Child Care Training

June 12th, 2018

International Institute of Minnesota
CCAP Processing Guidelines
How to complete a child care application
Expectations from Employment Counselor to set up Child Care
Transmittals
Documentation required from participant and/or Employment Counselor to set up Child Care
Communication between EC and CCAP worker

- Email = chs.fas.ccap, or
- Email the worker, ending in @co.ramsey.mn.us, or
- Call the worker, and/or the lead worker, and/or the supervisor
Legal Non-Licensed Providers

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12 month reports vs. Schedule

- CCAP CM 7.4
Primary and Secondary Providers

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What is considered a center employee?
Who do I contact for other questions?

LNL Provider questions = Lori Morrison 651.266.4352
Lori.Morrison@co.ramsey.mn.us

Intake/Application questions = Chasity Brown 651.443.2170
Chasity.Brown@co.ramsey.mn.us

CCAP Lead worker = Ginny Hayes 651.266.4686
Ginny.Hayes@co.ramsey.mn.us

CCAP Supervisor = Cory Engelhardt 651.266.4605
Cory.Engelhardt@co.ramsey.mn.us
Questions?