

DWP/MFIP Child Care

Agenda

- 1. Who is eligible for Childcare**
 - 2. Childcare Provider Resources**
 - 3. How to Apply for Childcare**
 - 4. Where to submit Childcare Application**
 - 5. Counselor Role with MFIP Childcare**
(how to complete Childcare Transmittal)
 - 6. Childcare Application Process Timeline**
 - 7. Resources**
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Who is Eligible for Childcare

1. DWP/MFIP Participants are eligible for Childcare in order to complete their activities.
 2. Assess participants and provide childcare information to participant if childcare is needed
 3. Childcare is available for children up to age 13, and for children with special needs up to age 15.
 - [Child care assistance overview](#) (PDF)
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CHILD CARE PROVIDERS

The program can pay any legal provider that registers to be authorized by the local agency for childcare assistance payments. This includes:

- Licensed childcare centers and family homes
- Certified license-exempt centers
- Families, friends and neighbors providing legal non-licensed care.

RESOURCES FOR CHILDCARE PROVIDER:

- [Minnesota Child Care Provider Guide](#)

Providers who have questions about Child Care Assistance Program billing, rates, registration, supplements and overpayments should call Ramsey County's Child Care Assistance Program provider hotline at [651-266-4242](tel:651-266-4242).

Learn more about [Ramsey County Child Care Licensing](#).

Searching for Childcare Providers

- Participant must secure a childcare provider(s)
- The following resources are available for participants not sure how to select childcare provider(s):

To find a childcare provider, visit [Parent Aware](#) or call their help line available in English, Hmong, Somali and Spanish at [1-888-291-9811](tel:1-888-291-9811).

To see if your childcare provider is in good standing:

- Call Ramsey County's Family Child Care Licensing at [651-266-3781](tel:651-266-3781).
- Visit [DHS licensing look-up](#).

How to Apply for Child care

- 1. Apply online** at mnbenefits.mn.gov.
- 2. Apply in-person** at [Ramsey County's Government Center Metro Building](#) with a [paper application](#) (PDF)
 - [Hmong Child Care Assistance Program Application](#) (PDF)
 - [Somali Child Care Assistance Program Application](#) (PDF)
 - [Spanish Child Care Assistance Program Application](#) (PDF)

*Refer to [Childcare Assistance Program eligibility and verification document](#)

Where to drop off paper application

1. chs.fas.ccap@co.ramsey.mn.us or fas.forms@co.ramsey.mn.us
 2. fax : 651.266.3930 or 651.266.3931
 3. drop off paperwork at RC service center
location: 160 Kellogg, Plato, Metro Square
and all of our libraries in Ramsey County.
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Counselor Role

1. Explain childcare process and assist participant with childcare application and gathering of documentation if necessary
- 2. Complete [ChildCare Transmittal](#)– based on Employment Plan
*Note: Childcare can be retroactive to date of eligibility if participant is in engaged activity and proof is provided. Retro up to 3 months from date of application.
3. Send Childcare Application and Childcare Transmittal information to:
mnbenefits.mn.gov. or Fax# 651-266-3931 or
fas.forms@ramseycounty.us

*Submitting a childcare application/transmittal at the same time by counselor allows for quicker processing time

Processing Child care

- Applications are processed within 30 days of being received unless missing documentations. Can be extended to 45 days depending on circumstance.
 - For existing childcare, avg of 10 working days for processing, documents are processed in date order.
 - Counselor may review MEC2 case notes and may follow up with current childcare worker for questions/concerns
If not known email: chs.fas.ccap@co.ramsey.mn.us) or follow up with your designated Agency Liaison
 - For process and details of MFIP/DWP: [Childcare Protocol 4.14.21.](#)
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Resources

- Childcare Applications
 - Childcare Transmittal
 - Childcare Provider Resources
 - Ramsey County Childcare Website
- For process and details of MFIP/DWP: [Childcare Protocol 4.14.21.](#)
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QUESTIONS?
