Registration Steps:
Read carefully. Complete all steps. Electronic signatures are acceptable.

1. Choose your top three volunteer dates using the 2018 Date Request Form.

2. Fill out and sign the Property Use Agreement.

3. Provide a certificate of insurance.
   
   Note the following:
   
   - The minimum for general liability insurance is $1.5 million per occurrence and $2 million in general aggregate.
   - Use the following language when adding Ramsey County as additionally insured: “Ramsey County, its officials, employees, agents and volunteers”.

4. Send numbers 1-3 to Ramsey County:
   
   Email:  ywvolunteer@ramseycounty.us
   Fax:  651-266-1177
   Mail:  Ramsey County Environmental Health – Yard Waste Volunteers
         2785 White Bear Ave. N, Suite 350
         Maplewood, MN 55109

5. Have a parent/guardian for every participant under 18 years of age complete a parental consent form.
   - Parental consent forms are due no later than one week before your volunteer date.

Review process and next steps

- Registration materials will be reviewed for completeness upon their receipt.
- You will be notified of your scheduled volunteer date no later than October 15, 2018.
- Orientation, training and safety materials will be emailed to you the week before your volunteer date.

Questions?
Email ywvolunteer@ramseycounty.us or call 651-266-1199.