CBO/Navigator communicates as often as necessary

CBO identifies person as SNAP E&T Eligible and verifies on MAXIS

1. Person shows up at CBO (Identified as Secondary Provider in WF1)

CBO assists participant to apply for SNAP in person at county or online

Participant is NOT on SNAP

CBO assists participant with identifying other opportunities/resources

Participant is ON SNAP

CBO completes Orientation, Assessment and Employment Plan

Participant eligible for SNAP

FAS provides comment and sends Referral to WF1

CBO submits Activity Verification as needed to Navigator, who will notify FAS

Mandatory/ABAWD Participant

Voluntary Participant

WFS reviews referral que and enrolls participant & assigns Case to CBO as Secondary Provider and notify CBO

CBO submits Activity Verification to Navigator, who will notify FAS

Navigator reviews and pulls ABAWD records/hours in WF1 to notify FAS monthly

CBO tracks activity hours by the end of every month & case note as often as necessary in WF1 System

CBO enters case notes as often as necessary in WF1 and have verification documentation in case files

Voluntary cannot be SANCTION

Participant compliant

Continue Engagement and Services until Exit/Case Close

Participant non-compliance

CBO notifies Navigator to start Sanction Process

CBO notifies Navigator if Case Close/Exit for various reasons

Navigator exits case in WF1 and notify FAS

CBO/Navigator communicates as often as necessary