

**Workforce Innovation Board of Ramsey County
Partnership & Outreach Committee Meeting Minutes**

Tuesday, January 10, 2023, 3:00-4:00pm
Via Zoom Video Conference

Committee Members Present	Members Absent	Staff/Guests Present
Susan Jambor Pamela Maldonado Trish Stevens Julie Thiel		Ling Becker, Ramsey County Mariann Macalus, Ramsey County Becky Milbrandt, Ramsey County

Call to Order & Land Acknowledgement

Chair Jambor called the meeting to order at 3:04pm and read the land acknowledgement aloud.

Approve November Minutes

**Motion (Stevens/Maldonado) to approve the November 8, 2022, meeting minutes as presented.
Motion carried unanimously by chat vote.**

Conflict of Interest Acknowledgement

Milbrandt reminded everyone that WIB and committee members are asked to read and sign the acknowledgement each year and shared the full policy with the committee. She asked that committee members send the signed form back to her if they had not yet done so.

Committee Work Plan/Project Updates

Inclusive Workplaces Cohort: Milbrandt provided an update. The second cohort will have up to 15 organizations, working with the Center for Economic Inclusion. A few members of the Equity Committee are reviewing the applications, with the plan of launching the first cohort session in March 2023.

WIB Annual Report: Milbrandt provided a recap of the 2021 annual report, which shifted to the county's Open Data Portal. She indicated that preliminary work has already started on the 2022 report. The 2022 report will be similar to 2021, but with simplified pages, bringing the analytic information to the top and then enhancing the look/navigation. Milbrandt shared some theme ideas and graphics and welcomed any feedback from the committee as to other ideas. A suggestion to continue from last year was to retain the inclusive employer theme.

Untapped Talent Event: Becker indicated that she would prepare a one pager to bring on an advisory group (representing the populations that will be part of the disaggregated data) for input.

In-person Committee Meeting: Becker shared that the Tech Committee held an in-person luncheon to connect with each other. She thought this committee might be interested in doing something similar at one of the already scheduled meetings, just shifting meeting time around lunch. There was interest in having an in person in May. The May 9 meeting will shift to the 16th and the invite will be updated to reflect in-person at Community Action Partnership of Ramsey and Washington Counties.

Director Update

Youth Works! Update: Becker shared that the Youth Works! program is being expanded. Workforce Solutions is re-launching the Youth Works! newsletter this month to coordinate the sharing of resources and opportunities within the system of youth and young adult employment and training supports in Ramsey County. The newsletter will include partner features, youth employment opportunities, project spotlights, upcoming events, youth-focused data and success stories.

CareerForce Saint Paul: Becker provided an overview of the CareerForce responsibilities of providing employment services programs. DEED previously met with WIB leaders as part of a series of statewide engagement visits to discuss the evolving models for DEED's ES programs and staff. The "lemonade" model to service delivery needs to be enhanced. She shared that the WIB has mandatory oversight

responsibilities of the service delivery at CareerForce. Given WIB's oversight responsibilities, she shared a plan to garner input, data and ensure effectiveness at the CareerForce location and indicated the opportunity to explore relocation (current lease expires January 2025) and the opportunity to optimize new service delivery models. She shared the proposed next steps of a new model on behalf of the WIB's oversight responsibilities.

Other

No further items were discussed.

Adjourn

The meeting was adjourned at 3:42pm.

Next meeting: Tuesday, March 14, 2023, 3-4pm