

**Workforce Innovation Board of Ramsey County
Partnership & Outreach Committee Meeting Minutes**

Tuesday, September 12, 2023, 11:30am – 1:00pm
Community Action Partnership – Wellstone Room
450 Syndicate Street N., Saint Paul, MN

Committee Members Present

Susan Jambor
Pamela Maldonado
Trish Stevens

Members Absent

Staff/Guests Present

Mariann Macalus, Ramsey County
Becky Milbrandt, Ramsey County
Rachael Molenaar, Ramsey County
Carly Voshell, Harmony Learning Ctr.

Call to Order & Land Acknowledgement

Chair Jambor called the meeting to order at 11:37am and read the land acknowledgement aloud. All in attendance introduced themselves and enjoyed lunch.

Approve May Minutes

Motion (Maldonado/Stevens) to approve the May 24, 2023 meeting minutes as presented. Motion carried unanimously by voice vote.

Committee Work Plan/Project Updates

Inclusive Employer Toolkit: Milbrandt provided an update on the development of the toolkit as a guide to help employers improve diversity, equity and inclusion across the stages of the employee life cycle. There was discussion about how the toolkit will be marketed, especially to small businesses that don't have Human Resources (HR) departments. Inclusive Employer Toolkit may not be understandable to them that this is a resource for everyone, not just an HR tool. Additional ways to promote the toolkit should be part of the outreach plan. The toolkit will be launched in the next several weeks. Reach out to Milbrandt with any additional thoughts.

Director Update

Molenaar provided the following updates in Becker's absence:

Coordinating Other Funding Opportunities: There is a lot of federal funding available which is difficult to obtain individually. Therefore, Becker is spearheading a group to improve regional collaboration. A meeting is planned for later this month to discuss coordination and avoiding competing and duplication.

EDA Recompete Grant: The WIB is in the process of applying for this grant. It focuses on areas of persistent economic distress and support. The geographic areas in Saint Paul that are eligible include parts of Frogtown and Dayton's Bluff. The focus is to develop a plan to build strategies to increase family-sustaining employment for residents ages 25-54 in these specified geography through the Recompete Plan. The current focus is to develop a plan. If the plan is selected, there could be the potential for receiving \$20M. Minneapolis has some eligible areas but may not apply.

Skilled Documentary: Milbrandt provided an overview of the 3M skilled documentary. Everyone thought it would be a good idea for the WIB to host a screening event at schools, etc.

Tour and Other

No further items were discussed. Maldonado provided a tour of the CAPRW facility,

Adjourn

The meeting was adjourned at 1:01pm.

Next meeting: Tuesday, November 14, 2023, 3-4pm via Zoom