



# FREE JOB TRAINING PROGRAMS 2023

## 10-Week Hybrid Program

- Improve your Resume & Cover Letter
- Train in a new Industry
  - Banking/Customer Service
  - Healthcare Tech
  - Phlebotomy
  - Commercial Driving
- Practice Interview Skills
- Connect with Real Minnesota Jobs & Employers
- Self-Paced Learning Modules & Personalized Coaching Team

\* Program Delivered in English

## ELIGIBILITY

- 18+ Years Old with MN ID
- High School Diploma/GED  
(US or Non-US Accepted)
- SSN / Documentation to Work in the US
- English Proficiency

## HOW IT WORKS

- In-Person Orientation & Graduation at one of our CLUES Locations  
(St. Paul, Austin, or Willmar MN)
- 2-4 Weeks of Industry Training with our Corporate Partners
- 5 Virtual CLUES Classes reviewing Resumes, Cover Letters, Interviews, Digital Skills & more

## 2023 PROGRAM DATES

Customer Service/Banking	START	END
Feb CSB	Feb 24	Apr 28
Apr CSB	Apr 10	Jun 16
Jun CSB	Jun 9	Aug 11
Aug CSB	Aug 18	Oct 20
Oct CSB	Oct 6	Dec 8

Healthcare Technology	START	END
Feb HTS	Feb 3	Apr 7
Jul HTS	Jul 28	Sep 29

Phlebotomy	START	END
May PHL	May 19	Jul 21
Oct PHL	Oct 6	Dec 8

Commercial Drivers	START	END
CDL - Willmar	Feb 24	April 28
CDL - Austin	Feb 24	April 28

### MORE INFO



### REGISTER NOW



**GET TRAINED, GET HIRED, GET PAID!**



# Free Job Training! - Phlebotomy Careers

Phlebotomists collect blood samples from patients and send them off for analysis and testing. The average starting wage for a phlebotomist is \$17.97 per hour, and the job market is expected to increase 10% by 2031  
*(US Bureau of Labor Statistics, 2023)*

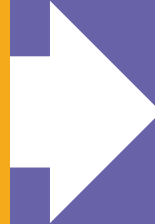
## HOW IT WORKS

10 Week Hybrid Program

In-Person Orientation & Graduation at our St. Paul CLUES Location (First & Last Day)

4 Weeks of Industry Training at Care 4 All Home Health Care Agency in St. Paul (Weeks 4-7)

5 Virtual CLUES Classes reviewing Resumes, Cover Letters, Interviews, Digital Skills & more



### ELIGIBILITY:

1. 18+ Years Old with MN ID
2. High School Diploma/GED (US or Non-US)
3. SSN / Documentation to Work in the US
4. English Proficiency

### START

May 19

Oct 6

### END

Jul 21

Dec 8

### MORE INFO:



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## Free Job Training! - Healthcare Technology

This track prepares students for careers as medical assistants at places such as physicians offices, hospitals, outpatient clinics, and other healthcare facilities completing administrative tasks & and medical processes such as fingerprinting, drug & alcohol testing, and other medical support services. The average starting wage for medical assistants is \$17.88 per hour, and the job market is expected to grow by 16% by 2031

*(US Bureau of Labor Statistics, 2023)*

## HOW IT WORKS

10 Week Hybrid Program

In-Person Orientation & Graduation at our St. Paul CLUES Location (First & Last Day)

2-4 Weeks of Industry Training at Care 4 All Home Health Care Agency in St. Paul (Weeks 4-7)

5 Virtual CLUES Classes reviewing Resumes, Cover Letters, Interviews, Digital Skills & more



### ELIGIBILITY:

1. 18+ Years Old with MN ID
2. High School Diploma/GED (US or Non-US)
3. SSN / Documentation to Work in the US
4. English Proficiency

### START

Feb 3

Jul 28

### END

Apr 7

Sep 29

### MORE INFO:



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# Free Job Training! - Customer Service & Banking

This track prepares students for careers in banking & many customer service roles. The average starting wage for a bank teller is \$17.46 per hour, and the average starting wage for a customer service representative is \$17.75 per hour. *(US Bureau of Labor Statistics, 2023)*

## HOW IT WORKS

10 Week Hybrid Program

In-Person Orientation & Graduation at your closest CLUES Location (St. Paul, Willmar, or Austin)

4 Weeks of Industry Training VIRTUALLY with one of our banking partners (Weeks 4-7)

5 Virtual CLUES Classes reviewing Resumes, Cover Letters, Interviews, Digital Skills & more



### ELIGIBILITY:

1. 18+ Years Old with MN ID
2. High School Diploma/GED (US or Non-US)
3. SSN / Documentation to Work in the US
4. English Proficiency

START	END
Feb 24	Apr 28
Apr 10	Jun 16
Jun 9	Aug 11
Aug 18	Oct 20
Oct 6	Dec 8

### MORE INFO:



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# Free Job Training! - Commercial Driver Careers

This track prepares students for careers in commercial driving. The average starting wage for a commercial driver is \$23.23 per hour, and the job market is expected to increase 4% by 2031 (*US Bureau of Labor Statistics, 2023*)

## HOW IT WORKS

10 Week Hybrid Program

In-Person Orientation & Graduation at our Austin or Willmar CLUES Offices (First & Last Day)

Commercial Driving Training through Riverland or Ridgewater College (Weeks 4-7)

5 Virtual CLUES Classes reviewing Resumes, Cover Letters, Interviews, Digital Skills & more



### ELIGIBILITY:

1. 18+ Years Old with MN ID
2. High School Diploma/GED (*US or Non-US*)
3. SSN / Documentation to Work in the US
4. English Proficiency

	START	END
CDL - Willmar	Feb 24	April 28
CDL - Austin	Feb 24	April 28

### MORE INFO:



### REGISTER NOW:



If you need help using the QR Codes, please visit your closest CLUES OFFICE:

- Austin (111 Main Street North, Austin MN 55912)
- Willmar (324 3<sup>rd</sup> St SW #2, Willmar MN 56201)