



# Why Performance Goals?

(continued)

Others focus on very direct and important results of our work– employment, increasing income and leaving MFIP with wages

- Everything we do is for the purpose of helping families be less poor through employment whenever possible. The measures are linked to that goal, whether the participant is in the WPR calculation or FSS.
- So, the real purpose of the paperwork and the counting and the documenting and the verifying is <u>that's what we have to do to</u> <u>understand the results of what we do</u>.
- The measures help point to where we excel and where we must take on the challenge of doing better.
- We can see performance over time for all providers and learn from each other.









PREL Preliminary WP					OU	RS I	REP	OR	T SA	١M	PLE			
WF1 Agency and Staf Preliminary Mar 10, Worker Name, Client Name* Agency		03/07/10 MAXIS #	Parents	Youn gest Age	Enroll Date			MAXIS Prospec . Hours	Core	Total Core Hours	Non- core			Est. Cash Grant
Counselor Lastna	me, Fi	rstname												
ALEUTIAN, EVE ANA, LOUISE E.		369190 208756		1 10	6/9/08 3/11/10	3/1/10	WB 130	0 0	-	0 0	78	45 78		\$0
BAHDEED, ABEL BEACH, SANDY	351	954091 257628	1р	15	8/25/07 6/23/09		130 130	10 113	0	10 113	0	10 120	-10	\$585
CLONE, CY FLOOR, IDA		272258 266654			4/29/08		87	120 0	• •	174 0	4 0	178 0	• ·	\$41 \$36
FORCE, GAIL BOREALIS, AURORA		054631 236299	•	1 0	11/8/08 6/1/06	2/22/10	87 87	0 72	•	0 78	0 6	0 84	-87 <b>-9</b>	\$164 \$65
NAMI, SUE	33	975476	1p	0.8	3/23/07		Child<1	16	0	16	0	16	-71	\$6
SOTA, MINI		588002		1	6/1/09		130	74	•	74	0	74	00	-
ABAMA, AL SIPPI, MISSY		44444 555555	•		1/30/08 5/19/08		FSS-26 FSS-30	0 0	Ũ	0 0	0 0	0 0		\$43 <sup>-</sup> \$43 <sup>-</sup>

# About this report

The list is sorted by characteristics that put clients in the WPR calculation two months ago ("preliminary month"):

- 1. WPR/FSS/WB Status
- 2. Number of Parents
- 3. Cash grant amount
- The highlighting indicates clients with attributes that may require review to assure all countable WPR hours have been recorded.
- Workers have until the end of the current month to make corrections before DHS will 'freeze' the data for two months prior.



# About this report - continued The list can be used for many other purposes, such as finding who was really on FSS or not. Clients are listed by the *last* agency and counselor assigned—not necessarily who had the case in the preliminary month. The preliminary month is always two months before the current month (created in May 2010 in previous slide).





# **Client Name**



If <u>Client Name</u> is highlighted, their only WF1 activities open during the month, if any, were employment, holding or holding sanction. These have no WF1 hours.



Check if these clients should have any activities open other than full-time or part-time work or holding. If none, the client will <u>not</u> show up on the mass participation hours screen and a new activity must be started to appear on the screen.



# **Target Hours**



Those with a child<1 AND have been disregarded fewer than 12 months over the life will not count in the WPR.

Work Benefit cases (WB) are off MFIP but count in WPR.

For the FSS cases the primary employment status number (from the MAXIS EMPS panel) is shown instead of the target hours. However, the FSS status can change and this report shows their status 2 months ago.



Check the FSS / Target Hours, if they appear incorrect. If you thought they were FSS but show Target Hours, they will need WPR hours, and you may need to submit documentation to change them to FSS on MAXIS.

MAXIS EMPS PANEL										
Below is an example of a STAT-EMPS panel to verify FSS										
11/18/10         15:44:16         MAXIS         FMCEWBM3           CAF Questions 12, 18-19         Employment Services (EMPS)         1 Of 1										
Ref Last First       M * Ref Nbr: 01 [lastname], [firstname]         01 [member name]       * Fin Orient Dt: 01 15 98 Attended (Y/N): Y Good Cause:										
Employment status code on MAXIS—not the WF1 Employment Planto confirm										
primary FSS category and status										

















- Over 12 months, clients can use 240 (child under 6) or 360 hours.
- If blank, all their hours will count in the WPR—-if they have enough total hours to make the rate.
- If a number is shown, it's how many are left based on the previous 12 months *before* the Prelim month.
- If a zero (o) appears, they had used all of them—no more will count.



The 12-month period "rolls over" each month. Check to see if hours were used 13 months ago.

No matter how many hours left, they cannot count job search hours 5 weeks in a row.





CURRENT INFO REPORT SAMPLE WF1 Agency Assignments and Job Search/Assessment Data as of: 06/10/10 Cash Grant and Sanction Data as of: 06/10/10														
ES Worker's Name Client Name <b>Agency</b>	MAXIS #	Age	2nd Parent	larget Hours	cash grant Current	Monthly cash grant Prior Participant	Maximum Weekly Unpaid Hours s	Excused Absence hours 12 Prior Months		Sanctio s since July		Months Disregarde d in WPR for Child Under 1 Exemption	(highligh ed for extensio	nt n <sub>Financial</sub> Worker
(counselor) Indie,	Anna													
ALEUTIAN, EVE	369190	35.5	2	130	\$714	\$916	26		3/15/10	3	S	12	48	Watto
ANA, LOUISE E.	208756	44.7			\$621	\$265	23			3		9		Watto
BAHDEED, ABEL	954091	28.4		87	\$571	\$571	12	16		5	S	3	24	Palpatine
BEACH, SANDY	1257628	28.8	2	130	\$437	\$437	18			4	S		54	Palpatine
CLONE, CY	1272258	35.9		FSS		\$247			4/28/10	0		9	8	Watto
FLOOR, IDA	1266654	29.9	2	130	\$532	\$532	26			2		6	6	Watto
FORCE, GAIL	1054631			130	\$437	\$437	34		4/6/10	8			6	Lando
HURRY, CAIN	236299	24.6		87	\$0	\$346	4	3		6	S		42	Lando
NAMI, SUE	588002			87	\$140	\$318	9			2	S		29	Palpatine
SOTA, MINI	975476	23.7		FSS	\$456	\$456	31				S		52	Lando





### Client Name, Target Hours, and Age

- Like the Preliminary report, if the <u>Client Name</u> is highlighted, their only WF1 activities open during the current month, if any, are employment, holding or holding sanction.
- The <u>Target Hours</u> are estimated based only on recent data that may be updated or corrected. Do not assume the target is final.

Displayed for HIRED : The birth date is displayed if they are within 3 months of turning 21.5 years old.

Displayed for WFS-Extension : The age of the youngest child for those 17.5 years old indicates that the case would close soon due to aging out.







# Maximum Weekly Unpaid Hours (cont'd)

### \*REVISED—No Longer an Average Weekly Limit

Both food and cash grant are combined in the equation.

Example: Food grant of \$300 + cash grant \$280 = \$580 monthly total. \$580 divided by \$7.25 per hour (minimum wage) = 80 unpaid hours per month.

- They are "deemed" up to their 87 total core hours if they had exactly 80 unpaid hours.
- The above example would show monthly hours while participation hours are recorded weekly.



Be sure to sum up hours from all weeks in the calendar month to compare to allowed total.



# Self-Support Index

- An "S" indicates the client will count in the current quarterly index because they were on MFIP in the quarter 3 years ago. They are <u>not</u> necessarily successful in the index.
- Their current outcome with their latest agency determines the result. It doesn't matter who had them before.
- This impacts Report Card Measure 1.



Participants still open on MFIP can achieve the Self-Support Index if they are working 130 or more hours per month or have no cash grant all three months of the current quarter. Sanctioning or timing off does <u>not</u> count.



## 1-Year Self-Support Index

- DHS evaluates the county's racial disparities with the Self-Support Index for those on MFIP one year ago.
- An "S1" indicates the client will count in the current quarterly index because they were on MFIP in the same quarter 1 year ago.
- The county must provide a performance improvement plan for American Indians and African Americans because they are 5 percentage points less than whites.



Participants still open on MFIP can achieve the 1year Index the same as the 3-year index: working 130 or more hours per month or have no cash grant all three months of the current quarter.

# Months Used for Child Under 1

- It indicates the number of months they have been disregarded from the WPR calculation.
- DHS can only disregard the case for up to 12 months over the lifetime, which can be split among multiple children.
- This does not indicate whether they have taken the official "exemption" from employment services on MAXIS. This is a different indicator and the only one impacting the WPR.



Clients approaching 12 months with a child <1 will count again in the WPR. Start planning for them needing hours for the WPR before the remaining months are gone.





WFS Extension Services will not accept cases for review if there is missing documentation.

# Holding Sanction Start The holding sanction start date from WF1 is shown if the "activity" is still open currently. The next column is the best current estimate of the number sanctions accumulated. The sanction count is highlighted if there is no indication it is currently imposed on MAXIS. The sanction process needs at least 10 days for the FW to impose it on MAXIS. Also, the sanction may have legitimately ended without the holding activity closing on WF1. If the sanction count is highlighted, check with the FW for imposing it on MAXIS, starting with the earlier holding start dates--or close the holding activity if sanction is cured.







## Summary of Preliminary Hours Report



- The Preliminary Hours list is for two months ago before the data are frozen at the end of the month you receive it. It's considered "refrigerated."
- The Preliminary Hours list is primarily for sorting out WPR hours and who will count or be disregarded.
- The list should also be used to indicate whether FSS counselors have WPR cases who need participation hours or how close some are to making the WPR. They may also need documentation to convert to FSS on MAXIS.
- The reverse can also be true: WPR cases may have FSS cases.



# Other Lists (cont'd)

### TANF WPR by Counselor

- Sent after frozen WPR report
- Lists each participant counting in the WPR
- $\,\circ\,$  For supervisor and counselor to review best practices
- Work hours are highlighted for those with zero total core plus non-core hours.

### Persistently Unaccounted Participants (PUP)

- New list identifying participants with less than 11 hours over a three-month period, including FSS
- o Sent to agency once every three months
- The state and federal governments are enforcing more reporting requirements relating to participants who have no recorded hours even if they are not counting in the WPR

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o Additional performance measures may result



# Summary of Reports – WHAT DO YOU NEED AND USE?

- \* Let us know if some important pieces are missing
- Tell us an item in these lists not usable in your work. We can clarify how it is linked to outcomes, revise it, or remove it.
- Please contact the creator of the list and the planner at the same time.

