Br

1. **Attendance – Sign In**
2. **Introductions, agency updates, and program information**
3. **Empowerment exercise**
4. **RCHC web page update: Hua Moua**
5. **Follow up on Encrypted Emails: Hua Moua**
6. **Tabled Item from January:**
   * **Process and Collaboration Pieces for Housing Collaborative**
7. **Case consultation/networking**
8. **Tour of Wilder**
9. **Next collaborative meeting: May 10, 2018**

**2:00 pm – 4:00 pm at**

**Goodwill Easter Seals**

864 Arcade St.

St. Paul, MN 55106

(651)

* Welcome and Introductions
* Meeting Purpose and Objective- Bea Officer from HIRED
* Events & Resources- Mary Jo Connolly- EMWC

-Minnesota Career Development Association Conference April 19th-20th

-Women Venture’s Spring Conference

April 20th

-Upcoming MFIP/DWP Conference

* Treasurer’s Report
  + Budget Overview
  + Dues Update
* Old Business
  + Status of landscaping bids
  + Status of water quality control
* New Business
  + Possible pending litigation
  + Other new business
* Calendar
* Adjournment

### 03/08/2017

### 2:00 – 4:00 pm

**Meeting Location**

**Wilder**

**Room 2410**

**451 Lexington Ave**

**St. Paul, MN 55104**

**Check in at front desk for directions to room. Thanks!**

## AGENDA

# Housing Collaborative Meeting

**Ramsey County Housing Collaborative Meeting Minutes**

March 8, 2018 at Wilder

**Attendance**: Staff from all agencies are represented except for HIRED and AIFC

For staff or agencies who missed the meeting, please refer to provider website and review all information below:

**Introduction**

**Housing Collaborative Process and Collaboration:**

**For details: Refer to** [**Housing Collaboration Overview 2.2018**](https://www.ramseycounty.us/sites/default/files/Work%20with%20Ramsey/Housing%20Collaboration%20Overview%203.2018.pdf)

* Overview of Background
* Guiding Principles
* Housing Collaboration Agencies
* Collaboration Meeting
* Expectations
* Process
* Encrypted email Options-
* Q & A

**Summary:**

Hua is direct liaison between housing advocates and ES agencies. Once transmittals has been forwarded to ES agencies-all partners will receive notification. Agencies can connect with each other.

Staff should meet at participants choice of location, whether it is at the library, housing location, es location, mall, etc.

**Updated forms:**

[Housing Referral Flow Chart 3.2018](https://www.ramseycounty.us/sites/default/files/Work%20with%20Ramsey/MFIP%20HousingReferral%20FlowChart_Vendors%203.2018.pdf)

[Housing Transmittal Form 3.7.18](https://www.ramseycounty.us/sites/default/files/Work%20with%20Ramsey/Housing%20Transmittal%20Form%20%203.7.18.pdf)

**Need to be revised:**

Housing handbook-by end of March (reference to referral chart for process)

Housing Directory- Housing ES directory is up to day. Hua will connect with Housing Agencies to get updated directory.

**Housing Collaboration Forms and Information on Provider Website:**

<https://www.ramseycounty.us/your-government/departments/economic-growth-and-community-investment/workforce-solutions/dwp-mfip-snap-provider-resources>

Tab: Reports and Resources, Section: Housing Collaboration

**Suggestions/ Feedbacks:**

Housing Team would like more information on the Housing Policies regarding particularly Transitional Housing. Hua will connect and invite FAS worker to speak to Housing Collaboration Team at next meeting in May if the FAS worker is available.

Suggestion to have 1 housing counselor to 1 housing program vs having clients across all 6 MFIP providers for balanced caseload and easier communication. Might be difficult as all clients are assigned to various ES agencies and all receiving housing in different housing programs. Hua will follow up.

With Encrypted email in Place: Housing Collaboration Team would like to receive Monthly Housing List instead of waiting until Housing Collaboration Meeting (meets every 2 months). Client List will be captured and reviewed in a timelier manner. Hua will follow up.

**Tour:**

Malena provided a tour of Wilder. Thank you Wilder for Hosting our March Meeting!

**Next collaborative meeting:**

Thursday, May 10, 2018

2:00 pm – 4:00 pm at

Goodwill Easter Seals

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St. Paul, MN 55106