

**Workforce Innovation Board of Ramsey County**  
 Policy & Oversight Committee Meeting Minutes  
 Wednesday, January 12, 2022  
 3:00-4:00 pm

**Present:**

Lisa Guetzkow  
 James McClean  
 Sean Mullan  
 Sheila Olson

**Absent:**

Camila Mercado Michelli

**Staff/Guests:**

Ling Becker, Ramsey County  
 Karyn Berg, Ramsey County  
 Mariann Macalus, Ramsey County  
 Rebecca Milbrandt, Ramsey County  
 De’Vonna Pittman, CEI

**Call to order & Land Acknowledgement**

Chair Mullan called the meeting to order at 3:05 PM. Berg read acknowledgement aloud.

**Approval of September Minutes**

**Motion (Guetzkow/Olson) to approve the September 15, 2021, Policy Committee meeting minutes as presented. Motion carried by chat vote.**

**Conflict of Interest Statement**

Mullan read the policy and asked everyone to review the statement, e-sign and return it to Milbrandt.

**2022 Committee Meeting Schedule**

**Motion (Olson/Guetzkow) to accept the proposed 2022 meeting schedule, as presented. Motion carried by chat vote.**

**Action Planning**

Becker gave a summary of the October action planning session and the work done up to this point. She then introduced Pittman who shared the main points obtained from various small groups during the planning session. The Committee then did some brainstorming of action items for the next two years, which resulted in the following:

<b>Policy &amp; Oversight Committee</b>		
<b>Action</b>	<b>Timing</b>	<b>Strategic Areas</b>
Examine the WIB’s by-laws and explore more community voice to influence the WIB	2022	Systems Alignment, Support and Leadership
Align WIB priorities to the WIB Policy Statements	2022	Systems Alignment, Support and Leadership
Meet with key policy makers at the state level	Q1 2022 Q1 2023	Systems Alignment, Support and Leadership
Revise WIB Policy Statements and develop a communication plan for WIB training and distribution	Q1 2022 Q1 2023	Systems Alignment, Support and Leadership
Create WIB information materials for area political candidates	Q1 2022 Q1 2023	Systems Alignment, Support and Leadership
Diagram current elected officials in Ramsey County and understand their policy alignments to the WIBs	Q1 2022 Q1 2023	Systems Alignment, Support and Leadership
Regularly review the WIOA program dashboard	Ongoing	Systems Alignment, Support and Leadership

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**2022 WIB Policy Platform**

*Alignment with Other Platforms (MAWB, AMC, Ramsey County):* Becker reviewed last year's platform and the strategic priorities of Ramsey County. She also shared other partners' interests. There was discussion about items to add to the WIB's statements, including making certain COVID waivers permanent, more focus on digital equity, and support for a one-time funding priority. Guetzkow and Olson will work on making the proposed changes to the platform and will share a draft with the rest of the committee. It was noted that this legislative session will be very quick. It was also mentioned that there will be lots of changes in the legislative delegation in 2023 due to retirements and incumbents not seeking re-election.

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**Director Updates**

*Federal Trial – East Building Relocation Plans:* Becker shared Ramsey County's plans for shifting resident services to Metro Square and staff to Plato over the next six to eight weeks.

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**Adjourn**

Upon completion of the agenda, the meeting was adjourned at 3:55 PM.

**Next meeting:** Wednesday, March 9, 2022, 3-4 PM