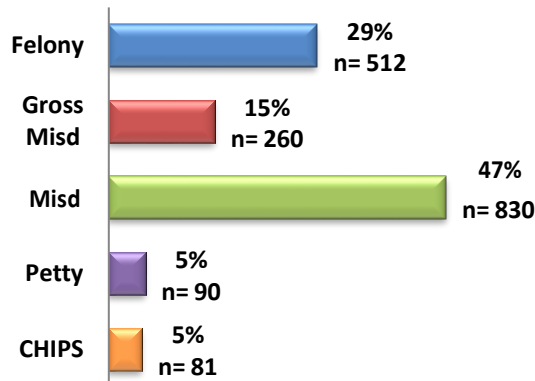
Cases Served by Corrections: Five Year Trend



The number of newly assigned cases has decreased by 16% over the last five years.

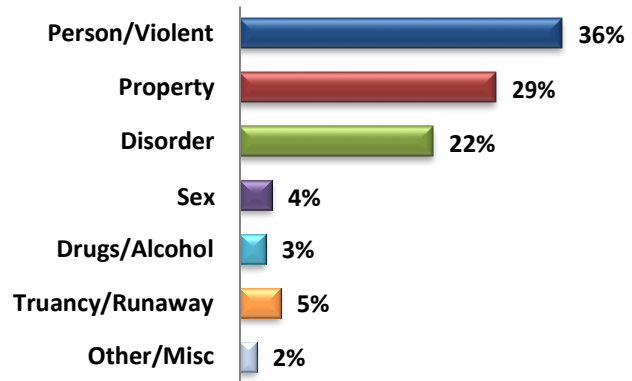
2016 Cases Served by Offense Level

(n= 1,775)

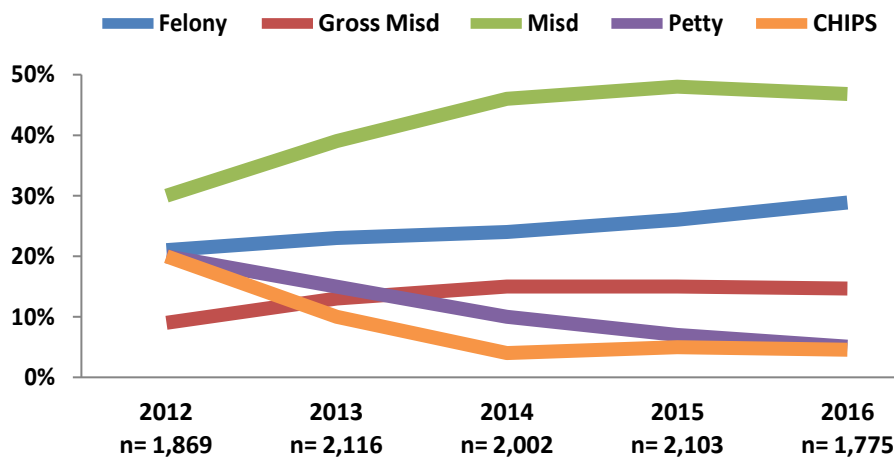


2016 Cases Served by Offense Type

(n= 1,775)



Cases Served by Offense Level: Five Year Trend



Over the past five years, we have seen a decrease in petty misdemeanor cases assigned to probation.

As a result of the change of case assignment policy in 2013, the percentage of CHIPS cases has decreased.

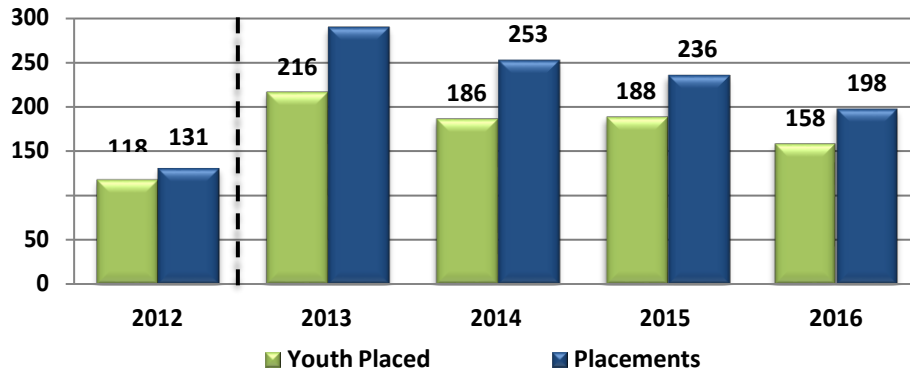
³ Cases supervised by Human Services, as well as conditional release cases that did not move onto probation are excluded from this count.

Juvenile Probation Profile 2016

How many youth were placed out of the home?

Out of home placement is a sanction typically prescribed for youth (1) whose behavior in the community constitutes a threat to public safety, and (2) with needs that necessitate intervention in a residential treatment or correctional setting.

Youth Placed: Five Year Trend



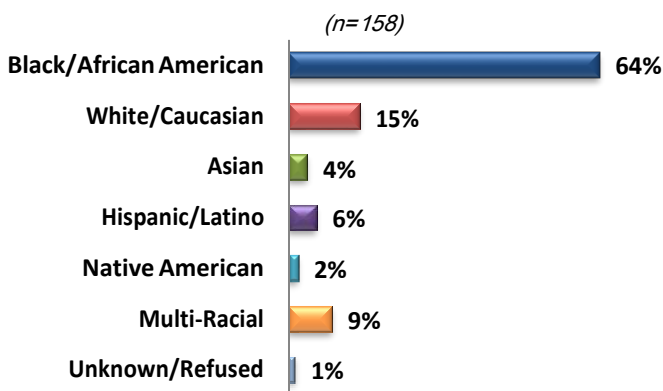
In early 2013, there was a change in case assignment policy that factored into the increase in placements.

Since 2013, the placed has decreased by 27%.

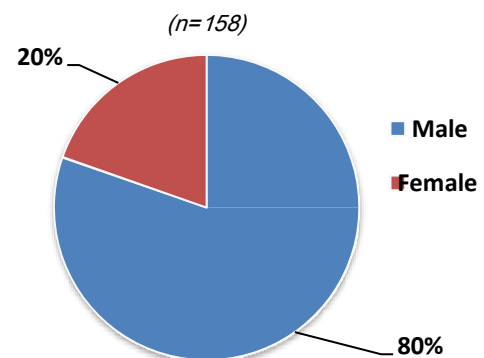
---- Change in case assignment policy between Human Services & Corrections

In 2016, there were **158** youth admitted to an out of home placement. This includes group homes, both short and long term residential programs, sex offender treatment, Boys Totem Town, and correctional/DOC facilities. The charts below show demographics, offense level, and risk level for youth placed in 2016.

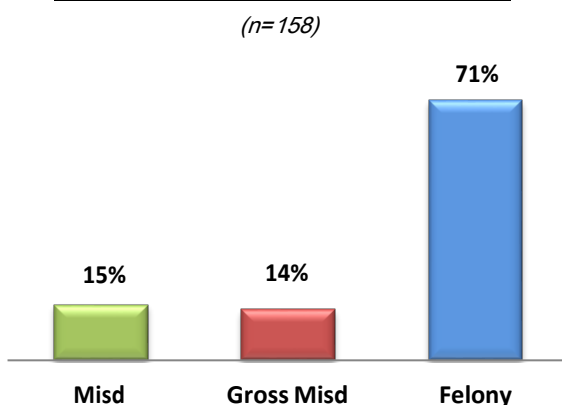
2016 Youth Placed by Race



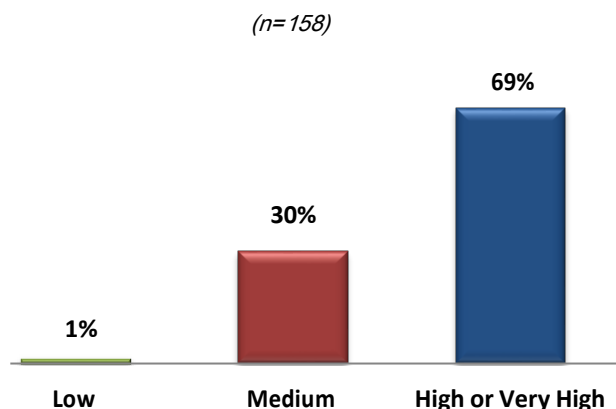
2016 Youth Placed by Gender



2016 Youth Placed by Offense Level



2016 Youth Placed by YLS/CMI Risk Level



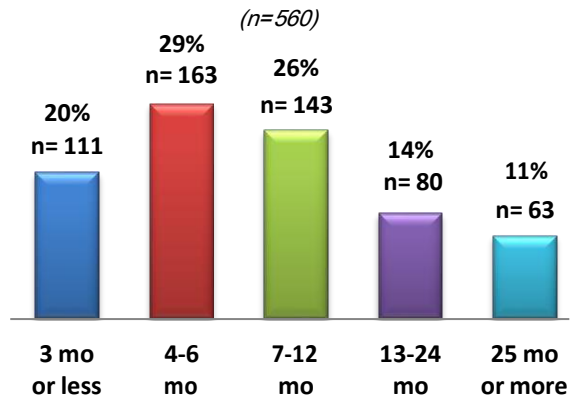
Juvenile Probation Profile 2016

How long do youth stay on probation?

In 2016, there were **560** youth discharged from Juvenile Probation.⁴ The charts below look at the number of months youth are open on probation.

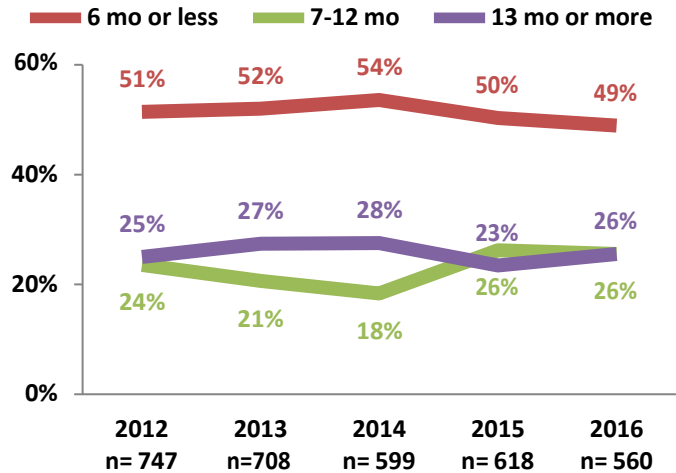
2016 Youth Discharged by

Length of Probation



24% of youth discharged from Juvenile Probation in 2016 were on probation for longer than 12 months.

Length of Probation: Five Year Trend



Over the past five years, approximately 50% of youth were open on probation for 6 months or less.

⁴ Includes youth discharged from probation at the three Field Units (Park 200, Park 400, Plato), as well as JFJC.

JDC Profile 2016

Juvenile Detention Center Superintendent

Peter Jessen-Howard

Area of Responsibility	Supervisor
Shift Supervisor	Mike Shypulski
Shift Supervisor	Bill Merritt
Shift Supervisor	Demetrius Garrett
Shift Supervisor	Jodi Bond
Shift Supervisor	Cedric Lattimore
Shift Supervisor	Sean Lewin
Mental Health Supervisor	Anna Hewitt
Administrative Secretary	Dawn Jones

The Ramsey County Juvenile Detention Center (JDC) is a 44 bed facility that provides secure detention for youth. The Detention Center provides a safe, secure, and structured setting for juveniles, ages 10-17, who are charged with committing an offense, on warrant, or in violation of their probation on a previous offense. Youth are admitted to detention when there is a reason to believe they:

- Would not appear for their next court hearing
- Are at risk to reoffend
- Are awaiting court or out of home placement

Ramsey County Community Corrections began implementing the Juvenile Detention Alternatives Initiative (JDAI) in 2005. Over the past decade, Ramsey County has dramatically reduced the number of youth admitted to detention.

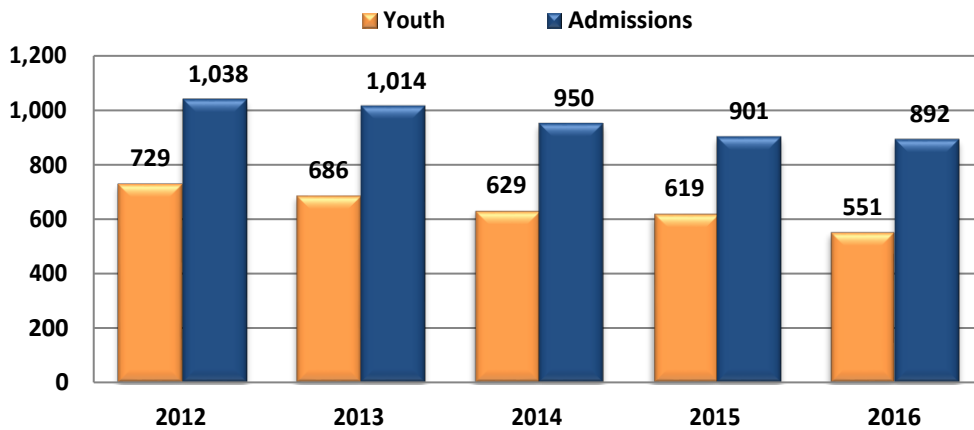
Note: In 2015, JDC converted to a new data tracking system (RiteTrack). 2011-2014 data for this report were obtained through the old database (OTIS). 2015 data was obtained through the new systems. In some instances, data may be calculated, counted, or tracked differently.

JDC Profile 2016

Detention Program

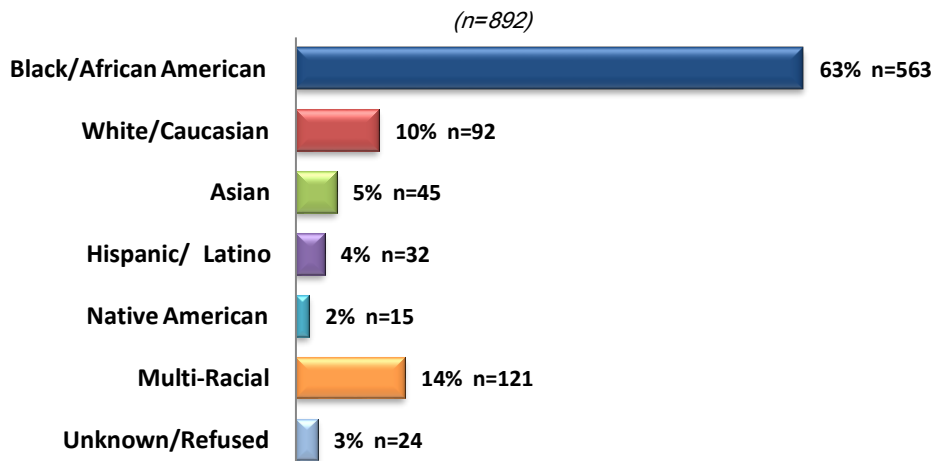
There were **892** admissions to JDC in 2016. The charts below provide detail on admissions by race, gender, age, and reason for admission, average daily population (ADP), and average length of stay (ALOS).

JDC Admissions: Five Year Trend



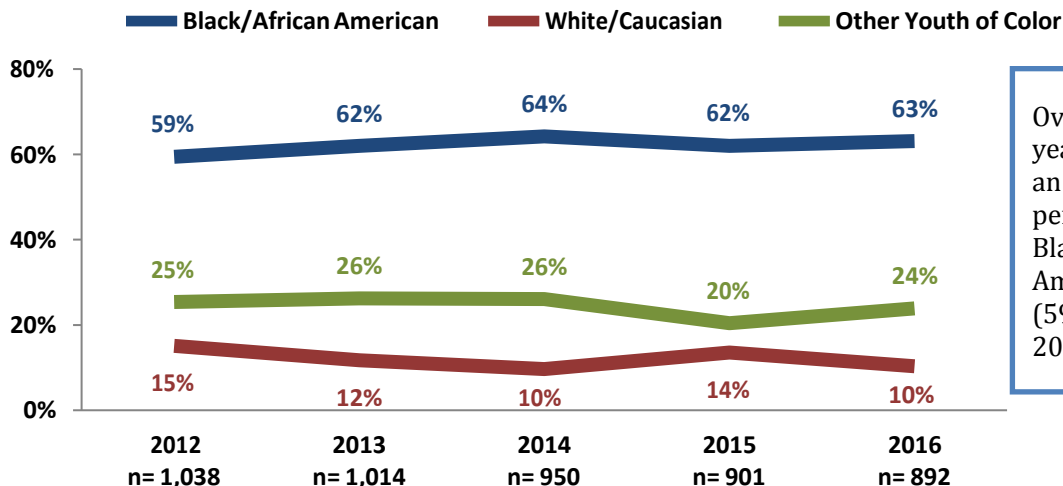
Since 2012, there has been an 14% decrease in detention admissions, and a 24% decrease in the number of distinct youth admitted.

2016 Admissions by Race



Black/African American youth comprise 14% of the Ramsey County youth population (ages 10-21), but accounted for 63% of detention admissions in 2016.

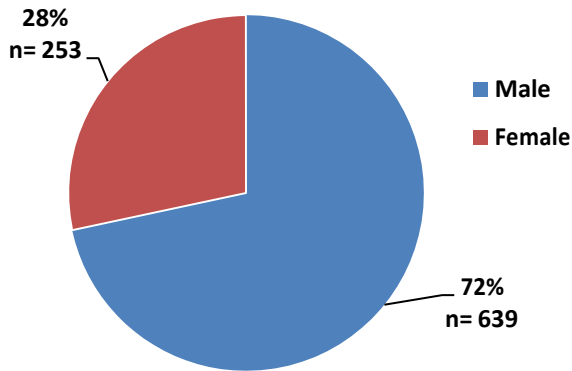
Admissions by Race: Five Year Trend



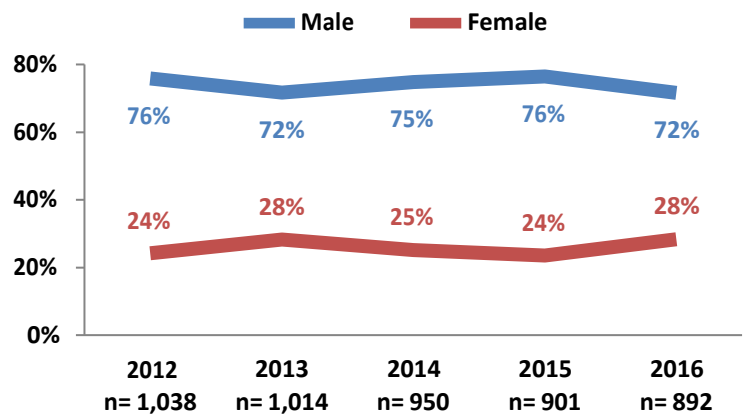
Over the past five years, there has been an increase in the percentage of Black/African American admissions (59% of admissions in 2012 vs. 63% in 2016).

2016 Admissions by Gender

(n=892)

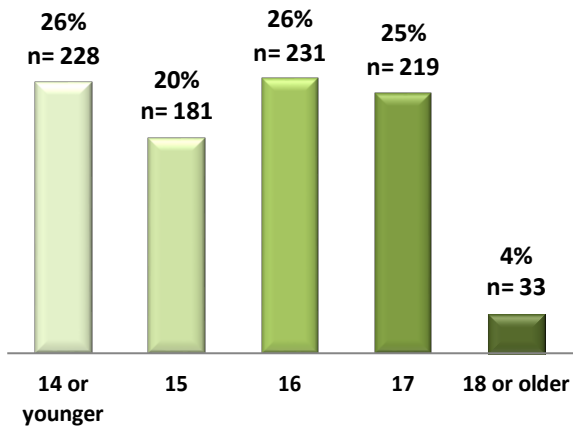


Admissions by Gender: Five Year Trend

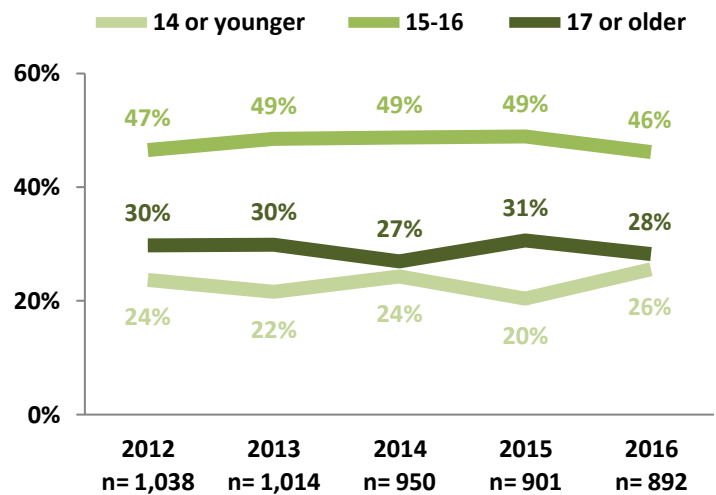


2016 Admissions by Age

(n=892)

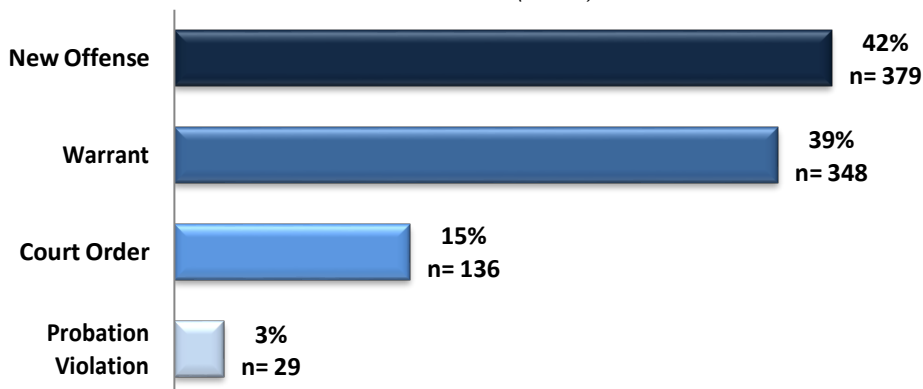


Admissions by Age: Five Year Trend



2016 Admissions by Reason

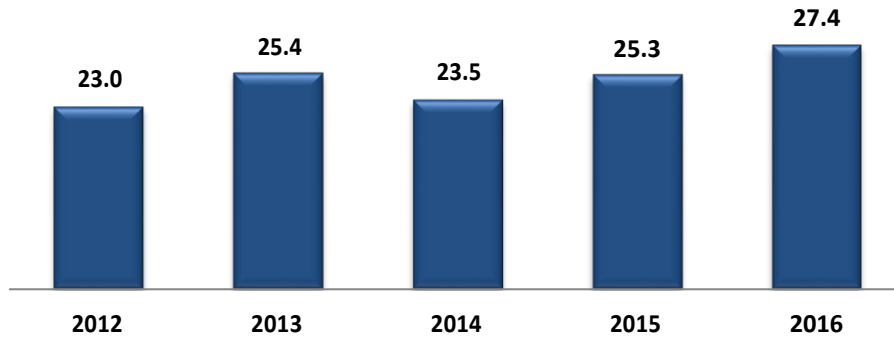
(n=892)



The most common reason for admission to detention in 2016 was a new offense, followed by warrant. Of the 379 new offense admissions, 67% were for felony level offenses.

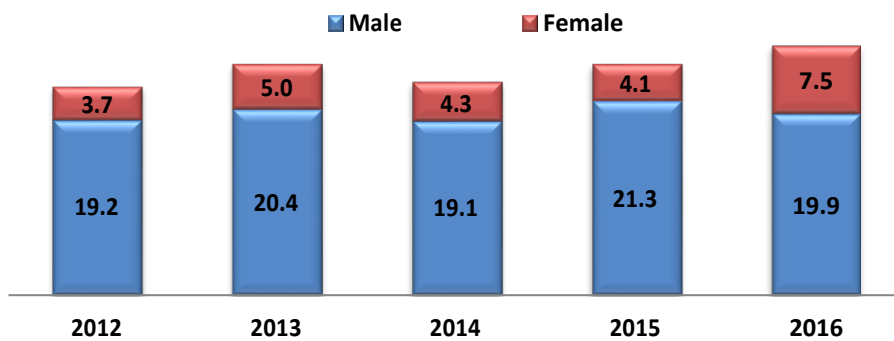
JDC Profile 2016

**Average Daily Population (ADP): Five Year Trend*



Since 2012, there has been an increase in the average daily population (ADP) at JDC.

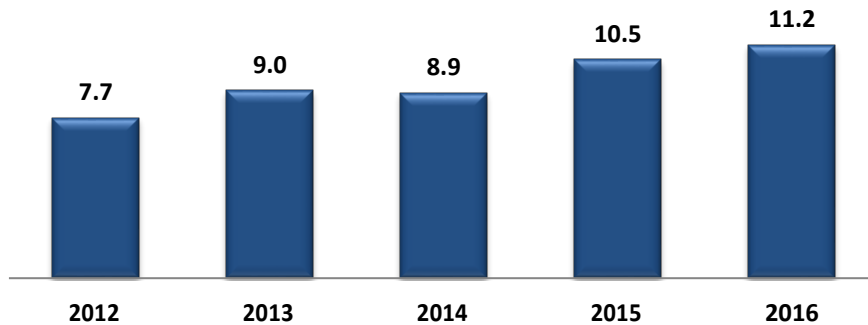
**ADP by Gender: Five Year Trend*



Over the past five years, the female ADP has doubled (3.7 females in 2012 versus 7.5 in 2016).

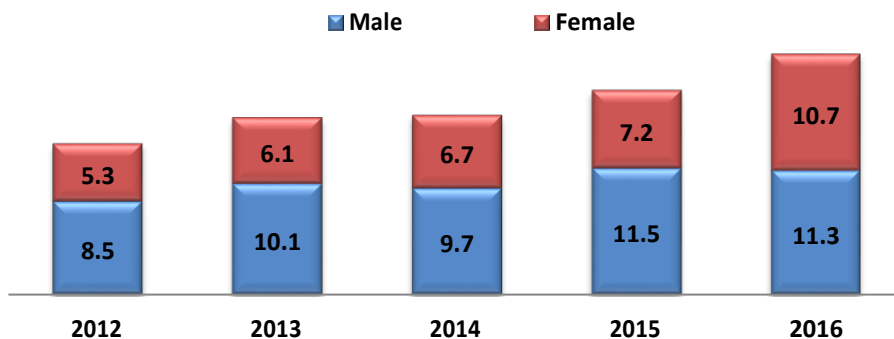
The male ADP has remained consistent.

**Average Length of Stay (ALOS): Five Year Trend*



Since 2012, there has been an increase in the average length of stay (ALOS) at JDC.

**ALOS by Gender: Five Year Trend*



Over the past five years, the ALOS for females has doubled (5.3 days in 2012 versus 10.7 in 2016).

The ALOS for males also increased over the past five years (8.5 days in 2012 versus 11.3 in 2016).

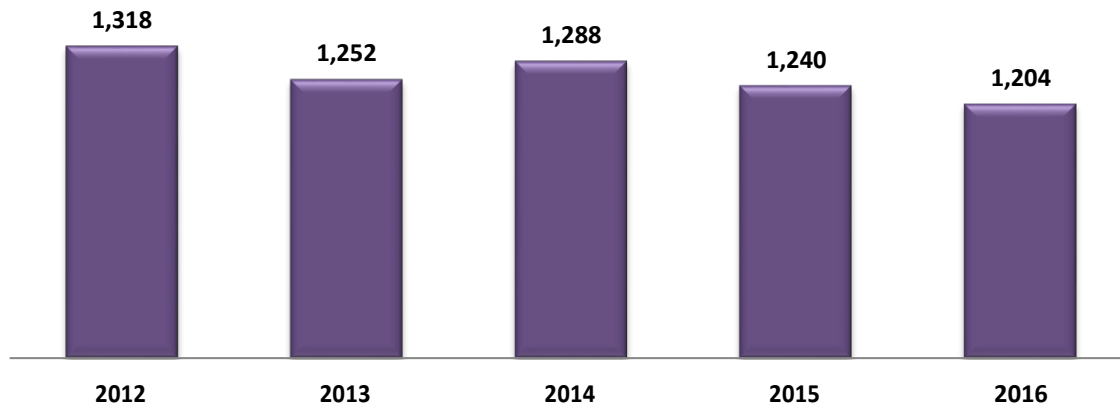
*In 2015, JDC converted to a new data tracking system (RiteTrack). From 2015 onward, ADP and ALOS are calculated in the new system.

JDC Profile 2016

The Risk Assessment Instrument (RAI)

Since 2008, JDC has used the Risk Assessment Instrument (RAI) to objectively identify youth who can be appropriately served and monitored in the community, versus those who should be held in the detention center.

RAI's Completed: Five Year Trend



RAI Scores by Outcomes

A youth's outcome is based on their RAI score (unless there is an override):

0-9: Release to parent/guardian

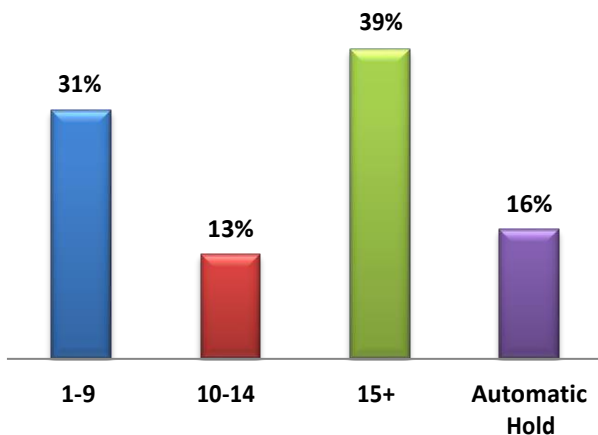
10-14: 36 hour Alternative to Detention

(ATD) 15+: Detained

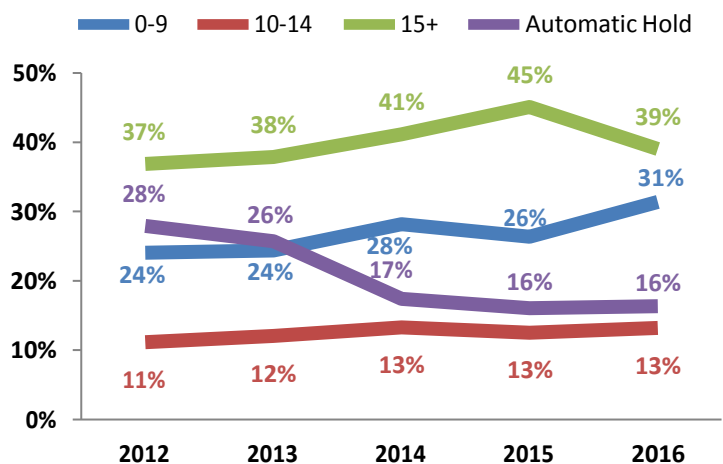
Automatic Hold: Youth are held automatically on administrative holds for various reasons (i.e. out of county/state resident, warrant, failure of placement, etc.)

2016 RAI Scores

(n= 1,204)



RAI Scores: Five Year Trend



Since 2012, there has been a decrease in Automatic Holds (28% of RAI's administered in 2012 vs. 16% in 2016).

BTT Profile 2016

Boys Totem Town Superintendent

Keith Lattimore

Assistant Superintendent

Kim Stubblefield

Area of Responsibility	Supervisor
Shift Supervisor	Gerald Settles
Shift Supervisor	Tony Vang
Shift Supervisor	Joe Fiebiger
Shift Supervisor	Jayme Brisch
Shift Supervisor	Adam Erickson
Mental Health Supervisor	Anna Hewitt

Boys Totem Town (BTT) is a residential correctional treatment center providing services for up to 36 adolescent (14-18 year old) boys who have been adjudicated delinquent by the Juvenile Court.

In the spring and summer of 2016, BTT officials conducted an organizational review and authorized independent assessments of the program. The organizational review focused on Training, Treatment, Communication, Implementation, Security, Evaluation, and was guided by a Steering Committee. The Minnesota Department of Corrections also conducted an inspection of the facility during this time. Their inspection focused on rule compliance of 2960 Standards which governs Children's Residential Facilities in Minnesota.

As a result of the organizational review, BTT administration adopted a one program model called the Skill-Oriented Adolescent Rehabilitation (SOAR) Program. SOAR is a 6-month program that focuses on teaching cognitive behavioral skills. The goals of the program are:

- One comprehensive treatment plan
- Understandable and agreed upon goals that each youth will work on
- A behavior management program that is managed by our staff and is designed to recognize successes and give opportunities for learning from mistakes

The Department is committed to ensuring BTT is a high-quality program that incorporates evidence-based correctional programming and promotes family and community engagement for Ramsey County youth and re-establishes trust with youth, families and criminal justice stakeholders.

Note: In 2015, BTT converted to a new system (RiteTrack). Previous data for this report were obtained through the old database (RTS). In some instances, data in the new system may be calculated, counted, or captured differently.

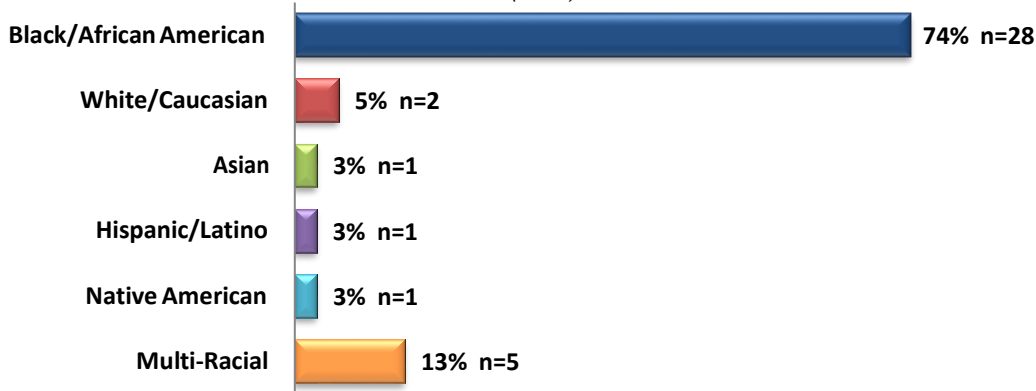
BTT Profile 2016

Who were the youth served?

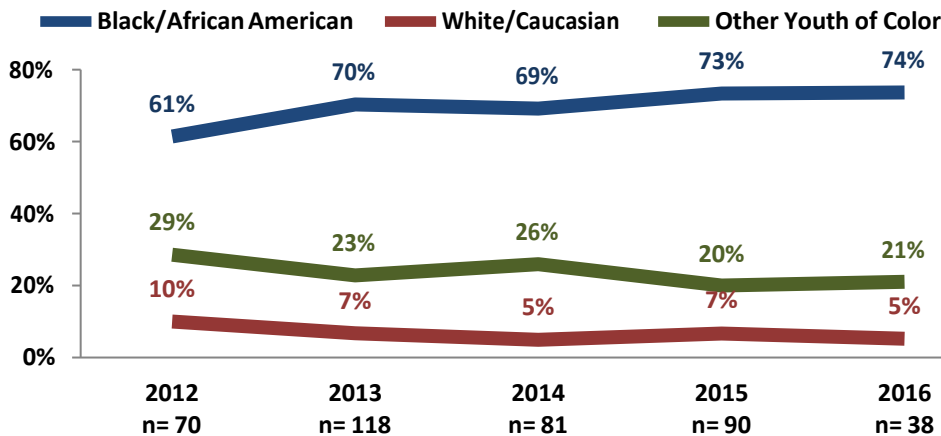
In 2016, BTT served **72** boys. This includes boys admitted prior to 2016 (**n=34**) who continued to receive services and those admitted in 2016 (**n=38**). The charts below provide detail on 2016 admissions by race, age, system status, originating offense level, and risk level.

2016 Admissions by Race

(n=38)



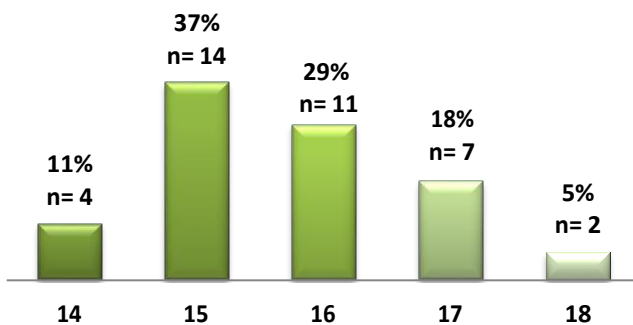
Admissions by Race: Five Year Trend



Over the past five years, the percentage of Black/African American admissions has increased (from 61% of admissions in 2012 to 74% of admissions in 2016).

2016 Admissions by Age

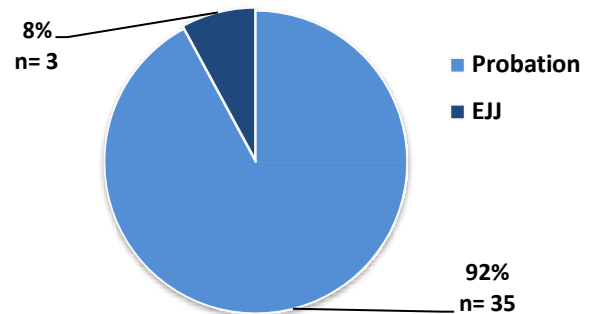
(n=38)



The average resident age at admission was 15 years old.

2016 Admissions by Status

(n=38)

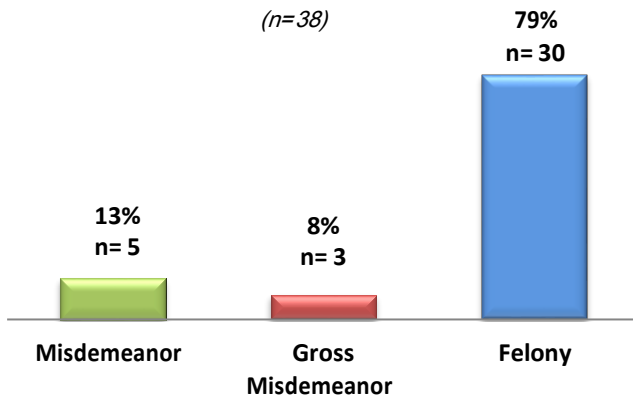


Over the past five years, an average of 5 EJJ youth have been admitted to BTT per year.

BTT Profile 2016

2016 Admissions by Offense Level

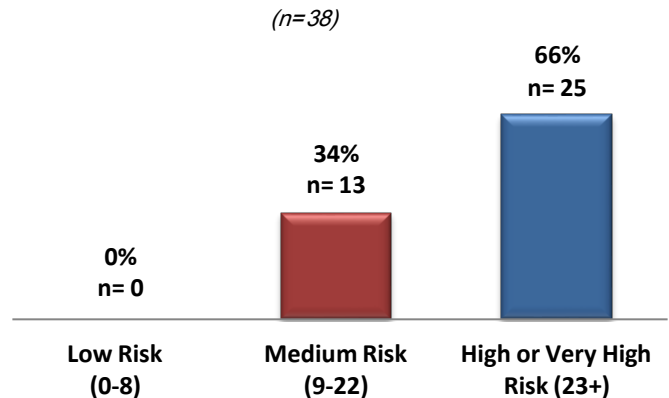
(n=38)



79% of youth were admitted on a felony level offense.

2016 Admissions by Risk Level

(n=38)



100% of youth were assessed as medium or high risk on the YLS/CMI.

Residential Programs

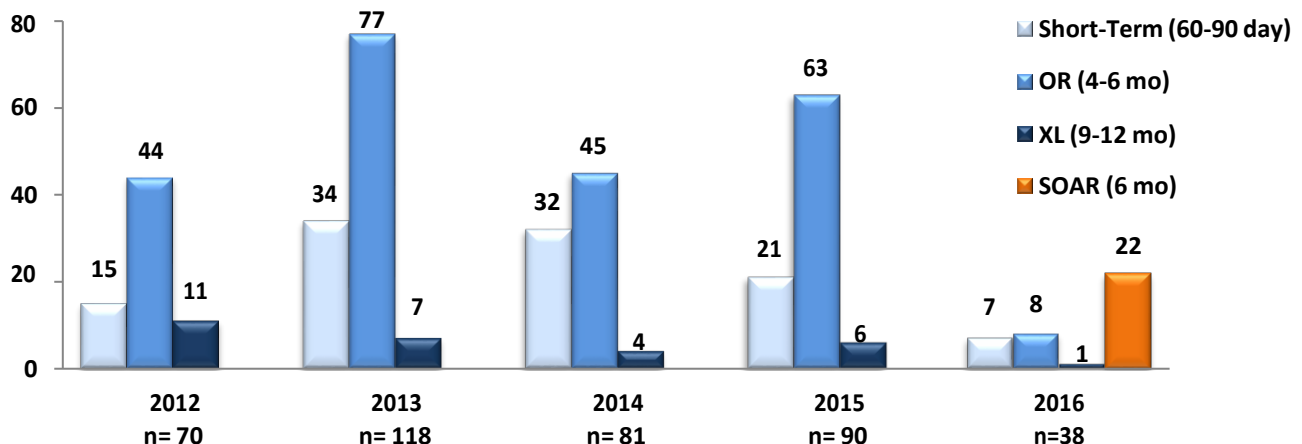
In 2016, BTT provided both long-term and short-term residential programming. Prior to June 2016, BTT offered the following programs: a 60-90 day *Therapeutic Assessment* program, a 4-6 month *Traditional (OR)* program, and a 9-12 month *Extended Length (XL)* program. The *OR* and *XL* programs were broken into the following components: (1) BTT orientation; (2) BTT stay; and (3) Aftercare to help youth transition back into the community.

Starting in June 2016, BTT offers one program, the Skill-Oriented Adolescent Rehabilitation (SOAR). This 6-month rehabilitation program provides evidence-based services to youth and empowers families to prevent future out of home placement. SOAR helps youth develop or enhance the critical skills necessary to be valued members of their community.

The SOAR program at BTT operates on a therapeutic philosophy and include the aspects of: risk assessment, strength identification, skill building, counseling and case management. BTT places a high priority on bringing about positive changes towards healthy living.

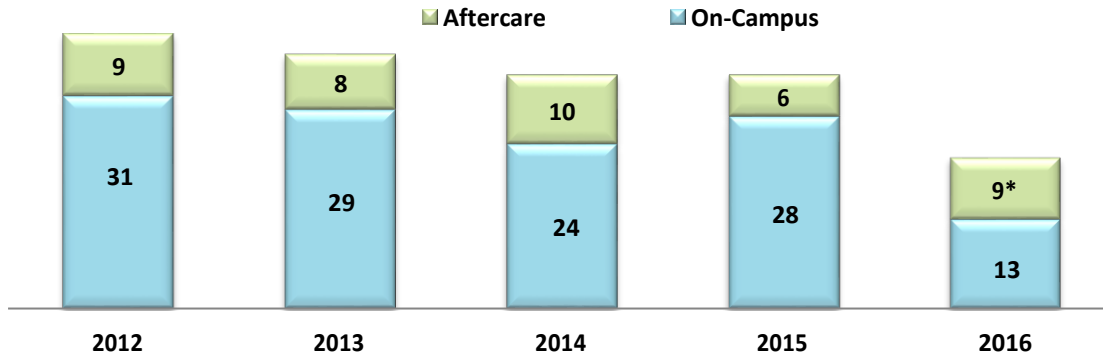
The graphs below show a five-year trend for residential program admissions and average daily population at BTT.

Program Admissions: Five Year Trend



BTT Profile 2016

Average Daily Population: Five Year Trend

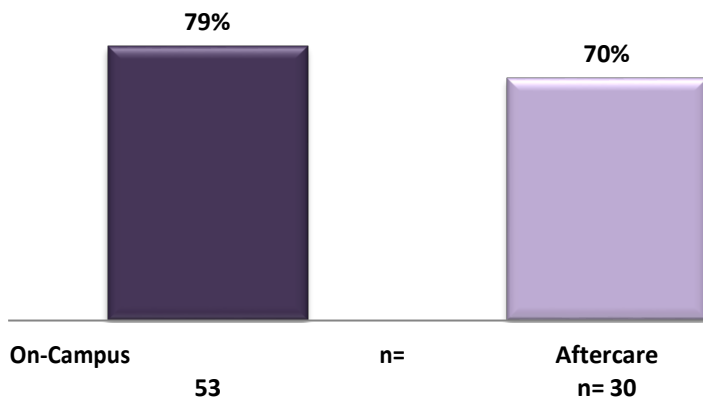


*Aftercare programming was reassigned from BTT to the newly created Juvenile Probation Aftercare Unit in September, 2016. The 2016 Aftercare ADP is thus reflective of the period prior to reassignment.

Completion Rates

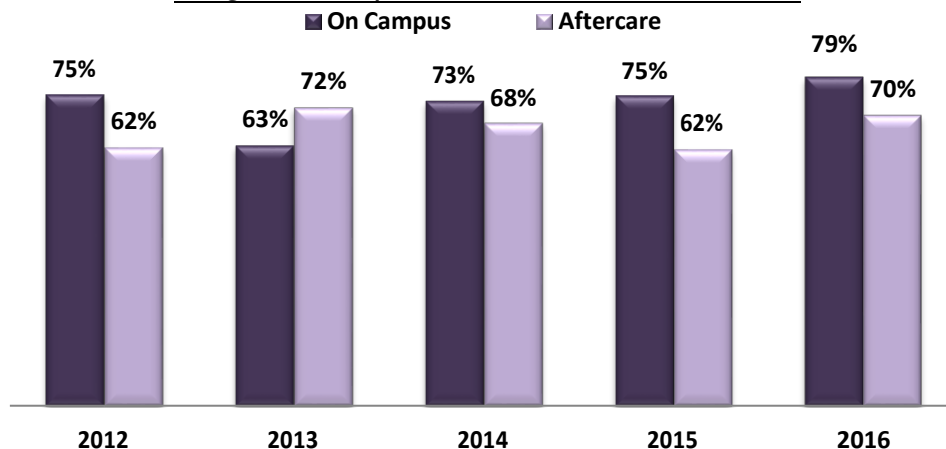
The charts below show (a) the percentage of clients who successfully completed BTT programming in 2016; and (b) a five-year trend for program completion rates.

2016 Program Completion Rates



Aftercare was reassigned from BTT to the newly created Juvenile Probation Aftercare Unit in September, 2016. The Aftercare completion rate is reflective of the period prior to reassignment.

Program Completion Rates: Five Year Trend



Over the past five years, completion rates have remained relatively consistent for both the on-campus (i.e. residential) and aftercare phases of BTT programming.

Adult Services Profile 2016

Adult Services Director

Andy Erickson

Assistant Director

Jan Scott

Assistant Director

Randy Focken

Area of Responsibility	Supervisor
800	Michael Nichols
Central	Kevin McConnon
Domestic Abuse High Risk Unit	Jason Rudolph
Domestic Abuse Specialty Unit	Corey Hazelton
Domestic Relations/Domestic Abuse PSI	Robert Sierakowski
DWI Unit	Deb Ranthum
Info Sys	Judith Franklin
Intake	Gwen Rouleau
Pre-Sentence Investigations (PSI) Unit	Dennis Stapf
Probation Reporting Center - Tiers 1 & 2	Beth Tietz
Probation Reporting Center - Tier 3	Shannon Fette
Spruce Tree East	John Miller
Spruce Tree North	Deric Jackson
Spruce Tree South	Molly Bruner
Spruce Tree West	Mark Elliott
Support Unit	Pao Xiong

The Adult Services Division supervises offenders that were 18 years or older when they committed crimes and have either been placed on probation or released from Minnesota prisons.

The goal of the division is to protect the community, hold offenders accountable, and provide supervision and services to help offenders live pro-social, productive, and crime-free lives. This often includes monitoring compliance with court ordered conditions, drug testing, community work service, and referrals to treatment, programming, and alternative sanctions that are attuned to the needs and individual characteristics of the offender.

The division is committed to utilizing effective supervision practices which are shown in the research literature to reduce recidivism. These practices include:

- Assessing offender risk and targeting criminogenic needs
- Prioritizing interventions and targeting resources to higher risk offenders
- Employing Motivational Interviewing skills and processes to establish an effective working alliance with the offender, and to enhance the offender's intrinsic motivation to change
- Utilizing cognitive behavioral coaching and programming to increase the offender's skills and illustrate the connection between their thoughts, attitudes, and behavior
- Responding to offender misconduct in a timely and proportional manner, taking into account both the severity of the misconduct and the risk level of the offender
- Measuring performance and outcomes in order to inform and improve service delivery

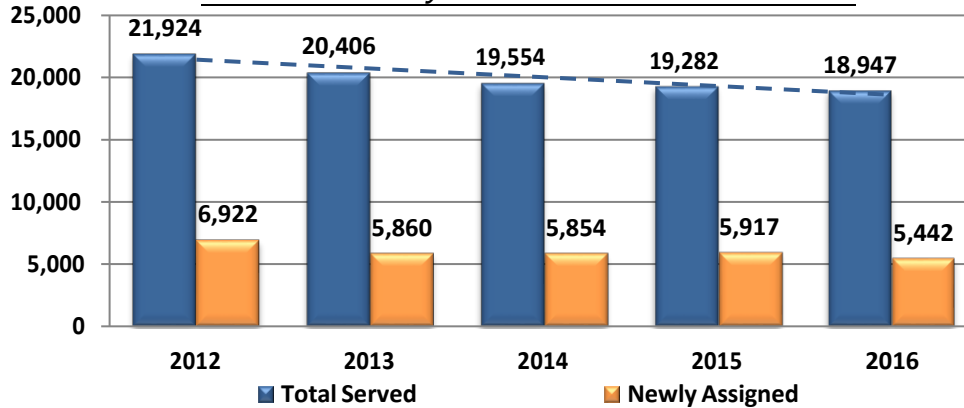
The division partners with community organizations to augment our services and respond to the diverse cultural needs of the community. Some of these programs include treatment programs for sex offenders, domestic abusers, and chemically dependent offenders, as well as community based alternatives to incarceration.

Adult Services Profile 2016

Who were the *adults* served?

18,947 clients were served by the Adult Services Division in 2016.¹ **5,442** clients were newly assigned to Adult Services in 2016.² These totals reflect adults on supervision, investigation, and warrant status.

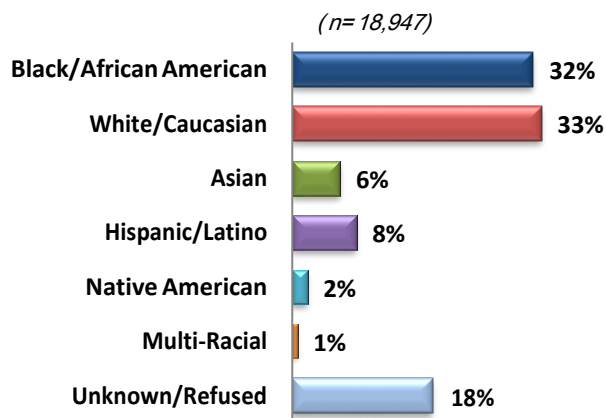
Adults Served by Corrections: Five Year Trend



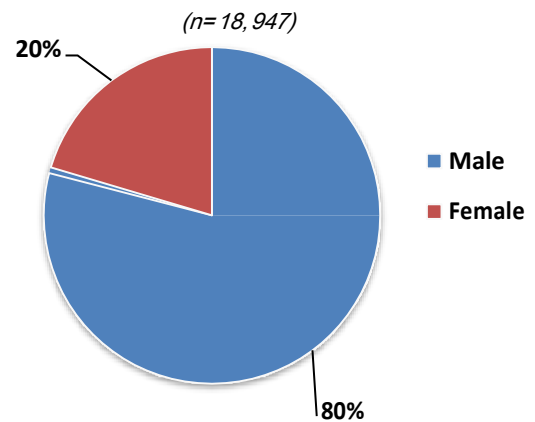
Since 2012, the number of clients served by Adult Services has decreased by 14%.

This trend is similar - albeit slightly more pronounced - to reductions observed statewide.

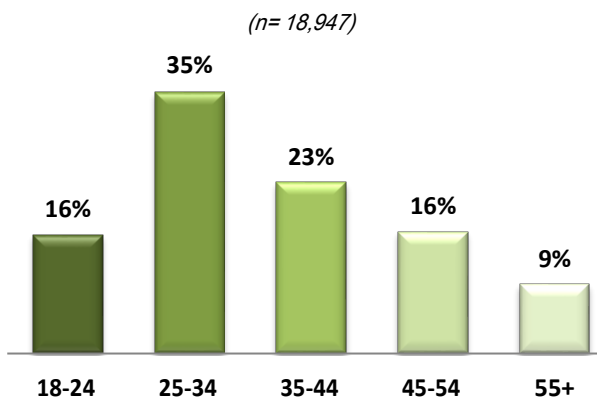
2016 Adults Served by Race



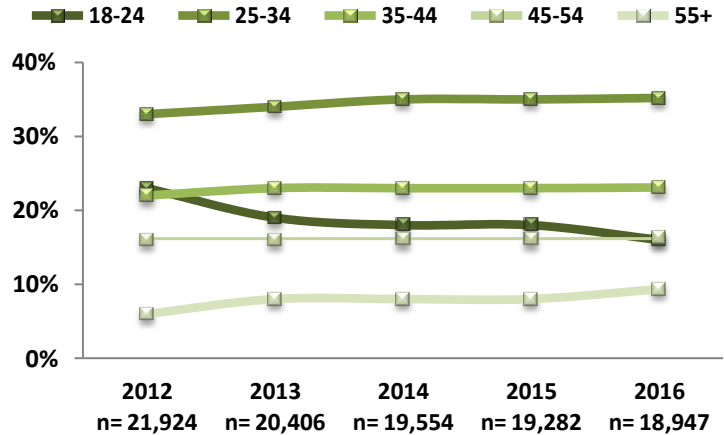
2016 Adults Served by Gender



2016 Adults Served by Age Range



Adults Served by Age: Five Year Trend



¹This is an unduplicated count of all clients served in 2016.

²This is an unduplicated count of clients opened in 2016.

Adult Services Profile 2016

What the risk level of the adults served?

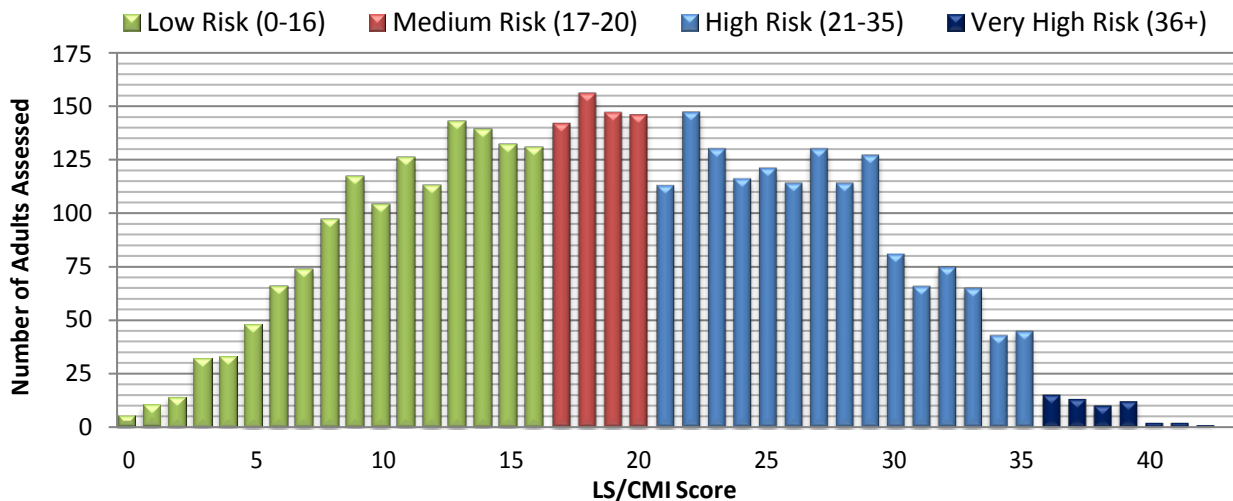
In keeping with best practice, Adult Services uses the Level of Service/Case Management Inventory (LS/CMI) to determine an offender's risk for re-offending, identify needs to be targeted during supervision, and measure offender change.

In 2016, **3,517** LS/CMI assessments were completed for clients assigned to Adult Services. This includes both initial assessments and reassessments. Not all clients receive an LS/CMI. In general, LS/CMI's are completed on individuals that receive a full pre-sentence investigation, score high on a screening tool, or are assigned to high-risk supervision. A screening assessment is used with lower level clients.

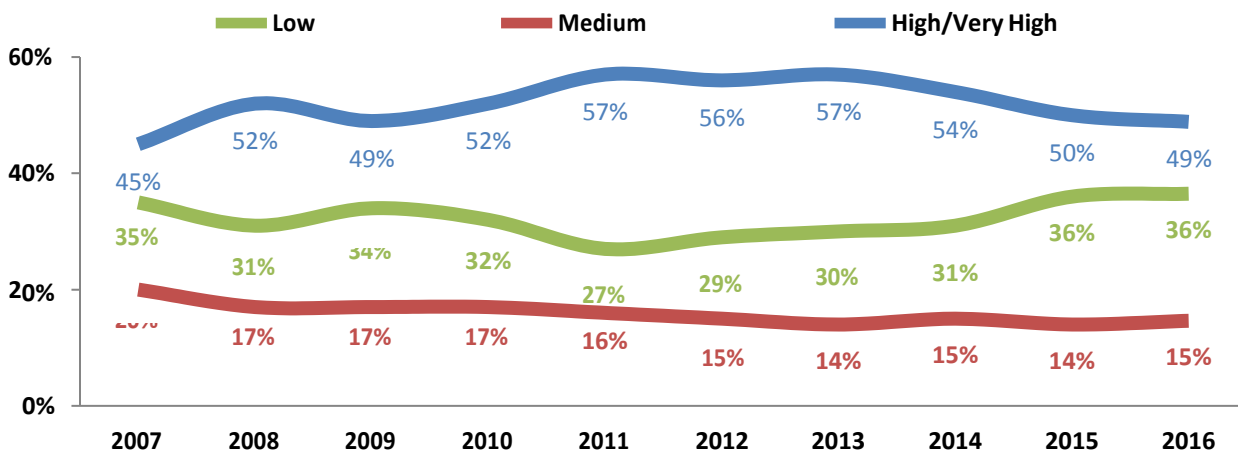
A higher score on the LS/CMI indicates a greater level of need and risk for reoffending.

- **Low scores (0-16)** represent 39% of adults assessed
- **Moderate scores (17-20)** represent 17% of adults assessed
- **High scores (21-35)** represent 42% of adults assessed
- **Very High scores (36+)** represent 2% of adults assessed.

2016 LS/CMI Assessments for Adult Offenders



Initial LS/CMI Assessments by Risk Level: Ten Year Trend

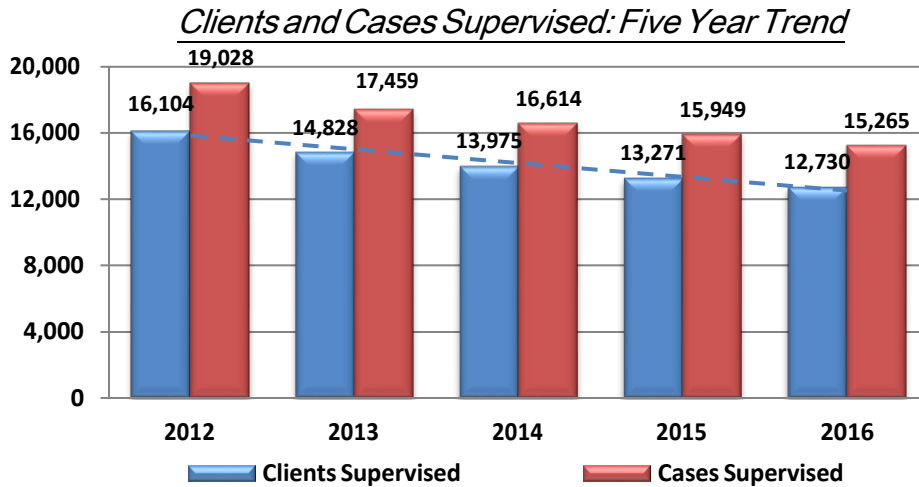


About 50% of adults are initially assessed at high or very high risk to reoffend.

Adult Services Profile 2016

What types of cases did adults have?

Overall, **12,730** clients with **15,265** cases were supervised by Adult Services in 2016.



Since 2012, the number of clients supervised has decreased by 21%, with the Probation Reporting Center (PRC) having experienced the greatest reductions.

Despite this overall decline, there has been a substantial increase in clients supervised on domestic abuse offenses since 2012.

In 2016, **6,982** new cases were opened in Adult Services. Cases typically start either as supervision or investigation cases.

Investigation Cases

Of the 6,982 new cases opened in 2016, 5,077 (73%) originated as an investigation. There are three broad types of investigation cases in Adult Services: Pre-Sentence, Pre-Release, and Case Transfer related investigations.

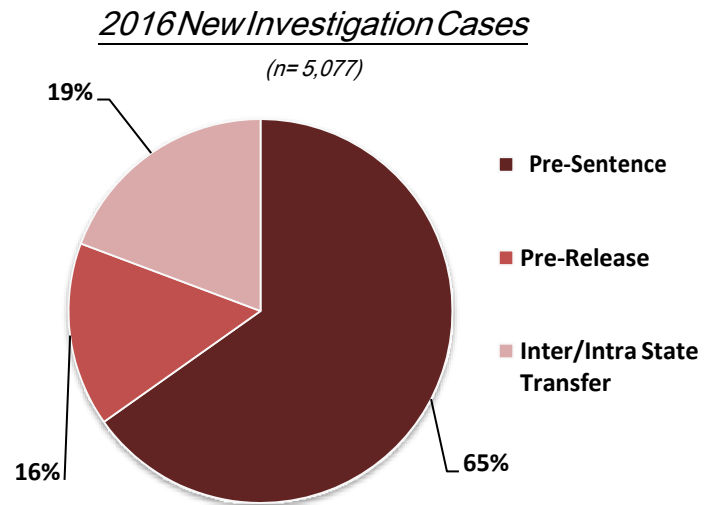
Pre-Sentence Investigation (PSI):

Investigations ordered by the Court to determine the appropriate sentencing. Investigations are tailored to an offender's offenses and include a wide variety of components such as a study of the individual's family history, work history, chemical use history, and psychological assessments.

Pre-Release Investigation: Investigations conducted prior to the release of an incarcerated offender to verify all aspects of supervision and terms of supervised release.

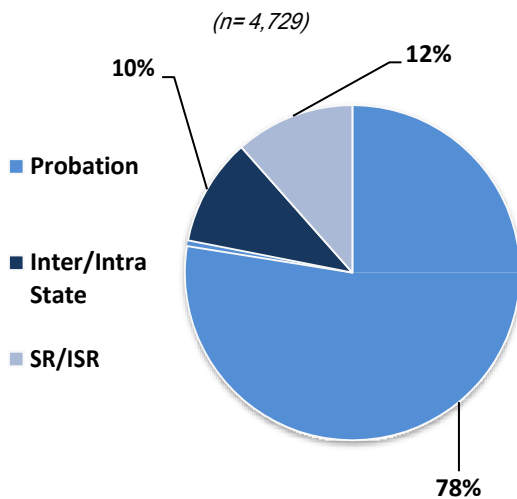
Inter/Intra State Case Transfer

Investigation: Investigations related to the transfer of released offenders or probationers from other states or Minnesota counties to Ramsey County for supervision.



Adult Services Profile 2016

2016 New Supervision Cases



Supervision Cases

Of the 6,982 new cases opened in 2016, 4,729 (68%) were assigned to supervision. There are several types of supervision cases:

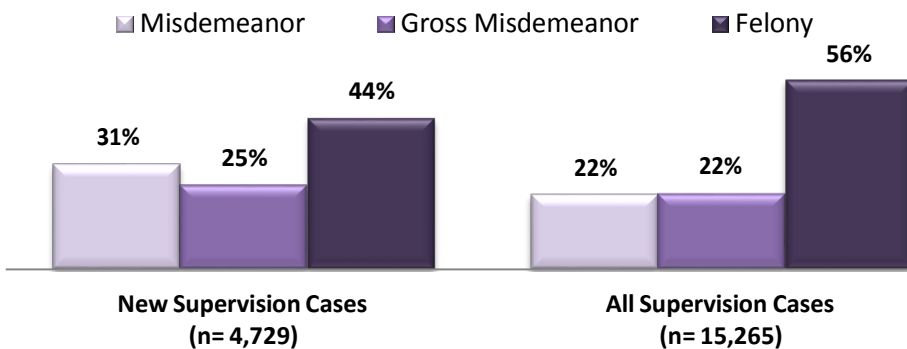
Probation: The Second Judicial Court (Ramsey County) places an adult offender on probation after he or she has plead or been found guilty for a crime. The Court outlines the specific conditions of probation an offender must follow in order to successfully complete probation.

Inter/Intra State Probation: Offenders that have been transferred to Ramsey County from other states or Minnesota counties for probation.

Supervised Release/Intensive Supervised Release: Offenders released from Minnesota prisons are assigned to supervised release or intensive supervised release based on the type of offense and their risk for reoffending. Offenders remain on SR/ISR until they reach expiration of their sentence.

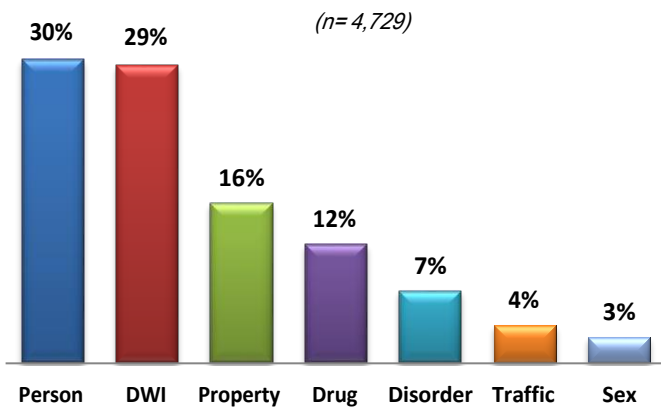
The chart below compares the level of offense of new supervision cases with all cases supervised in 2016. New supervision cases are a subset of all supervision cases.

2016 Supervision Cases by Offense Level



Over the past five years, the percentage of new felony level supervision cases has increased (34% of new cases in 2012 versus 44% of new cases in 2016).

2016 New Supervision Cases by Offense Type



Person/Violent includes murder, manslaughter, assault, robbery, domestic abuse, order for protection and no contact order violations, interfering with a 911 call, kidnapping, stalking, terroristic threats, malicious punishment of a child, harassment, riot, and weapons offenses.

Property includes burglary, theft, arson, forgery, counterfeiting, fraud, identity theft, receiving stolen property, and criminal damage to property offenses.

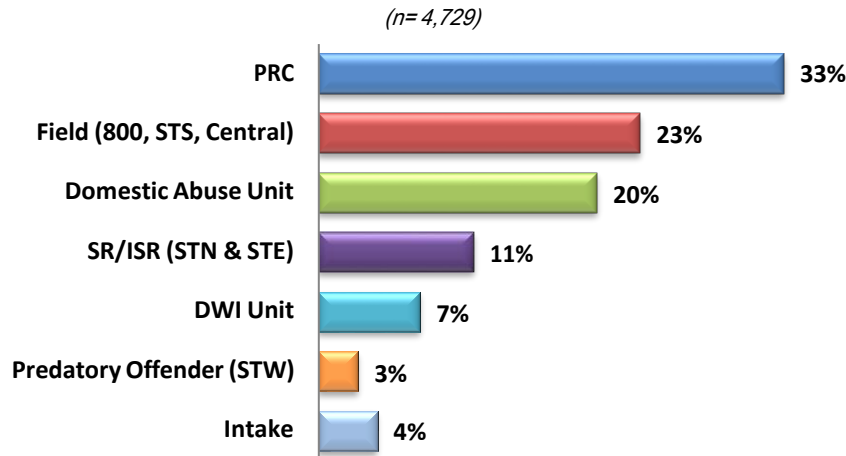
Disorder includes aiding an offender, fleeing police, false info to police, obstructing the legal process, and disorderly conduct offenses.

Sex includes criminal sexual conduct, sex trafficking, pornography, prostitution, and violation of predatory offender registration offenses.

Over the past five years, there has been an increase in the percentage of new supervision cases that are person offenses, coupled with a decrease in DWI offenses.

Adult Services Profile 2016

2016 New Supervision Cases by Unit Assigned



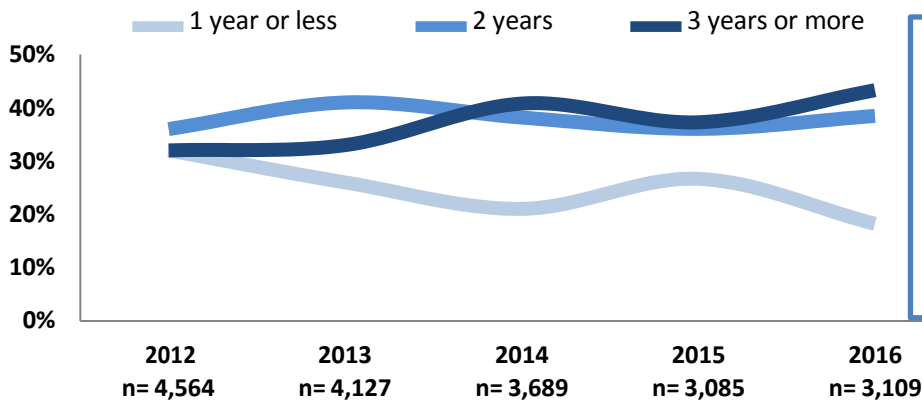
Over the past five years, there has been a decrease in the percentage of new cases assigned to the Probation Reporting Center (45% of new cases in 2012 versus 33% in 2016).

Concurrently, there has been an increase in the percentage of new cases assigned to the Field and the Domestic Abuse Unit (29% of new cases in 2012 versus 43% in 2016).

How long do adults stay on probation?

Clients may be removed from probation for various reasons, including being granted an early discharge, having their sentence to probation expire, being revoked based on a new offense or technical violation, receiving credit for time spent in custody, or death.

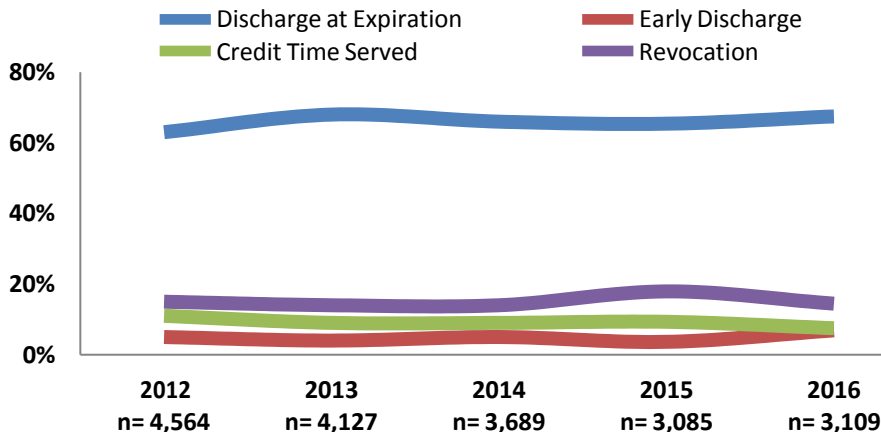
*Length of Probation for Adults Removed: Five Year Trend



Since 2012, adults have been on probation for a longer duration. In 2012, 32% of adults removed from probation were open for 1 year or less. In 2016, just 18% were open for 1 year or less.

*Clients sentenced to probation in Ramsey County. Excludes clients discharged from inter/intra state supervision or SR/ISR. Excludes clients transferred out of Ramsey County to another jurisdiction for probation.

*Reason for Removal from Probation: Five Year Trend



In 2016, 74% of adults removed from probation were either discharged at expiration or received an early discharge, compared with 68% of adults removed from probation in 2012.

RCCF Profile 2016

Correctional Facility Superintendent

Allen Carlson

Assistant Superintendent

Ron Bergee

Area of Responsibility	Supervisor
Office Manager	Cheryl Brown
Men's Program Manager	John Bruner
Women's Program Manager	Liz Reetz
Administrative Captain	Chris Belfield
Administrative Captain	Trevor St. Germain
Operations Captain	Marshall Tschida
Operations Captain	Jeff Good
Chief Engineer	Dave Murphy
Medical Unit Engineer	Pam Winters

The Ramsey County Correctional Facility (RCCF) is a 556-bed, minimum to medium security facility housing adult male and female offenders sentenced by the courts to a maximum of one year.

RCCF provides educational, cognitive and life improvement program opportunities for offenders. In addition to facility and contract staff, over 120 volunteers help support these programs.

RCCF requires all medically capable inmates to perform work. Work opportunities such as the nursery/greenhouse operation and the golf course maintenance crews provide inmates with realistic work experience that has been used by inmates to obtain gainful employment upon their release. Many of these programs generate revenue and offset operational costs such as the golf course, food service, and laundry services. Offenders who are authorized by the courts and meet the RCCF eligibility criteria may participate in the work and school release program or serve their time on home confinement under electronic surveillance. In addition, educational programs, cognitive programs, religious services, and chemical dependency treatment are available to offenders.

RCCF provides mental health service to inmates. The Mental Health Services unit staff work in collaboration with custody staff to identify needs of inmates. They provide inmates with individual services, groups, crisis assessments, and consulting services. Staff also work with Probation Officers and offenders released on probation.

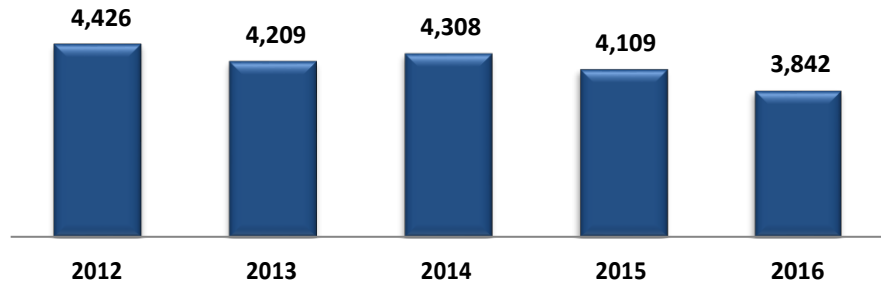
RCCF Profile 2016

Inmates Served in 2016

In 2016, RCCF served **4,183** inmates. This includes both inmates in custody on January 1, 2016 (**341**), and new inmates admitted during 2016 (**3,842**). In addition to housing Ramsey County offenders, RCCF contracts with Dakota County to board its female offenders, both sentenced and pre-sentenced.

RCCF Admissions: Five Year Trend

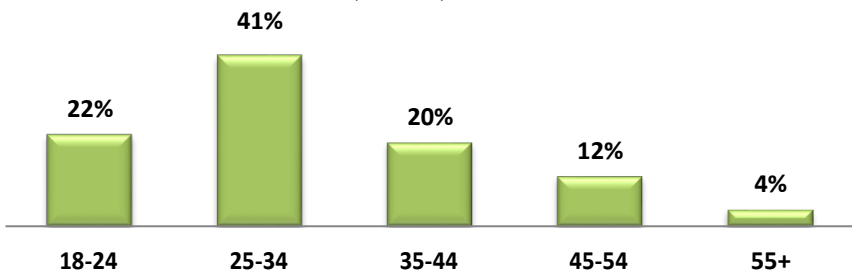
Since 2012, the number of admissions to RCCF has decreased by 13%.



2016 Admissions by Age Range

(n= 3,842)

63% of inmates admitted to RCCF were 18-34 years old.



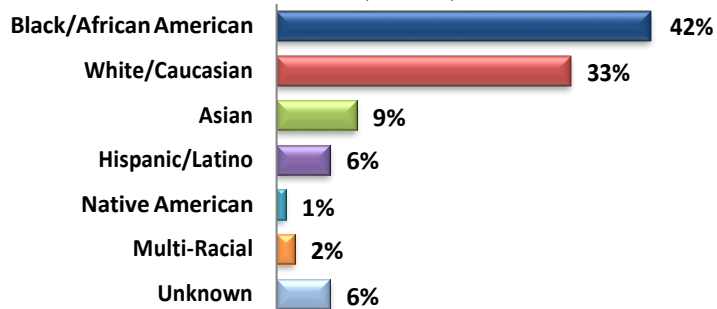
2016 Male Admissions by Race

(n= 2,093)

There are differences in the racial composition of admissions by gender. 42% of male admissions were Black/African American, compared to 21% of females.

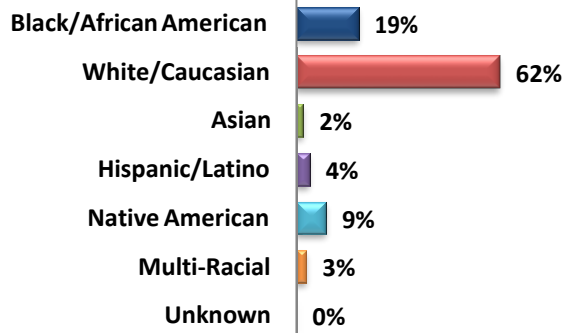
For females, there are differences in racial composition by county. 62% of Dakota County female admissions were White/ Caucasian, compared to 42% of Ramsey County females.

*Note: There were 11 females excluded because they were entered as "other county".



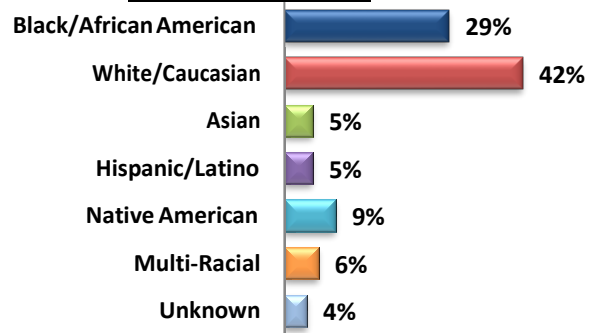
2016 Female Admissions by Race

Dakota County (n= 1,250)*



2016 Female Admissions by Race

Ramsey County (n= 488)*



RCCF Profile 2016

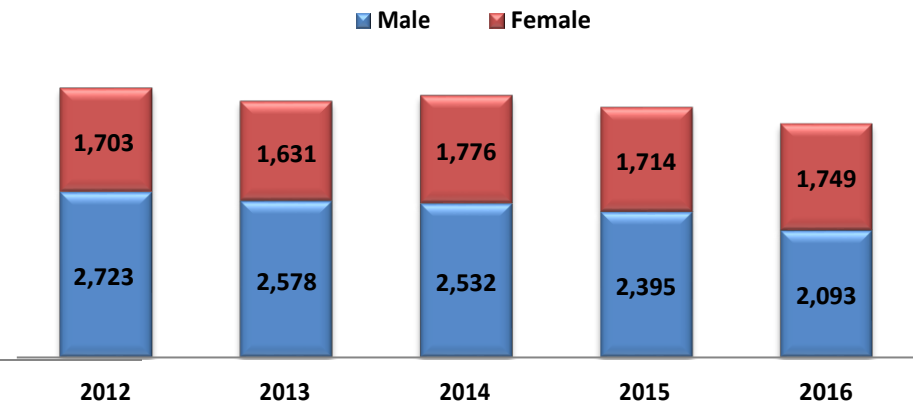
RCCF Admissions (Ctd)

In 2016, 54% of admissions were male, 46% female.

Over the past five years, the percentage of female admissions has increased (38% in 2012 versus 46% in 2016).

Since 2012, male admissions have decreased by 23%.

Admissions by Gender: Five Year Trend

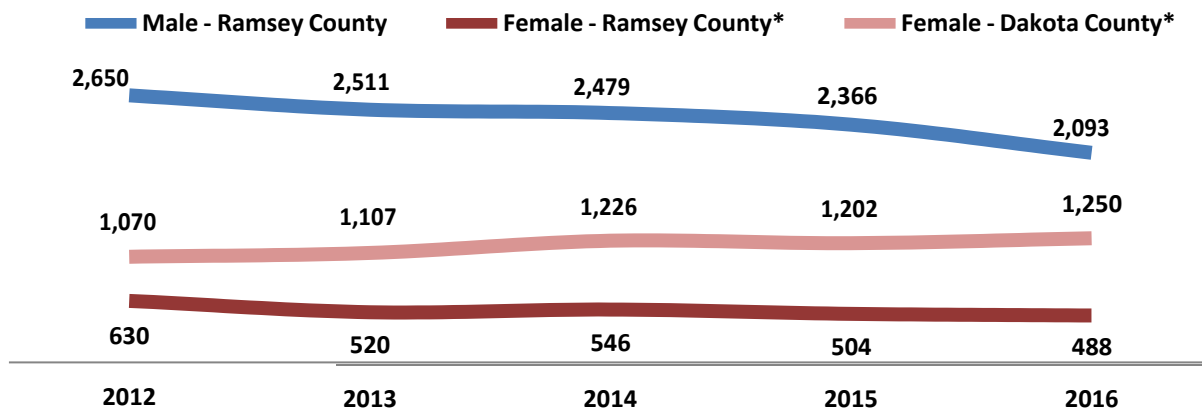


Inmates come to RCCF predominantly from two county jurisdictions:

Ramsey County: Male and female inmates by the Ramsey County 2nd Judicial Court.

Dakota County: RCCF contracts with Dakota County to board its female inmates, both sentenced and pre-sentenced.

Admissions by County and Gender: Five Year Trend

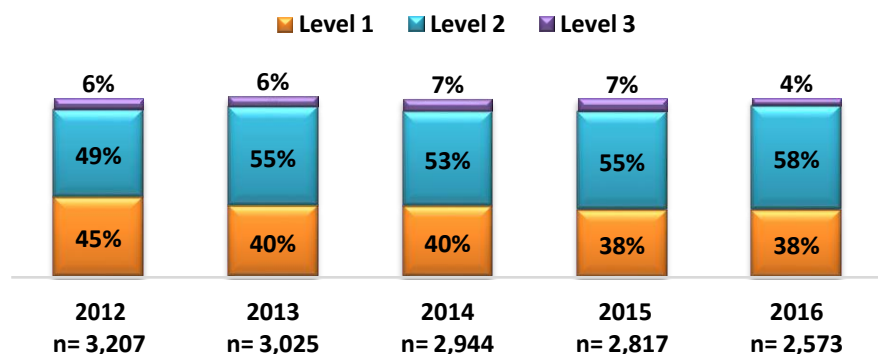


Over the past five years, Dakota County females account for a greater percentage of admissions to RCCF (25% of admissions in 2012 versus 33% in 2015).

*Note: There were 11 females excluded because they were entered as "other county".

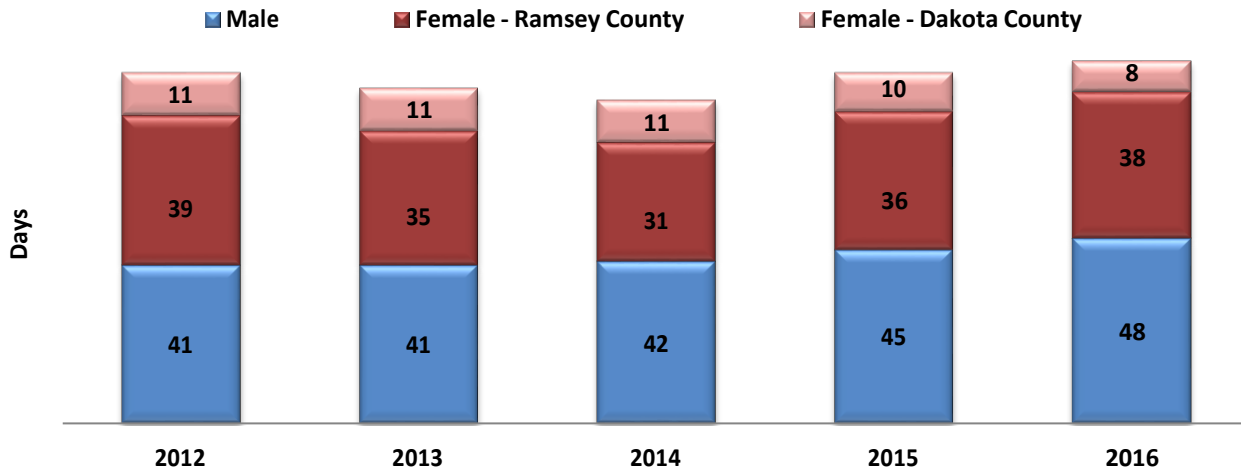
The following individuals are not classified: (a) those admitted but released on the same day to electronic home monitoring; and (b) those who stay less than 72 hours. In 2016, the formula used to calculate Level 3 changed and resulted in a decrease in Level 3 individuals.

Admissions by Classification: Five Year Trend



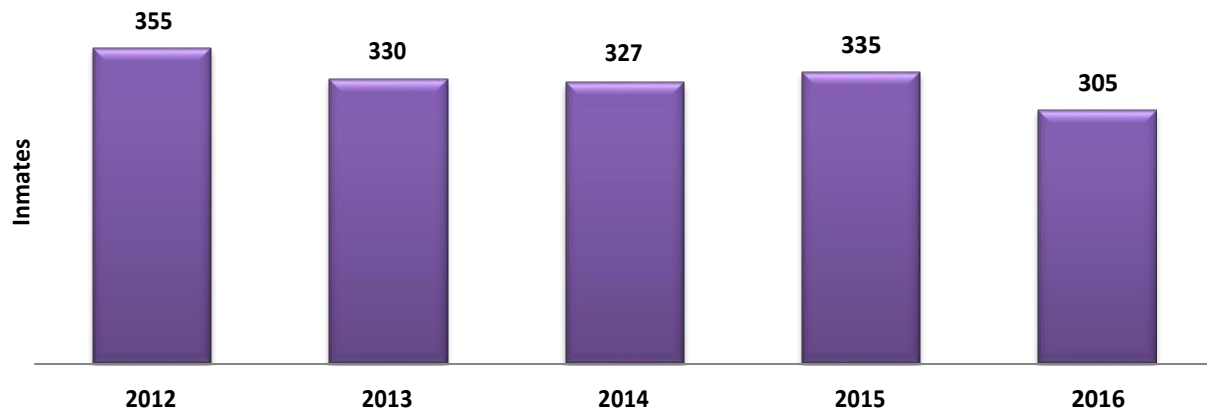
RCCF Profile 2016

Average Length of Stay by Gender: Five Year Trend



The average length of stay (ALOS) reflects the number of days inmates are under the custody of the RCCF. From 2012 to 2016, the ALOS has declined for female inmate but increased for male inmates.

Average Daily Population: Five Year Trend



The average daily population (ADP) reflects inmates being served in the facility. From 2012 to 2016, the ADP has decreased by 14%.

Releases

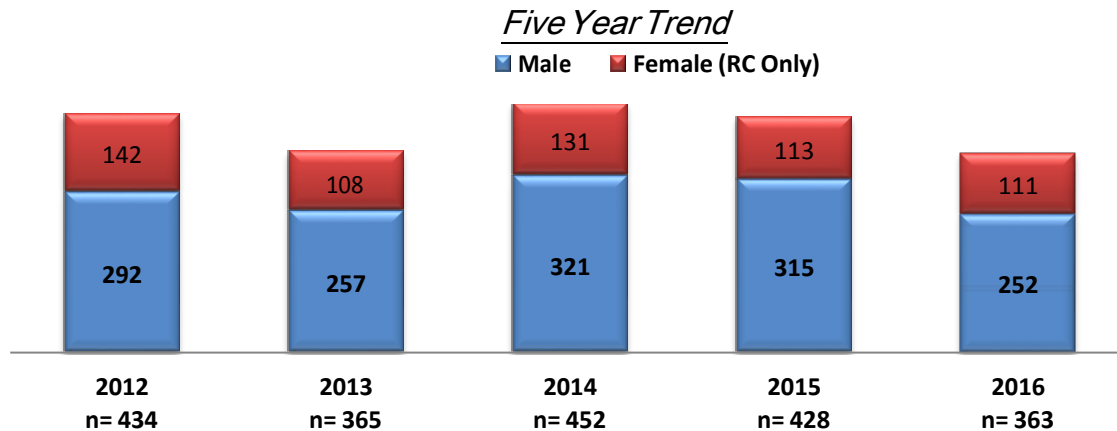
In 2016, RCCF released a total of 3,901 offenders. The majority of released offenders were male (55%). The average age of male offenders was 34 years old, with a range of 18-74 years old. The average age of female offenders was 33 years old, with a range of 18-82 years old.

RCCF Profile 2016

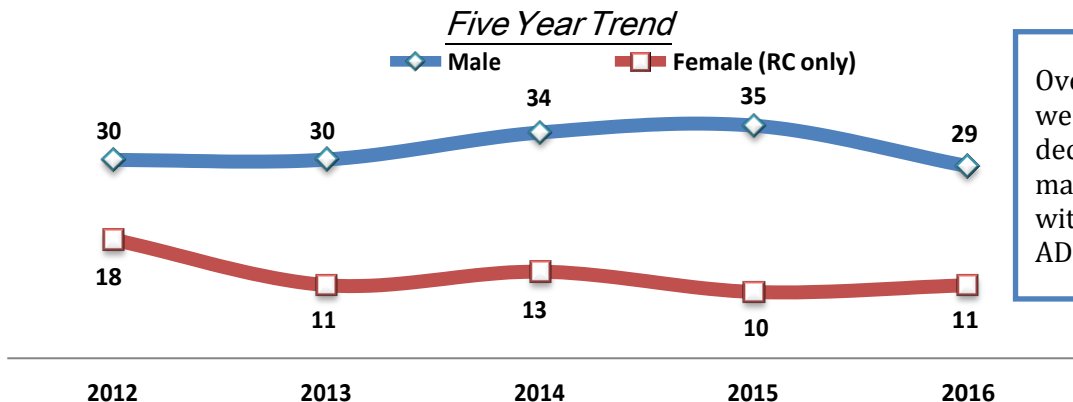
RCCF Electronic Home Monitoring Program

The Electronic Home Monitoring (EHM) Program allows eligible inmates to be released from custody at RCCF and serve their sentence at home using an electronic monitoring system, as an alternative to incarceration. Inmates need to have authorization from the Court, have a sentence between 20-150 days, be drug free, and meet the criteria for RCCF Electronic Home Monitoring (EHM) program. In 2016, **363** RCCF inmates participated in EHM.

Number of Inmates in the Electronic Home Monitoring Program:

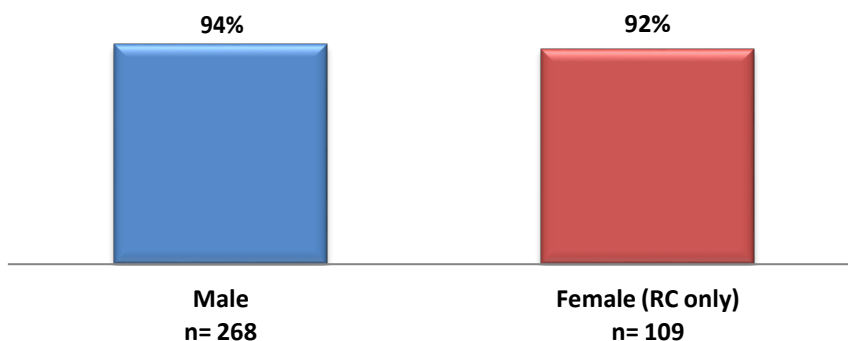


ADP for Inmates in the Electronic Home Monitoring Program:



Over the last five years, we have seen a 3% decrease in ADP for males on EHM, coupled with a 39% decrease in ADP for females.

2016 EHM Program Completion Rates



377 inmates were discharged from EHM in 2016. Male inmates successfully completed EHM at a slightly higher rate than females.

***** End of Report*****