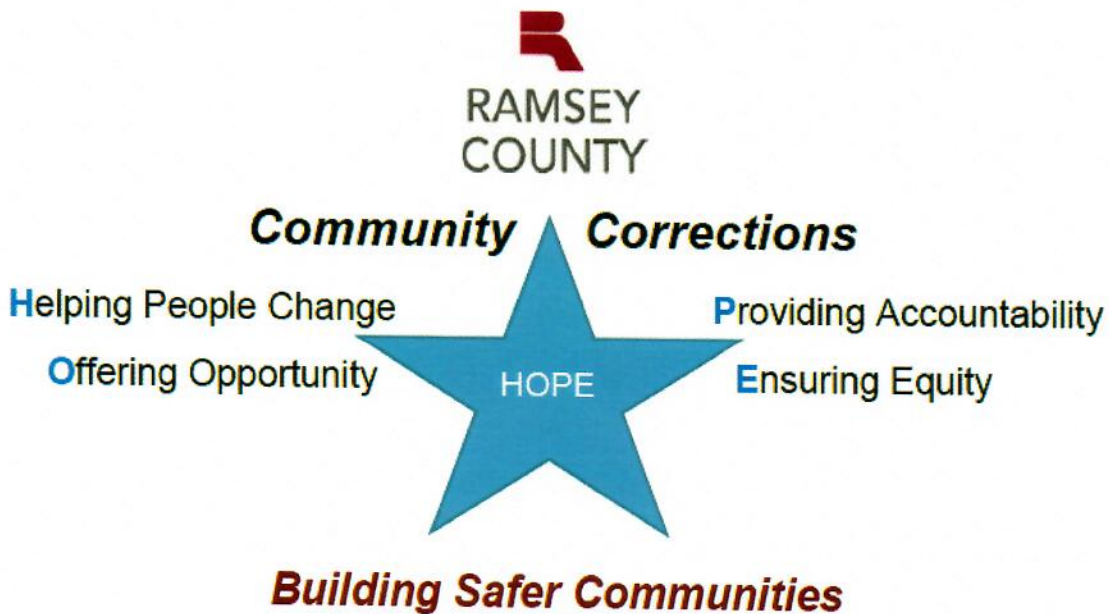


Ramsey County Community Corrections
Prison Rape Elimination Act (PREA)
Annual Report 2017

3/17/2018

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Purpose

The Prison Rape Elimination Act (PREA) is a federal law that stresses zero tolerance for sexual abuse and sexual harassment within correctional facilities. PREA promotes best practice for prevention, detection and response to sexual misconduct within jails, prisons, juvenile facilities, and community confinement institutions.

The Prison Rape Elimination Act (PREA) requires that our agency collects and analyzes data... “In order to assess and improve the effectiveness of its sexual abuse prevention, detection, and response policies, practices and training.” (Standard 115.88 and 115.89)

This report is completed in order to identify problem areas in order to take corrective action, compare data with proceeding years and to assess our progress in addressing sexual misconduct. (Standard 115.88 and 115.89)

This report is intended to provide information for calendar years 2015, 2016 and 2017.

PREA Mission Statement

To achieve compliance with the Prison Rape Elimination Act (PREA) by developing guidelines and policies for preventing, detecting, and responding to sexual abuse and sexual harassment within the Ramsey County Community Corrections Department.

Facilities

Ramsey County Correctional Facility



RCCF is a 556-bed, minimum-to-medium security institution, housing adult male and female offenders sentenced to a maximum of one year. RCCF provides over 30 educational and life improvement program opportunities to inmates. In addition to staff, over 150 volunteers donate their time and skills to make a difference in the lives of the inmates. The average daily population is 335 inmates.

Juvenile Detention Center



The Juvenile Detention Center (JDC) is a branch of the Ramsey County Juvenile Services Division. It is a 44-bed facility which provides secure detention and special programs for juvenile offenders. The current average daily population is 25 juveniles.

Boys Totem Town



Boys Totem Town is a residential program for up to 36 adolescent Boys age 14-19 who have been committed by the court to treatment for committing offenses and demonstrating risky behavioral concerns in the community. Located in Saint Paul's Battle Creek neighborhood, Boys Totem Town has been serving the Ramsey County community for more than 100 years.

Agency Achievements in 2015

- All department PREA policy and procedures were reviewed and revised to meet the Federal PREA standards.
- Ramsey County Community Corrections initiated PREA background checks on all new hires, as well as promotions.
- Risk assessment tools were developed and implemented to screen for vulnerability/predatory behavior at all three of our facilities.
- PREA first responder training was completed for all Volunteers in Corrections who may have contact with inmates or residents, and process set in place for all future volunteers to be trained prior to on-boarding.
- PREA first responder training was completed for all contracted employees who may have contact with inmates or residents, and process set in place for all future volunteers to be trained prior to on-boarding.
- Resident PREA Orientation was created and implemented in all three facilities.
- The position of PREA Coordinator is hired in September, fulfilling standard 115.11 (b)
- All full-time, part-time, and intermittent staff who may have contact with inmates or residents received a 4 hour PREA first responder training through the NIC.
- Specialized training for investigators as well medical and mental health staff was provided.

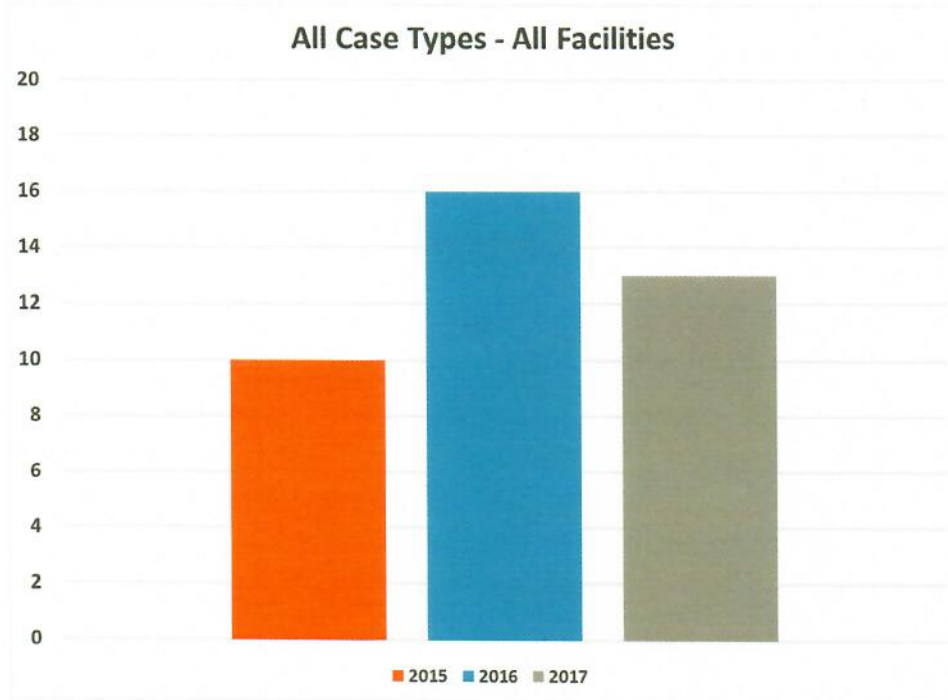
Agency Achievements in 2016

- A full-time PREA investigator is hired, and the “Investigations Unit”, responsible for PREA investigations and allegations of general staff misconduct is formed in July.
- Cameras are added to Boys Totem Town in February to add enhanced digital video capability in designated areas and additional cameras were installed to provide coverage in blind spots to the areas in which residents do not typically have access to.
- PREA background checks are conducted on all contractors and vendors as well as volunteers, who may have contact with inmates.
- A PREA mock audit takes place in May of 2016 at the RCCF. Auditors identify corrective actions, mostly related to policy, procedure, and training.
- RCCF risk assessment tool revised to fit the PREA standards in December.
- Preparation takes place (6 months) for a full audit at the RCCF with a planned audit of March 2017. The focus of these meetings centers on rectifying corrective actions.
- Refresher training is provided to all staff who may have contact with inmates or residents, including an acknowledgement of their duties in first response following a PREA incident.
- MOU’s are signed and activated between our agency and the Saint Paul Police Department, as well as the Maplewood Police Department, ensuring that we have a partnership moving forward for criminal investigations.
- An MOU is signed and activated between our agency and SOS, ensuring that our inmates and residents are being offered free and confidential support services moving forward.
- An MOU is signed and activated between our agency and Regions hospital, ensuring that our residents and inmates who have been a victim of sexual abuse will be allowed access to a SANE, or other services provided free of charge.

Agency Achievements in 2017

- RCCF PREA audit completed in May without any corrective actions recommended by the auditor.
- Additional training on transgender/cross gender searches was facilitated at the JDC in December.
- JDC and BTT policies updated to fit the PREA standards.
- Additional cameras added to the RCCF kitchen area per corrective action plan.
- Audit preparation underway for JDC and BTT audits to be completed in 2018.

Department PREA Defined Sexual Abuse/Sexual Harassment Data 2015-2017



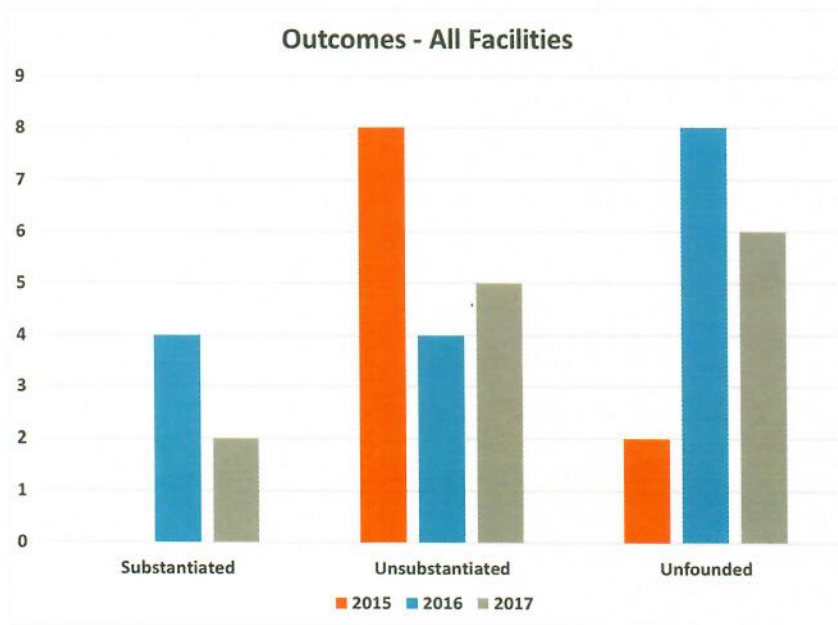
The total number of cases reported involving PREA defined Sexual Abuse/Sexual Harassment in 2017 was 13 in comparison to 16 cases reported in 2016. This represented a decrease of 19% in the number of total cases reported in Ramsey County facilities.

The specific breakdown of the allegations by case type, as defined by PREA, in all Ramsey County facilities is depicted in the table below.

Case Types - All Facilities	2015	2016	2017
Staff Sexual Misconduct Staff-on-Inmate	2	3	2
Inmate-on-Inmate Sexual Harassment	0	1	5
Staff Sexual Misconduct Staff-on-Youth	1	2	0
Youth-on-Youth Sexual Harassment	5	3	0
Staff Sexual Harassment Staff-on-Inmate	1	2	1
Youth-on-Youth Sexual Abuse	1	0	0
Inmate-on-Inmate Non Consensual Sexual Act	0	3	3
Staff Sexual Harassment Staff-on-Youth	0	1	2
Other (*)	0	1	0
Totals	10	16	13

(*) case was reported as other: violation of PREA standard of retaliation

Department PREA Allegation Outcomes



In 2017 a total of 13 investigations were conducted versus 16 in 2016. This represents a decrease of 19% in the total number of allegations investigated. The specific outcomes of the investigations were the following:

- In 2017, two (2) allegations were substantiated, five (5) were unsubstantiated, and six (6) unfounded.
- In 2016, four (4) allegations were substantiated, four (4) were unsubstantiated, and eight (8) unfounded.
- In 2015, zero (0) allegations were substantiated, eight (8) allegations were unsubstantiated and two (2) allegations were unfounded.

JDC PREA Defined Sexual Abuse/Sexual Harassment Data 2015-2017

Case Types – Juvenile Detention Facility (JDC)

There were only two (2) cases of Sexual Abuse and/or Sexual Harassment that fit the PREA standard definition, at the JDC in 2017:

- Two (2) allegations of Staff Sexual Misconduct Staff - on-Youth
- Zero (0) allegations of Youth -on-Youth Sexual Harassment

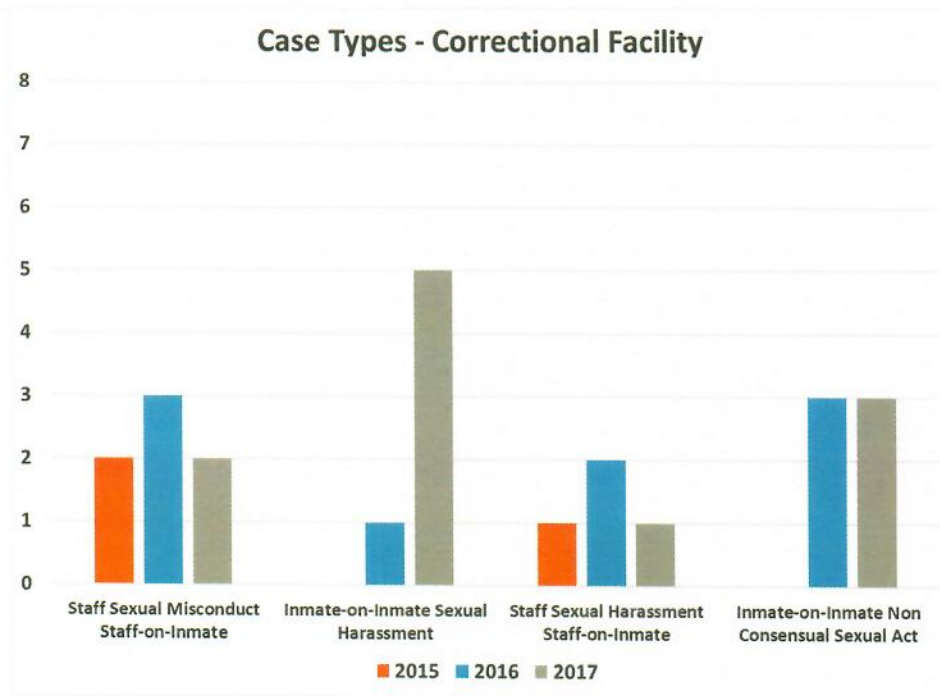
These results maintain the trend of low occurrences at JDC since 2015.

Outcomes – JDC

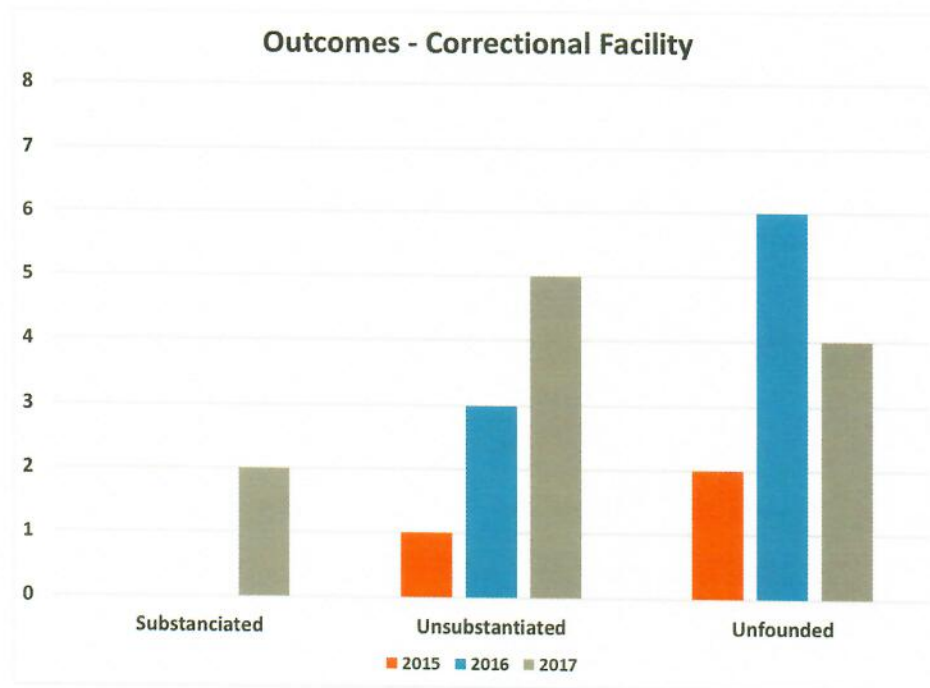
The outcomes of the cases in 2017 were:

- Two (2) unfounded allegations.

RCCF PREA Defined Sexual Abuse/Harassment Data 2015-2016

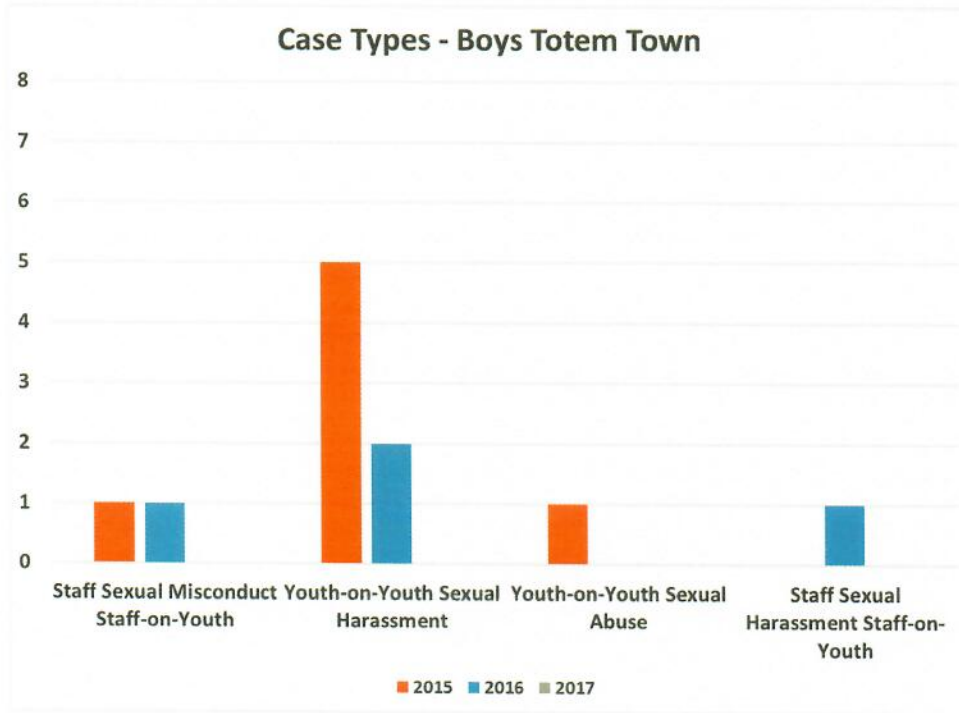


There were 11 reports of sexual abuse and/or harassment, that fit the PREA standard definition, at the adult correctional facility in 2017. An increase of 22 percent with respect to 2016.

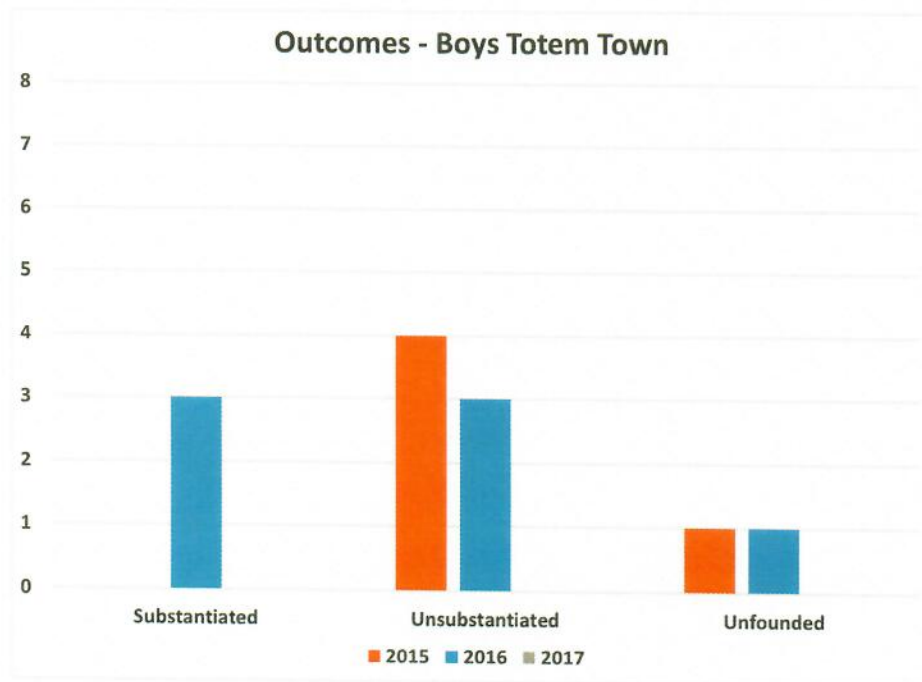


Two (2) allegations were substantiated in 2016 ~~reversing the trend exhibited since 2015.~~

BTT PREA Defined Sexual Abuse/Harassment Data 2015-2016



In 2017, there were zero (0) allegations of sexual abuse and/or sexual harassment that met the PREA standard definition at BTT, which shows is an improvement from 2016.



Corrective Actions

According to PREA Standard 115.88 (a)

The agency must identify problems areas, and take corrective action on an ongoing basis, when looking at practices to better prevent, detect, and respond to sexual harassment and sexual abuse.

The following corrective actions were completed in 2016:

- Strip search procedures changed at RCCF, cameras moved, and staff trained
- Lap top polices changed at BTT, and more unannounced rounds on the night shift implemented
- Cameras installed to BTT, including the kitchen area. Procedures changed at BTT regarding BTT staff entering the kitchen when inmates are being supervised by RCCF staff
- Pat search procedure memo/reminder at RCCF to ensure consistency among staff at RCCF.
- Added a scoring system to the RCCF risk/predatory PREA screener, creating more objectivity to the instrument

The following corrective actions were completed in 2017:

- Additional training on transgender/cross gender searches provided at JDC
- Additional cameras added to the kitchen blind spots at RCCF for the purpose of sexual safety
- Policy and procedure changes implemented regarding female inmates at RCCF and hair braiding

Definitions

Inmate on Inmate Sexual Abuse:

Sexual abuse of an inmate, detainee, or resident by another inmate, detainee, or resident includes any of the following acts, if the victim does not consent, is coerced into such act by overt or implied threats of violence, or is unable to consent or refuse:

- (1) Contact between the penis and the vulva or the penis and the anus, including penetration, however slight;
- (2) Contact between the mouth and the penis, vulva, or anus;
- (3) Penetration of the anal or genital opening of another person, however slight, by a hand, finger, object, or other instrument; and
- (4) Any other intentional touching, either directly or through the clothing, of the genitalia, anus, groin, breast, inner thigh, or the buttocks of another person, excluding contact incidental to a physical altercation

Staff-on-Inmate Sexual Abuse:

Sexual abuse of a resident by a staff member, contractor, or volunteer includes any of the following acts, with or without consent of the inmate, detainee, or resident:

- (1) Contact between the penis and the vulva or the penis and the anus, including penetration, however slight;
- (2) Contact between the mouth and the penis, vulva, or anus;
- (3) Contact between the mouth and any body part where the staff member, contractor, or volunteer has the intent to abuse, arouse, or gratify sexual desire;
- (4) Penetration of the anal or genital opening, however slight, by a hand, finger, object, or other instrument, that is unrelated to official duties or where the staff member, contractor, or volunteer has the intent to abuse, arouse, or gratify sexual desire;
- (5) Any other intentional contact, either directly or through the clothing, of or with the genitalia, anus, groin, breast, inner thigh, or the buttocks, that is unrelated to official duties or where the staff member, contractor, or volunteer has the intent to abuse, arouse, or gratify sexual desire;
- (6) Any attempt, threat, or request by a staff member, contractor, or volunteer to engage in the activities described in paragraphs (5) of this section;
- (7) Any display by a staff member, contractor, or volunteer of his or her uncovered genitalia, buttocks, or breast in the presence of an inmate, detainee, or resident, and
- (8) Voyeurism by a staff member, contractor, or volunteer.
-Voyeurism Defined as: an invasion of privacy of a resident unrelated to official duties, such as peering at a resident using a toilet or requiring a resident to expose their genitals.

Sexual harassment

- (1) Repeated and unwelcome sexual advances, requests for sexual favors, or verbal comments, gestures, or actions of a derogatory or offensive sexual nature by one inmate, detainee, or resident directed toward another; and
- (2) Repeated verbal comments or gestures of a sexual nature to an inmate, detainee, or resident by a staff member, contractor, or volunteer, including demeaning references to gender, sexually suggestive or derogatory comments about body or clothing, or obscene language or gestures.

Substantiated:

An allegation that was investigated and determined to have occurred.

Unsubstantiated:

An allegation that was investigated and produced insufficient evidence to make final determination as to whether or not the event occurred.

Unfounded:

An allegation that was investigated and determined to not have occurred.

Prepared by:



3/19/2018

Marc Peterson,
PREA Coordinator

Date

Approvals

This report has been reviewed and is approved by:



3/20/18

Chris Crutchfield,
Deputy Director

Date



03-20-18

John Klavins,
Director

Date