

MFIP - ES POLICY MEMO

DATE ISSUED May 9, 2017

SUBJECT MFIP Participants Ages 18 and 19

PURPOSE To clarify the process involving youth MFIP participants ages 18 and 19

POLICY GUIDELINES There are two agencies that serve MFIP participants ages 18 and 19.

Saint Paul-Ramsey County Public Health (PH) serves participants ages 14-19 who are receiving MFIP and choose the high school or GED option. The PH program will serve all minor parent participants until they are 18 years old. After the age of 18, PH serves participants until they: 1) graduate from high school/obtain their GED until the age of 20, or 2) turn 18 and choose the Work Option.

HIRED has two programs targeting Young Adults:

- **Young Adult Program (YAP)** serves participants ages 18-22 who are receiving MFIP. The HIRED YAP program will serve participants who are 1) ages 18-22 and have completed their HSD/GED, or 2) age 18-22 and choose the work option (regardless of HSD/GED status)
- **Career Navigator (CN) Program**
During the participant's last semester of high school, the participant is referred to the CN program, which is a collaboration between PH and HIRED YAP. During this time period, the participant is still officially with PH (works with PHN on issues related to parenting and education), and also works with a HIRED Career Navigator to prepare for further education and employment. The goal of this program is to develop a soft hand-off for youth participants as they enter the realm of Adult MFIP employment services. The career navigation program focuses on 18 and 19 years old.

PROCEDURE

Intake Procedure for Youth MFIP Applicants

1. Intake FAS worker will ask participants ages 18 & 19 if they are a) in high school or interested in attending high school or obtaining a GED; or b) if they are choosing the work option.
 - a. If in school or choosing HS/GED option, refer to Saint Paul- Ramsey County PH
 - b. If choosing work option – refer to HIRED YAP
 - i. If, during the first meeting with HIRED YAP counselor, the 18 or 19-year-old participant discloses that they are in high school or completing a GED, the participant will be transferred to PH (if disclosed after the first meeting, the case will stay with HIRED YAP). If HIRED has been working with the participants and the participant enters school at the later time, the case stays with HIRED).

EFFECTIVE DATE May 9, 2017 - Kate Probert Fagundes, DWP/MFIP/SNAP ES Division Manager

CONTACT PERSON Your Agency's Lead Planner